

# Advisory Committee Meeting Minutes

<b>PROGRAM COMMITTEE NAME:</b>		Amarillo College Automotive Collision Advisory Committee			
<b>CHAIRPERSON:</b>	Jason Eubanks				
<b>MEETING DATE:</b>	11/25/20	<b>MEETING TIME:</b>	9:00 am – 11:00 am	<b>MEETING PLACE:</b>	ZOOM
<b>RECORDER:</b>	Rebecca Archer			<b>PREVIOUS MEETING:</b>	12/10/19
<b>COMMITTEE MEMBERS</b>					
List all members of the committee, then place an X in the box left of name of those present					
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Jay Barrett	Principal / Board of Regents	AACAL / Amarillo College	(806) 236-0681	jay.barrett@amaisd.org
	Karyn Pierce	CTE Career Guidance Counselor	AISD	(806) 326-1305	karyn.pierce@amaisd.org
	Amber Williams	CTE Specialist	AISD	(806) 326-1302	amberwilliams@amaisd.org
	Skeet Fincher	Teacher	AISD	(806) 326-2492	skeet.finch@amaisd.org
	Troy Harding	Body Shop Supervisor	Bruckner Truck Sales	(806) 376-6273	pharding@brucknetruck.com
X	Robert Drury	Owner	Drury Body Shop	(806) 358-8134	info@drurybodyshop.com
	Perry York	Sales	English Color	(806) 670-3875	pyork@englishcolor.com
	Kyle Higgs	Painter	Gene Messer Ford	(806) 355-7471	khiggs@genemesser.com
	Doug Van Noy	Body Shop Manager	Gene Messer Ford	(806) 335-7471	gvannoy@genemesser.com
	Bryan Walker	Collision Manager	Gene Messer Ford	(806) 355-7471	bwalker@genemesser.com
	Paul Elms		Harvey's Precision Body	(806) 647-8413	bodleshop@suddenlink.com
X	Brad Flatt	Manager	Premier Truck	(806) 374-1033	bfflatt@premiertruck.com
X	David Ulich	Owner	Pro Tech Body Shop	(806) 322-3900	david@protech-autobody.com
X	Jason Eubanks	Manager	Southwest Body Shop	(806) 353-7246	swbs@swbodyshop.com
	Trevor Cain	Sales	West Texas Auto Color	(806) 236-0171	trevorcain@yahoo.com
<b>EX-OFFICIO'S PRESENT</b>					
X	Rebecca Archer	Automotive Department Secretary	Amarillo College	(806) 335-4211	rcarcher@actx.edu
X	Eddie Casias	Collision Repair Faculty	Amarillo College	(806) 433-7802	ecasias@actx.edu
X	Jeffrey Cramer				
X	David Hall	Associate Dean of Technical Education	Amarillo College	(806) 335-4309	dhall36@actx.edu
X	Dr. Linda Munoz	Dean of Technical Education	Amarillo College	(806) 335-4352	lmunoz@actx.edu
X	Lori Petty				
X	Jerry Terry	Department Chair	Amarillo College	(806) 335-4385	jterry@actx.edu
X	Wade Trost	Collision Repair Student	Amarillo College		
X	Barbara Wahi	Perkins Grant Coordinator	Amarillo College		

