


Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Medical Lab Tech				
CHAIRPERSON:		Viva Pierson				
MEETING DATE:		4-17-2020	MEETING TIME:	Noon	MEETING PLACE:	Virtual Meeting
RECORDER:		Janet Barton		PREVIOUS MEETING:	4-2019	
MEMBERS PRESENT						
List all members of the committee, then place an X in the box left of name if present						
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL	
x	Carley Schuman	Lab Director	Allergy ARTS	806-353-7000	cschuman@allergyarts.com	
x	Kim Leggett	Lab Supervisor	Amarillo Diagnostic Clinic	806-358-0285	kleggett@adcpa.com	
	Terri Criswell	Lab Director	Amarillo Medical Specialist		terri@amarillomed.com	
x	Viva Pierson	Director	Baptist St. Anthony's Hospital	806-212-5143	viva.pierson@bsahs.org	
	Antone Sanders	Lab Manager	Baptist St. Anthony's Hospital	806-212-7014	antone.sanders@bsahs.org	
	Renee Branch	Lab Director	Covenant Hospital - Plainview		renee.branch@covplv.org	
x	Jane Cote	Lab Manager	Coon Memorial Hospital	806-244-4571 X3000	janec@dhchd.org	
x	Kristin Myers	Lab Director	Golden Plains Hospital	806-467-5845	kristin.myers@goldenplains.org	
x	Denise Marnell	Lab Manager	Hereford Regional Hospital	806-349-9213	denise.marnell@dschd.org	
x	Carol Ford	Lab Director	Moore County Hospital	806-934-7826	cford@mchd.net	
	Jerry Staples	Director Laboratory Svcs	Northwest Texas Hospital	806-354-1968	Jerry.Staples@nwths.com	
	Jane Johnson	Lab Director	Pampa Regional Medical		jjohnson64@primehealthcare.com	
x	Linda Bush	Lab Manager	Physician's Preferred Lab	806-358-1211	lindab@labppl.com	
	Vicki Bueue	MLT - Micro	Physician's Preferred Lab	806-358-1211	vickis@labppl.com	
x	Kim Lacey	Community Member	Amarillo College	806-433-4315	tklacey@suddenlink.net	
x	Kay Selman	Lab Director	Texas Oncology	806-457-2011	kay.selman@usoncology.com	
EX-OFFICIO'S PRESENT						
x	Kim Boyd	Program Director/Assoc. Dean	Amarillo College	806-354-6060	kmboyd@actx.edu	
x	Kim Crowley	Dean of Health Sciences	Amarillo College	806-354-6070	merowh@actx.edu	
x	Javier Herrera	Advisor	Amarillo College	806-354-6007	jfherrera@actx.edu	
x	Sandra De La Rosa	Advisor	Amarillo College	806-371-5456	sandra.delarosa@actx.edu	
x	Judy Massie	MDS Director	Amarillo College	806-354-6068	jemassie@actx.edu	
	Dr. Tamara Clunis	Vice President of Academic	Amarillo College	806-371-5226	ttclunis@actx.edu	
x	Melissa Burns	Director of Ctr for Continuing	Amarillo College	806-356-3650	mburns@actx.edu	
x	Logan	Student Rep Freshman				
x	Michelle Carrasco	Student Rep - Sophomore				

AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY
Call to Order		Welcome and introductions			Viva Pierson
Approval of Minutes		Viva asked for a motion to approve previous year minutes			1 st Kim Lacey, 2 nd Linda Bush
Health Science Advisor Report		<p>Javier – Registering students for summer and fall. Meeting with HS seniors helping them with registration. Health Sciences application closes May 31st. Working with students who are graduating.</p> <p>Sandra – Currently working remotely. Sandra stated she has been busy helping students. Students are still able to contact advisors. Students are also able to access all resources during this time. A&P and Biology are concerns. Students struggling with these. We are asking students to reach out if they need help.</p> <p>Kim Boyd mentioned that there is no charge for caps and gowns and they are being mailed to students who are graduating. AC will have a Virtual graduation this year.</p>			
Student Report		<p>Logan – Freshman Student. Last few weeks have been challenging but getting through it. Logan brought up substituting labs for on-line simulation.</p> <p>Michele – Sophomore student – Classes on-line. Trying to figure out a topic for Lab research paper. Twice a week students meet on zoom, go over information that will help them with their boards. Michele thanked the group for allowing students to Finish clinicals and thanked them for their support.</p>			
Director's Report		<p>Kim Boyd – Kim stated that the tutoring center has been very helpful for students. Kim has been posting information on Blackboard for students. Lab CE doing case simulations. Russell Lowery-Hart has talked about graduation and making plans for it. Essential employees might be let back on campus soon.</p> <p>Strategic Plan - 70% completion by 2020. Currently at about 53% which is a big improvement. Working on the plan for 2025. Kim Boyd is on this committee along with the Achieving the Dream people. Kim was fortunate to go on at site visit at a college in Virginia. People at the College have heard our President and VPAA talk about all of the great things we are doing to help students and increase completions.</p> <p>Graduation Rate – 13 started and 13 are graduating 100% this year</p> <p>Pass Rates – in 2017 6 out of 11 passed boards 54.54 %. 2019 5 out of 13 passed 38.46%. Have gone back to having summer classes. Sophomores will meet 3 days a week for 8 weeks. Assessing where we need to make changes. Will still give the same exams. Will give students 3 mock board exams and then ASCP. If student doesn't pass the mock exam, must spend time with Kari for tutoring. Kari</p>			

