

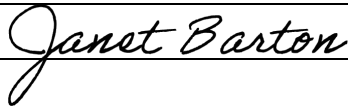
# Advisory Committee Minutes

<b>PROGRAM COMMITTEE NAME:</b>		Occupational Therapy Assist.				
<b>CHAIRPERSON:</b>		Jeff Sumpter				
<b>MEETING DATE:</b>		4-21-21	<b>MEETING TIME:</b>	4:00 PM	<b>MEETING PLACE:</b>	AC West Campus, Allied Health Room 163
<b>RECORDER:</b>		Janet Barton – Executive Secretary – Health Sciences <a href="mailto:jlbarton@actx.edu">jlbarton@actx.edu</a>		<b>PREVIOUS MEETING:</b>	4-23-20	
<b>MEMBERS PRESENT</b>						
List all members of the committee, then place an X in the box left of name if present						
	<b>NAME</b>	<b>TITLE</b>	<b>EMPLOYER INFO</b>	<b>PHONE</b>	<b>EMAIL</b>	
x	Ty Lemaster	COTA	NWTXHS		<a href="mailto:tylemaster48@hotmail.com">tylemaster48@hotmail.com</a>	
x	Rena Hutches	PTA	BSA	806-212-2679	Rena.hutches@bsahs.org	
x	Jeff Sumpter	CPA	Hudgins, Crosier, and Sumpter, PC,	806-433-8464	<a href="mailto:jsumpter@hcspsc.com">jsumpter@hcspsc.com</a>	
x	Misty Forbes	COTA	PRMC	806570-3735		
x	Brian Tremillo	COTA	BSA		<a href="mailto:briantremillo12@gmail.com">briantremillo12@gmail.com</a>	
x	Ashley Henson	COTA	Rehab Care	806-340-4516	<a href="mailto:Amhenson82@gmail.com">Amhenson82@gmail.com</a>	
x	Marcia Bentle	COTA	ProStep	806-468-7611	<a href="mailto:Marcia.bentle@genesishcc.com">Marcia.bentle@genesishcc.com</a>	
x	Hailey Forbes	COTA	Dimmitt Hosp		<a href="mailto:haileyjf12@gmail.com">haileyjf12@gmail.com</a>	
	Taylor Ramos	COTA	Care Options for Kids		<a href="mailto:t.ramos@cofk.com">t.ramos@cofk.com</a>	
	Lindsey Stiner	COTA	Therapy 2000		Lindsey.stiner@pss-texas.com	
<b>EX-OFFICIO'S PRESENT</b>						
x	Dr. Sheree Talkington	Program Director	Amarillo College	806-354-6079	<a href="mailto:stalkington@actx.edu">stalkington@actx.edu</a>	
x	Simone Buys	Instructor	Amarillo College	806-354-6003	<a href="mailto:S0565926@actx.edu">S0565926@actx.edu</a>	
x	Javier /Jessica	Advisors	Amarillo College	806-354-6007/806-371-5456/806-371-5456	<a href="mailto:jfherrera@actx.edu">jfherrera@actx.edu</a> / <a href="mailto:jvsanchez@actx.edu">jvsanchez@actx.edu</a>	
x	Monica Thompson	PT Instructor	Amarillo College		<a href="mailto:Monica.thompson@actx.edu">Monica.thompson@actx.edu</a>	
x	Melissa Burns	Director of CCHCE	Amarillo College	806-356-3650	M0084211@actx.edu	
x	Kim Boyd	Assoc. Dean of Health Sciences	Amarillo College	806-354-6060	kmboyd@actx.edu	
x	Kim Crowley	Dean of Health Sciences	Amarillo College	806-354-6087	kacrowley@actx.edu	
<b>AGENDA ITEM</b>		<b>ACTION DISCUSSION INFORMATION</b>			<b>RESPONSIBILITY</b>	

