

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME: Amarillo College Automotive Collision Advisory Committee			
CHAIRPERSON:	Jason Eubanks		
MEETING DATE:	12/10/19	MEETING TIME: 11:00 am – 12:00 pm	MEETING PLACE: Dyers Barbeque
RECORDER:	Rebecca Archer		PREVIOUS MEETING: 11/2/17

COMMITTEE MEMBERS

List all members of the committee, then place an X in the box left of name of those present

NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X Jay Barrett	Principal / Board of Regents	AACAL / Amarillo College	(806) 236-0681	jay.barrett@amaisd.org
Karyn Pierce	CTE Career Guidance Counselor	AISD	(806) 326-1305	karyn.pierce@amaisd.org
X Amber Williams	CTE Specialist	AISD	(806) 326-1302	amberwilliams@amaisd.org
X Skeet Fincher	Teacher	AISD	(806) 326-2492	skeet.finch@amaisd.org
Troy Harding	Body Shop Supervisor	Bruckner Truck Sales	(806) 376-6273	pharding@brucknertruck.com
Robert Drury	Owner	Drury Body Shop	(806) 358-8134	info@drurybodyshop.com
X Perry York	Sales	English Color	(806) 670-3875	pyork@englishcolor.com
Kyle Higgs	Painter	Gene Messer Ford	(806) 355-7471	khiggs@genemessner.com
Doug Van Noy	Body Shop Manager	Gene Messer Ford	(806) 335-7471	gvannoy@genemessner.com
Bryan Walker	Collision Manager	Gene Messer Ford	(806) 355-7471	bwalker@genemessner.com
Paul Elms		Harvey's Precision Body	(806) 647-8413	bodieshop@suddenlink.com
Gregg Brown	Shop Foreman	Moss Body Shop	(806) 355-9208	greggbrown@amaonline.com
X Brad Flatt	Manager	Premier Truck	(806) 374-1033	bflatt@premiertruck.com
X Jason Eubanks	Manager	Southwest Body Shop	(806) 353-7246	swbs@swbodyshop.com
X Trevor Cain	Sales	West Texas Auto Color	(806) 236-0171	trevorcain@yahoo.com

EX-OFFICIO'S PRESENT

X Rebecca Archer	Automotive Department Secretary	Amarillo College	(806) 335-4211	rcarcher@actx.edu
X Eddie Casias	Auto Collision Faculty	Amarillo College	(806) 433-7802	ecacias@actx.edu
X Toni Gray	Dean of Continuing Education	Amarillo College	(806) 341-2393	tbgray@actx.edu
X David Hall	Associate Dean of Technical Education	Amarillo College	(806) 335-4309	dhall36@actx.edu
X Jerry Terry	Interim Department Chair	Amarillo College	(806) 335-4385	jterry@actx.edu

Advisory Committee Meeting Minutes

1. Welcome

Jerry Terry, Amarillo College Interim Department Chair welcomed everyone to the meeting.

2. Introductions

Introductions were made around the table.

3. Appointment of a committee chairperson

Jason Eubanks was nominated to chair the meeting and accepted.

4. Review and approval of minutes for 11/2/2017

A motion was made by Perry York to accept the minutes of the 11/2/2017 meeting. Jay Barrett seconded the motion and the minutes were approved.

5. Current Curriculum Content

Rebecca Archer, Department Secretary explained that the last time the Amarillo College Auto Collision Advisory Committee met it did so in tandem with the AC Automotive and Diesel Advisory Committees. This meeting was a joint meeting due to the fact AC was in the process of changing curriculum that would affect all three programs. The curriculum changes were voted on and passed. The Auto Collision Curriculum that came from that meeting is listed below. The certificates are all level one certificates and are stackable. A student would start with the Basic Certificate, then add on a second semester of Collision courses and earn the Intermediate Certificate. The student could then add the "Intro" courses from the Automotive/Diesel curriculum and finish up with an Advanced Certificate. The idea was that as student could gain an Advanced Collision Certificate and easily go to work, then easily merge into either the Automotive or Diesel program and work toward an AAS degree.