	<p>mentioned students getting books earlier might help. Sherilyn mentioned she is giving comprehensive exams in every class. Michelle (student) stated she is looking at improving study habits.</p> <p>Kim Boyd stated we are looking at the HS Application and may require some type of entrance exam. Looking at doing some recruiting from Microbiology and Chemistry general education course on Washington Street campus.</p> <p>Employment – great numbers. Five sophomores have jobs as MLTs 3 months before graduation.</p> <p>Pass Rate Solutions – students were not happy with grades on semester final. 1st mock board will tell them how much they are retaining.</p> <p>Personnel – Kim Boyd is now Associate Dean of Health Sciences and is still PD. To be program director, must have 3 years of teaching experience. Current faculty does not have that requirement. A PT teaching position was posted. Looking for qualified person. Kari will be teaching Phlebotomy.</p> <p>Accreditation – Re-accreditation is coming up. Self-Study due October 2020. Due to AC Assessment team by September 15, 2020. Kim will be reaching out to AB Members with questions or assistance. Site visit will be in Spring of 2021. Kim stated she was fortunate to be a part of a self-study. Feels this will be helpful as she starts the process. Site visit date will be finalized in January 2021. Site team will want to meet with AB members. Kim feels the site visit will be good. If the site visit goes well, could be re-accredited for 10 years.</p>	
Affiliation Reports	<p>Viva – BSA - has been a good year. Pleased with the students, no issues. Had 3 open positions. Hired one of our students.</p> <p>Jane – Coon Memorial Hosp. – enjoyed having the students at the facility.</p> <p>Linda –Physician’s Preferred Lab – Linda stated students have been well prepared. Most were running sections by end of 1st week.</p> <p>Kim Leggett – Amarillo Diagnostic – Students have been at facility on a limited basis. They were ready, no problems.</p> <p>Kay Selman – TX Oncology – Kay stated students this year have were really good. Kay mentioned if Dr. is doing a bone marrow biopsy, will let the students watch.</p> <p>Carly – Allery ARTS – students well prepared. They have run into different situations and have handled them well.</p> <p>Carol – Moore Cty. Hosp. – enjoyed having the students for clinicals. Wishes she could hire. Very pleased with them.</p> <p>Denise – Hereford Reg. Med. Center – Student was there four days. Had to adapt to various departments. Did a great job.</p> <p>Kristin –Golden Plains Hosp. – Well prepared class. Used new instruments. Students conducted themselves professionally. AC is doing a great job.</p> <p>Kim Lacy – Community Member - ??</p>	
VP of Academic Affairs Report	Kim Crowley for Dr. Clunis and Becky Burton – We are in the process of developing	

	a Health Sciences Academy. Streamlining. Also working to get in the high schools.	
Dean of Health Sciences Report	<p>Kim Crowley – Kim stated she is proud of our faculty. Have had to adapt to a lot of changes. Some starting to be tired of the isolation.</p> <p>Strategic Plan 2025 – Overall mission not changing. Still working towards 70% completion rate. Looking at what worked and what we need to change.</p> <p>Perkins- Equipment needs are sometimes purchased with Perkins Grant Funds. We have a team currently working on the application for funds. We will be making calls to AB members to participate in a focus group meeting. We need feedback from our committee members.</p>	
Director – CCHCE	Melissa Burns – Events have slowed down. Several canceled or postponed. Would like to start partnering with Coffee Memorial offer students a clinical site. If any members need anything please contact Melissa.	
Faculty	<p>Sherilyn – appreciates the sites for working with the students. Clinicals seem to be going well. Have been a few issues with Trajecsys but hopefully getting them worked out. Currently working on evaluations that are needed. Not doing site visits now but Will call when able to get back in to make visits.</p> <p>Kari – Tutoring report – keeping in touch with students on which chapters they are on. Tech support has been helpful. Kari is using sign-up Genius. If someone needs tutoring let know. Kari is also recording information and putting on you tube and giving students access. Kari is also creating study guide that can be shared</p>	
Adjournment 1:04 PM	1 st Carly, Carol 2nd	
Date: 9-8-2020	Executive Secretary Signature: 	Next Meeting: Spring 2021