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1. Call to order  
Jason Eubanks with Southwest Body Shop called the meeting to order at 9:00 am.
2. Welcome and Introductions  
Mr. Eubanks welcomed everyone and began the introductions
3. Approval of minutes  
Jay Barrett made the motion to approve the minutes from our last meeting. Brad Flatt, seconded the motion and the minutes were approved.
4. Amarillo College Technical Education Advisor Report  
None – Claudia was unable to attend.
5. Amarillo College Collision Repair Student Report  
Wade Trost comes to us from a different school. Has learned more here than at his previous school in Denver. He praised Eddie. He said Mr. Casisas has many ways to teach and encourages his students. A student can come in with no knowledge and Eddie can teach them.
6. Affiliation Reports
  - AISD – Jay Barrett, said their new Technical campus AmTech is now in progress and is on schedule to be finished. The campus will have 9 different schools within the academy (Transportation Tech – Auto and Collision being two of the programs). The new campus will have 6500 sq feet and will boast a brand new paint booth. Some of the skills offered will be soft skills, how to get and keep a job, leadership skills, and entrepreneurship. It will be very similar to AACAL. All Amarillo AISD schools will feed into AmTech. As far as the Auto Collision program, they plan to take Skeet's program and rebuild it. They will keep Skeet, and may add another instructor. They plan to connect with Partners for mentorships work based learning. The courses will not be offered virtually due to hands on need. Instead of English IV, they will offer Business English for use in learning how to write tickets, how to listen to customers, understand what they need. They would like to get kids interested in the technical fields very early – they plan to reach out to the Elementary Schools to expose their students to the Career fields. The plan to have "Visiting Professionals", for once a week Industry Visits.
  - Drury Body Shop / Moss Body Shop – Robert Drury, reported that he currently has 45 employees between his two shops. He said they are in constant need of new techs. We don't need classes that emphasis how to paint, we need to teach our students how to estimate. This is a HUGE need. They constantly need techs in the following areas, Estimator, Painter, Body Tech, Detail and Customer Service. He looks for his employees to have basic skills on disassemble/reassemble, blueprinting process. Mr. Drury said he felt like an apprenticeship program would be very beneficial. He would be willing to talk about setting up an apprenticeship in his shop(s). He said students need to know real world up front. He said that is has hired 1/2 dozen of our students with only 2-3 still hanging in. They aren't coming in with what they need from AC. Robert offered tours of his shops. Dr. Munoz asked if there was an Estimation software that is standard use in Industry. Robert said – CCC1 Estimating software – web based with training and support is used by just about everyone. He said that AC wouldn't need the whole management system, just the basic to teach them what it is and how to use it. He also said that students needed a more realistic idea of what a beginning income would look like. They need to know where to start and where they are headed. Mr. Drury said that in addition to techs, then are constantly needing more and more admin folks who understand both customer service, estimation and ticket writing. Robert said that he feel like Amarillo College is teaching 2 different programs. He feels we need to differentiate between the students who want to do collision repair as a hobby and those who want to make a career out of it. These two groups would need very different classes. He suggests that we re-structure our program.
  - Premier Truck Group – Brad Flatt's connection was dropped so we did not receive input from him.

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- **Pro Tech Body Shop** – David Ulch, reported that he just lost a tech. He was a younger person and couldn't get a handle on estimation. He did not have real world expectations of work or income. David agreed with Robert that Estimation is a HUGE need. He also added that Management skills are needed as well. His front office folks need scheduling/production skills. He concurred with Mr. Barrett that there is no way to learn it these skills virtually, it must be hands on.
- **Southwest Body Shop** – Jason Eubanks, said his new hires also have unreal expectations. He needs his folks to have diagnostics and technical know-how.

#### 7. Amarillo College Vice President of Academic Affairs Report

None – Dr. Clunis was unable to attend

#### 8. Amarillo College Dean of Technical Education Report

Dr. Linda Munoz – Thanked everyone for being engaged in this meeting. She said we have learned a lot about what changes in our program need to be addressed. She reported that we were forced to close our school for 3 weeks in the Spring due to COVID, but that we opened back up in the middle of April and are committed to keeping our students on campus. We have several practices in place to keep our students and staff safe. She admitted that we have to do a better job of listening to our partners. We would like to continued internships any of our students coming from the high schools may already have. She added that we are adding internships to our Automotive and Diesel curriculum and after hearing from our Partners today, will recommend adding and internship to the Collision curriculum as well.

#### 9. Amarillo College Collision Repair Coordinator's Report

Jerry Terry turned the presentation of the proposed curriculum over to Eddie Casias. (see next page)