All of the courses offered are from the Workforce Education Course Manual. WECM allows for a range of contact hours depending on how many lecture/lab hours are offered. Currently all of the ABDR courses are at the Maximum hrs allowed. This is a disadvantage for the instructor. AC is in the early stages of looking at lowering the contact hours for the existing classes and possibly adding more Collision courses. The Advisory Committee will be informed and asked for input before any changes are made to insure that we are acting in the best interest of both our students and our Industry Partners.

BASIC CERTIFICATE (ABDR.CERT.BAS)

ABDR 1349 – Auto Plastic & Sheet Metal

ABDR 1431 – Basic Refinishing

ABDR 1455 – Non-Structural Metal Repair

ABDR 2449 – Advanced Refinishing

TOTAL – 15 semester hours

INTERMEDIATE CERTIFICATE (ABDR.CERT)

ABDR 1315 – Vehicle Trim and Hardware
 ABDR 1349 – Auto Plastic & Sheet Metal
 ABDR 1431 – Basic Refinishing
 ABDR 1441 – Structural Analysis and Damage Repair I
 ABDR 1442 – Structural Analysis and Damage Repair II
 ABDR 1455 – Non-Structural Metal Repair
 ABDR 2449 – Advanced Refinishing
 TOTAL – 26 semester hours

ADVANCED CERTIFICATE (ABDR.CERT.ABRT)

AUMT 1307 – Automotive Electrical Systems
 MCHN 1320 – Precision Tools and Measurement
 AUMT 1319 – Automotive Engine Repair
 AUMT 1213 – Automotive Suspension and Steering System Theory
 AUMT 1191 – Special Topics in Auto/Automotive Mechanic/Technician: ASE Prep
 ABDR 1315 – Vehicle Trim and Hardware
 ABDR 1349 – Auto Plastic & Sheet Metal
 ABDR 1431 – Basic Refinishing
 ABDR 1441 – Structural Analysis and Damage Repair I
 ABDR 1442 – Structural Analysis and Damage Repair II
 ABDR 1455 – Non-Structural Metal Repair
 ABDR 2449 – Advanced Refinishing
 TOTAL – 38 semester hours

6. Current Enrollment

Mrs. Archer reported an enrollment of 17 students for the Fall 2019 semester. All 17 have pre-registered for the Spring 2020 semester. In addition there are 3 new students already registered for the Spring. The cap for the program is 20 students, so enrollment looks good right now.

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7. Internships / Apprenticeships

Jerry Terry commended Jay Barrett and AACAL for their work in placing their students in internships and as the Department Chair, he would like for Amarillo College to follow that lead. Mr. Terry and Dr. Munoz, the Interim Dean of Technical Education are planning to spend some time visiting the Industry Partners to cultivate some internship/apprenticeship possibilities for our students. He said the goal would be for any student coming from AACAL to one of our programs who are already in an internship, to continue in the internship as long as it is mutually agreeable to both the Employer and the student. Any student coming in who is not currently partnered with an employer would have the opportunity to earn the right to be considered for Internship.

Jerry asked the Advisory Members present for their thoughts on offering Internships to AC students. Mr. Eubanks asked if any of the currently enrolled Collision students were in an internship. Mr. Casias said no. He mentioned the biggest obstacle to such a relationship is the matter of liability. David Hall, Associate Dean of Technical Education was asked to speak to the matter. He reported that AC is currently working on indentifying a solution to this issue. The answer would take some time to implement and would probably involve adding a small fee to the student's tuition that could be used to pay insurance on the student working on the employer's site.

Jay Barrett with AISD/AACAL announced that by August 2021, they would be moving forward with a new Academy for Technical Education. They are purchasing and renovating the old Hastings building in Sunset Center. The new Academy would have 9 different academies with many different pathways for students to take. Among those pathways are Automotive Technology and Collision Technology. Mr. Barrett said that Dr. Tamara Clunis, Amarillo College Vice President of Academic Affairs has been working with AISD's team discussing how this new Academy can make a connection with the Technical Programs at Amarillo College's East Campus so that there is a natural flow for the students completing their education with AISD and continuing on to AC. There may be opportunity for night school to happen at the AISD facility utilizing equipment that AC might already have.

8. Other Business

There was no other business.