<b>Call to Order</b>	Welcome and introductions	Jeff Sumpter
<b>Approval of Minutes</b>	1 <sup>st</sup> Marcia, 2 <sup>nd</sup> Misty (approved with removing Marcia from comment about the HESI. )	
<b>Health Science Advisor Report</b>	<p>Javier – busy meeting with students, getting them registered, making sure students have everything for graduation. Health Sciences applications close on May 31<sup>st</sup>. Will start meeting with High School Seniors soon.</p> <p>Jessica mentioned she is on Washington Street campus. Meets with Health Sciences students on that campus. Registering Students for Summer and Fall.</p>	Javier, Jessica
<b>Academic Field work Coordinator</b>	<p>Simone Buys – Simone mentioned Misty Forbes and Ty LeMaster. Both of them take two students each year and Ty took 3 in the class that was delayed. She stated that she appreciates all of the Clinical Sites but Ty and Misty helped a lot. Ty stated they like having the students at the hospital, hired a couple. Misty stated they hired 2 students.</p> <p>Simone mentioned the new reservation system that will help with tracking. Working on level one in December and level 2 for next spring. Simone stated she believes she will be able to go back to 4 days medical/clinical placement for Level I FW pediatrics. Students could have 4 days in the medical facilities and on the 5<sup>th</sup> day will be at Opportunity school. Simone stated she has been holding spring collaboration meeting with different facilities and they are going great. Simone also mentioned she is trying to place students outside of Amarillo. Misty asked about having an OTR as a Fieldwork Instructor. Simone said yes they can. Ty stated OTA instructors are doing a great job. The students are well prepared. He has been impressed with the students.</p>	
<b>Part Time Faculty</b>	<p>Monica Thompson – Monica stated she is involved in the labs. She mentioned that she attends about 80% labs. Working on blood pressures and other vitals. Just finished with transfers. Monica stated this is her 3<sup>rd</sup> year and she feels it is getting better each year. She mentioned that she dislikes redundancy so is always looking for new ways to engage students. Monica encouraged the OT personnel present to visit the classes and talk to the students. Monica stated that they have started integrating lines and leads in the labs because that can be scary for students at first. Monica mentioned she welcomes feedback from the clinical sites. Let them all know what needs to be covered in the classroom such documentation, time management, productivity.</p>	

<p><b>Director's Report</b></p>	<p>Sheree Talkington – Sheree stated this past year there have been long days and nights. She completed her program review.</p> <p><b>Retention</b> - Our retention rate is actually between 81-100% over the past few years. The IDS system shows 42%. The Data that is in IDS is not up to date so Sheree will be working on this.</p> <p><b>ACOTE Review</b> – New standards: Sheree stated she will be revising courses. She stated they went from 189 standards to 143. Sheree stated that this is a necessary task. Sheree is also on the application committee. The committee got the application down to one page. Sheree stated she feels the new application process will give them a strong pool of candidates. OTA is also re-introducing student applicant interviews in 2022. OTA hired a peer tutor...then that person was hired for a FT OTA position. Now looking for a peer tutor but position is on hold. OTA will be adding more Evidence based practices in high impact teaching and technology this fall semester. Students may ask questions about the evidence for a procedure...want to give advisory committee/FWE warning. Will be revising course content this summer based on multiple new text books.</p> <p><b>Pass Rates</b> - Sheree, Simone and Monica will be working on improving pass rates. Have 3 graduates who never passed the exam or never took the exam and they are asking how they can get into the OTA Profession. Sheree asked Melissa Burns if there is something that can be offered to get them up to speed. Sheree congratulated two of their graduate who are on the AB - Hailey and Brian. They have been accepted into UT Tyler to work on their Master's Degree.</p> <p><b>Equity</b> – Sheree mentioned this year they had a minority / majority class, and it was the youngest class ever in the OTA program.</p> <p><b>Financial</b> - programs were asked to reduce budgets by 10%. Not sure how that will look. Typically have about \$3800 to purchase supplies for the program. We have received equipment through Perkins grant but also received donations.</p>	
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<b>Affiliation Reports</b>	<p><b>Ty Lemaster NWTXH</b> - Ty stated he has been trying to educate students on the hospital equipment. It is new when they get to the ICU and scary to walk in and see a lot of wires. He wants them to be prepared on the floor.</p> <p><b>Rena Hutches BSA</b> – Rena stated that students can treat COVID patients. They will get to see the different progressions. They get videos to watch when they come in. Documentation is still a concern. Students will be mask fit tested when they arrive so she will take care of that, so they have the proper equipment, and they get a welcome package. She will give them a video that they watch in order to help get them ready for the dawning and doffing sequence at BSA and cover that when they arrive. She thinks that'll be a good thing for them to be able to experience. Documentation seems to still be a little bit of a concern. BSA system is probably unlike most systems, but we try and work with them to get them ready to do that as well.</p> <p><b>Misty Forbes PRMC</b> – Misty stated she worked with students to face and handle everything that is thrown at them. She mentioned they had a contract to go into long term care through the hospital. Misty stated that students have difficulty with the documentation. She stated the students are learning the equipment well.</p> <p><b>Brian Tremillo BSA</b> – Brian stated he works in the Cardio Center at BSA and also inpatient rehab. Brian stated the students need more time management with the documentation. They need to figure out the important items to document.</p> <p><b>Marcia Bentle ProStep</b> – Marcia stated she can't say much about Pro-step. She thinks everyone knows the company sold last summer. Last year the company was Genesis Rahab. It is now H2 Health which is a national company so they have a variety of services available to them. Marcia recommends that Simone reach out to Jessica because she feels H2 Health will take students. Simone stated we have an agreement in place.</p>	Clinical Sites
<b>Affiliation (cont.)</b>	<p><b>Ashely Henson (Reliant)</b> – Not taking students at this time. Need to know how much time students are spending in each location. In reference to abbreviations, it is up to OTRs on what is used.</p> <p><b>Hailey Forbes – Dimmitt Hosp.</b> – Hailey stated she didn't have any students this year. She did mention how the program prepared her when she went to AC. Hailey stated she was given a good foundation. She was shown resources and tools that were helpful. Hailey mentioned it would be helpful if students were taught how to handle different behaviors and how to deal with aggressive tendencies. Sheree mentioned the Rancho Los Amigos tables for behaviors. Misty stated PRMC requires a "safe class that teaches them how to handle aggressive behavior.</p> <p><b>Ashley – Alliance/Rehab Care</b>- Ashley stated they are not allowed to take students yet. She mentioned she gave her notice at Alliance and will be working at Legacy.</p>	

