

**PRESIDENT'S CABINET MEETING**  
**August 10, 2021**  
**MINUTES**

**CALLED TO ORDER**

9:07 a.m.

**ADJOURNED**

10:37 a.m.

**MEMBERS PRESENT**

Bob Austin; Kevin Ball; Tamara Clunis; Cheryl Jones; Russell Lowery-Hart; Chris Sharp; Joe Bill Sherrod; Denese Skinner; Mark White

**MEMBERS ABSENT**

Cara Crowley

**OTHERS PRESENT**

Joy Brenneman

**DISCUSSION:**

<b>1. COVID</b>	<b>Lowery-Hart</b>
<p>The COVID task force met and determined that school would start as planned with in person classes. The governor will not allow state institutions to mandate masks. Amarillo College will actively encourage mask wearing and make them available. Dr. Lowery-Hart will also discuss this in a town hall. Faculty have not expressed concern about returning to the classroom but cannot require masks in their classroom. The faculty meeting will be held in the Heritage Room at the Civic Center with plenty of space to social distance.</p>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"><li>• Bring the task force together as needed.</li></ul>	
<b>2. PROFESSIONAL DEVELOPMENT TRAINING PLAN</b>	<b>Lowery-Hart</b>
<p>Ms. Jones, Ms. Skinner, and Dr. Clunis have mapped out a robust supervisor training plan. Over the next two years, 150 leaders and supervisors will go through Jody Holland's Learn2Lead training. Two cohorts of 30 will attend this year and three cohorts next year. Another President's Leadership Institute will be conducted during Fall Break by Don Cameron for 25 employees selected through an application process. Don Cameron will also provide an additional training for a group of 15 or 16 employees identified as future decision makers and innovators. This will include 5 one-day training sessions over 10 months. Don Cameron will provide a 360 assessment, individual coaching, and an individual growth plan for these participants.</p>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"><li>• Determine start dates for the Don Cameron training and resolve some conflicts of dates with Jody Holland.</li><li>• Cabinet will determine the attendees for the 2<sup>nd</sup> Don Cameron training for advanced leadership development.</li><li>• Add Ms. Jones to August 24 agenda to review the new evaluation process.</li></ul>	
<b>3. GENERAL ASSEMBLY</b>	<b>Lowery-Hart</b>
<p>Cabinet discussed logistics for General Assembly. Mr. Ball's team will record some of the presentations prior to the meeting. Dr. Lowery-Hart will cover all the normal items for General</p>	

Assembly including the Super Hero awards. Introductions for the new employees of the year will also be recorded. Pigeonhole will be utilized to ask employees for ideas on how the \$100,000 from the Aspen Award might be used to support and benefit faculty and staff. Some companies may be asked to share things they have created for their employees, for example hiring an employee "chaplain" or creating an employee emergency aid fund.

**Action Items:**

- Send names of any companies who might have good ideas to Dr. Lowery-Hart.

**4. INNOVATION OUTPOST**

**Lowery-Hart**

The Board has approved a contract with Deep Dive Accelerator Partners to support the college in launching two career accelerator programs – a coding academy and cloud computing. Central New Mexico will manage applications and instruction while training Amarillo College personnel. CNM has run 20 cycles of these programs so far and had great outcomes. A press conference will be held to announce the launch of these programs. The application by students will be due by September 13 with the start date of October 11. Funds from the MacKenzie Scott gift will be used to cover the tuition and fees for these first cohorts of students and pay them a \$2,500 stipend. The classes will run from 8:00 to 5:00 Monday through Friday and be an intensive 10-week program. Eventually, these will be offered as academic programs, in addition to continuing education, allowing students to apply for financial aid.

After the press conference launch, a meeting with local business CEO's will be scheduled to introduce what the college can provide to help them create the future workforce they will need as technology needs increase across all companies.

**Action Items:**

- Meet with Alex O'Brien to determine when he will be available to attend the launch.
- Taylor Bingham and Barbara Wahi will work with CNM and Todd McLees to determine what companies will hire these students and schedule interviews.

**5. OTHER**

**Cabinet**

Mr. Austin announced that enrollment is up about 6% and there are still some seats available. 35 people registered on Saturday and advising saw 46 students. The drops for non-payment were normal and Motomatic is doing another round of using social media to reach students. There were approximately 1,600 applications to enroll that timed out and marketing is reaching out to these. 7,000 texts went out to students who have not been enrolled in the past 3 years and another text will be sent this week.

Dr. Lowery-Hart met with Doug Loomis and Tracy Morman of AISD regarding technical dual credit. They have agreed to partner with AC to cover the cost of technical dual credit for the next 3 years. A partial list of these classes includes construction, welding, dental, some marketing, and technology. Becky Burton will provide a complete list soon. Mr. Loomis suggested using THRIVE funds this year and then CARES funds for years 2 and 3. The program will start in the Spring. Students will receive articulated credit for Fall.

**Action Items:**

- None.