9. Adjourn

Jason Eubanks asked for a motion to adjourn the meeting. Jay Barrett made the motion and Brad Flatt seconded the motion. All were in favor and Mr. Eubanks adjourned the meeting at 11:40 am.

<i>Eubanks</i>	Date: <i>1/7/20</i>	Next Meeting: TBD
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SIGN-IN
12/09/2019
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Auto Collision Advisory Meeting

PRINT NAME POSITION COMPANY PHONE EMAIL

1.	Jerry Terry	Department Chair	Amarillo College	335-4385	jterry@actx.edu
2.	David Hall	Associate Dean	Amarillo College	335-4309	david3@actx.edu
3.	Amber Williams	CTE Specialist	ASD	326-1302	amberswilliams@amarillo.tx
4.	Eddie Casiois	Collision Tech	AC	433-7802	eddie@actx.edu
5.	Toni Gray	Dean CE	AC	341-2393	tgray@actx.edu
6.	Jean Eubanks	MANAGER	SOUTHWEST Bay SHOP	353-1246	SWBSE@SW Bay SHOP.COM
7.	TERRY YORK	SALES	ENGLISH COLOR	670-3815	pyork@englishcolor.com
8.	Trevor Cain	Sales	West Texas Auto Color	236-0171	trevorcain@yahoo.com
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Auto Collision Advisory Meeting

PRINT NAME POSITION COMPANY PHONE EMAIL

1.	Rebecca Archer	Exec Secretary	Amarillo College	806-335-4721	rebecca@aacotx.edu
2.	Jay Barrett	Member	AISD	806-236-0681	jaybarrett@qmail.com
3.	Brad Platt	MGR	Premier Truck	806-374-1033	brad@premiertruck.com
4.	Skeet Fincher	Teacher	AISD	806-326-2492	skeet.finch@aaisd.org
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Automotive Collision Technology Advisory Committee Agenda

December 10, 2019

1. Welcome
2. Introductions
3. Appointment of a committee chairperson
4. Review and approval of minutes for 11/02/2017 meeting
5. Current curriculum content:
 - a. Basic Certificate:
 - i. ABDR 1349 – Automotive Plastic and Sheet Molded Compound Repair
 - ii. ABDR 1431 – Basic Refinishing
 - iii. ABDR 1455 – Non-Structural Metal Repair
 - iv. ABDR 2449 – Advanced Refinish I
 - v. Total (15 Semester Hours)
 - b. Automotive Collision Technology Intermediate Certificate:
 - i. ABDR 1315 – Vehicle Trim and Hardware
 - ii. ABDR 1349 – Automotive Plastic and Sheet Molded Compound Repair
 - iii. ABDR 1431 – Basic Refinishing
 - iv. ABDR 1441 – Structural Analysis and Damage Repair I
 - v. ABDR 1442 – Structural Analysis and Damage Repair II
 - vi. ABDR 1455 – Non-Structural Metal Repair
 - vii. ABDR 2449 – Advanced Refinish I
 - viii. Total (26 Semester Hours)
 - c. Automotive Collision Technology Advanced Certificate:
 - i. AUMT 1307 – Automotive Electrical Systems
 - ii. MCHN 1320 – Precision Tools and Measurement
 - iii. AUMT 1319 – Automotive Engine Repair
 - iv. AUMT 1213 – Automotive Suspension and Steering System Theory
 - v. AUMT 1191 – Special Topics in Auto/Automotive Mechanic/Technician:
ASE Prep
 - 4 vi. ABDR 1315 – Vehicle Trim and Hardware
 - 5 vii. ABDR 1349 – Automotive Plastic and Sheet Molded Compound Repair
 - 2 viii. ABDR 1431 – Basic Refinishing
 - 6 ix. ABDR 1441 – Structural Analysis and Damage Repair I
 - 7 x. ABDR 1442 – Structural Analysis and Damage Repair II
 - † xi. ABDR 1455 – Non-Structural Metal Repair
 - 3 xii. ABDR 2449 – Advanced Refinish I
 - xiii. Total (38 Semester Hours)
6. Current Enrollment
7. Internships/Apprenticeships
8. Other Business
9. Adjourn