<b>Director of CCHCE</b>	<b>Melissa Burns</b> – Melissa mentioned CCHCE changed with COVID. She mentioned they are just now getting set up on ZOOM Webinar. If any of you want to do an OTA seminar we can help with that. Talk to Sheree, Simone or Monica and we will help. Some people are getting back to in person conferences but they are smaller groups.	
<b>Assoc. Dean Health Sciences</b>	Kim Boyd- Kim talked about implementing the HESI test. Currently piloting with 3 programs...will use as a point system. We are now using Complio for our background checks and immunizations. Students will have lifetime access to their information in Complio.	
<b>Dean of Health Sciences</b>	<b>Kim Crowley</b> – Kim thanked the members for supporting the Occupational Therapy Program. Kim talked about the New Perkins Grant that provides money for equipment. We are reviewing how we engage with our partners. An email is going out to Advisory Board Members to invite them to large meeting. We are hoping for more engagement and better our relationships to prepare for the future of our program. Kim also spoke for the Academic Affairs Office – we are getting back to normal. On 4-26 we are going masks optional. In the fall we plan to be back to normal classes in person. Our graduation will be live at Hodgetown. Your patience has been appreciated during the past year.	
<b>Adjournment</b>	5:00 PM	Jeff Sumpter
Date: 6-14-2021	Executive Secretary Signature: 	Next Meeting: Spring 2022

**Occupational Therapy  
ADVISORY COMMITTEE MEETING  
AGENDA – April 21, 2021**

1. Welcome and Introductions –
2. Approval of Minutes
3. Health Science Advisor – Javier Herrera, Jessica Sanchez
4. Affiliation Reports:
  - a. Jeff Sumpter – CPA Hudgins, Crosier, and Sumpter, PC
  - b. Ashley Henson – Rehab Care
  - c. Lindsey Stiner – Therapy 2000
  - d. Rena Hutches – BSA
  - e. Marcia Bentle – ProStep
  - f. Brian Tremillo – BSA
  - g. Ty LeMaster- NWTXHS
5. Continuing Healthcare Education – Melissa Burns
6. Associate Dean of Academic Affairs - Becky Burton (Tentative)
7. Perkins Grant – Barbara Wahi
8. Associate Dean, Health Sciences – Kim Boyd
9. Dean, Health Sciences – Kim Crowley
10. Director’s Report – Sheree Talkington
  - a. AC Strategic Plan –
    - i. IDS
    - ii. Completion Goal
    - iii. Degree Alignment
    - iv. Learning
    - v. Equity
    - vi. Financial
11. Faculty Report
  - a. Simone Buys- Instructor/Clinical Coordinator
  - b. Monica Thompson – Part Time Instructor
12. Other Business
13. Adjourn