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Auto Collision Technology – Current		Auto Collision Technology – Proposed
<b>Basic Certificate – Fall Only</b>		<b>Basic Certificate – Fall Only</b>
ABDR 1455 – Non-Structural Metal Repair		ABDR 1455 – Non-Structural Metal Repair
ABDR 1431 – Basic Refinishing		ABDR 1431 – Basic Refinishing
ABDR 2449 – Advanced Refinishing		ABDR 2449 – Advanced Refinishing
ABDR 1349 – Auto Plastic & Sheet Metal (15 Semester Hours)		ABDR 1349 – Auto Plastic & Sheet Metal (15 Semester Hours)
<b>Intermediate Certificate – Spring Only</b>		<b>Intermediate Certificate – Spring Only</b>
ABDR 1315 – Structural Analysis I		ABDR 1315 – Structural Analysis I
ABDR 1441 – Interior & Trim		ABDR 1441 – Interior & Trim
ABDR 1442 – Structural Analysis II (11 Semester Hours)		ABDR 1442 – Structural Analysis II ABDR 2445 – Vehicle Safety Systems (15 Semester Hours)
<b>Advanced Certificate – Fall or Spring</b>		<b>Advanced Certificate – Fall or Spring</b>
<del>AUMT 1307 – Automotive Electrical Systems</del>		<del>Advanced Certificate – Fall or Spring</del>
<del>AUMT 1319 – Automotive Engine Repair</del>		<del>ABDR 1359 – Sheet Metal Fabrication</del>
<del>AUMT 1213 – Auto Suspension &amp; Steering Sys Theory</del>		<del>ABDR 2355 – Collision Repair Estimating</del>
<del>MCHN 1320 – Precision Tools and Measurement</del>		<del>ABDR 2347 – Advanced Collision Welding</del>
<del>AUMT 1191 – Special Topics ASE Prep</del> (12 Semester Hours)		<del>AUMT 1316 – Suspension</del> <del>AUMT 1345 – Automotive Climate Control Systems</del> (15 Semester Hours)
<b>TOTAL 38 HOURS</b>		<b>Auto Collision AAS - Transportation (60 hours)</b>
		ENGL 1301 – Composition I
		3 hours of Social and Behavioral Sciences
		3 hours of Mathematics
		3 hours of Language, Philosophy & Culture or Creative Arts
		3 hours of Speech (15 Semester Hours)
		<b>TOTAL 45 HOURS</b>

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9. Amarillo College Collision Repair Coordinator's Report (continued)

- **Curriculum Changes**—Eddie Casias walked us through the proposed changes. We plan to keep the 7 ABDR courses currently offered, but will add some new courses. We would also remove the "Core Automotive courses at the end of the program. The courses we would like to add are Vehicle Safety Systems, Sheet Metal Fabrication, Estimating, Advanced Welding, Suspension, and Automotive Climate Control Systems. In light of the previous conversation, we will embed a work-based learning/internship in the curriculum. We also need a course on Advanced Vehicle Technology — Diagnostic Tools / Rearview Sensor camera — calibration. Dr. Munoz asked if we need to offer an AAS? Robert Drury said that when hiring, he does not consider a degree necessary. It is the Auto Body skills that he is looking for. David Ulch agreed. Both said basic Estimating Skills are necessary. (Blue Print, disassemble car, write repair plan). So the new ABDR 2355 will cover that. Linda asked the Industry folks if the sequencing of the suggested curriculum makes sense or would they like to see any changes. Robert Drury said that a giant part of keeping students interested is internship/apprenticeship / shop tours. And would like to see the internship added as early in the curriculum as possible. Robert liked the flow and what we have added. David Ulch agrees. Mr. Ulch added, that all students should have a basic knowledge of all subjects even if they are not interested in actually doing one particular job. Understanding the whole picture is important. After discussion, Robert Drury made a motion to approve the above proposed curriculum with an internship added early in, and suggested we do away with the AAS degree offering. We should stick to the Basic, Intermediate and Advanced Certificates. David Ulch seconded and all approved.
- **AC Strategic Plan Alignment** — Mr. Terry noted that the Amarillo College Strategic plan was to have a 70% completion rate by 2020. We have met that rate as a college and we are in the top 10 schools in the running for the prestigious Aspen Award.
- **Equipment Needs** — Jerry thanked Robert Drury for the donation of some UV lights to be used in the Eddies shop. He said that we are in need of clamps for our frame machine and asked if there was any other equipment industry thinks we need in addition to the CCC1 Estimating Platform mentioned in previous discussions. David Ulch offered to donate some clamps for frame machine. Robert Drury offered to donate his old spot welder when he buys his new equipment.
- **Budget** — Jerry said that with the economy in the shape it is in, we are expecting significant cuts in budget during the next biennium.

10. Other Business

- Jay Barrett asked regarding preparing our students to go into employment, what would industry think about a high school Senior internship. They would like to have an "Intent to Hire" contract agreement that says if a student completes x,y,z education/training they can be hired. Did the others have any thoughts? Robert Drury said he would like first crack at offers. He would look at liability and talent first but would be willing to discuss it. Jason and Robert agreed. Jay said he envisioned a signing day like professional athletes have. Linda Munoz — great idea.
- Linda Munoz said Amarillo College will be changing how we do advisory meetings. We will plan to have a "Partner Meeting" in the Spring to help reframe our advisory meetings. She will be sending out invitations and expects it to only take an hour or so.

11. Adjourn

Jason Eubanks asked for a motion to adjourn the meeting. Jay Barret made the motion with David Ulch as second. The meeting was adjourned at 10:35.

Date:

11/30/20

Next Meeting: TBD