

# Advisory Committee Minutes

<b>PROGRAM COMMITTEE NAME:</b>	Respiratory Care				
<b>CHAIRPERSON:</b>					
<b>MEETING DATE:</b>	3-12-2021	<b>MEETING TIME:</b>		<b>MEETING PLACE:</b>	ZOOM
<b>RECORDER:</b>	Janet Barton, Executive Secretary, jlbarton@actx.edu			<b>PREVIOUS MEETING:</b>	3-6-2020

## MEMBERS PRESENT

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
x	Cathy Wallace	RT, PF Lab	ADC	806-358-0200	<a href="mailto:cwallace@adcpa.com">cwallace@adcpa.com</a>
x	Olivia Jurado	RRT, Manager	BSA Hospital	806-212-5526	<a href="mailto:Olivia.jurado@bsahs.org">Olivia.jurado@bsahs.org</a>
x	Jeanie Pruitt	Coordinator	BSA Sleep Lab	806.212.1130	<a href="mailto:Jeannie.pruitt@bsahs.org">Jeannie.pruitt@bsahs.org</a>
x	Ann McClure	RC Educator/ RT	BSA Hospital	806.212.5831	<a href="mailto:ann.mcclure@bsahs.org">ann.mcclure@bsahs.org</a>
x	Alan Sissel	RT Director	BSA Hospital	806-212-5522	<a href="mailto:alan.sissel@bsahs.org">alan.sissel@bsahs.org</a>
x	Rick Barron	RT Director	NWTHS	806-681-1831	<a href="mailto:rick.barron@nwths.com">rick.barron@nwths.com</a>
	Todd Barnett	RRT, RRT-	NWTHS	806-282-2629	<a href="mailto:todd.barnett@nwths.com">todd.barnett@nwths.com</a>
x	Sam Gutierrez	RT	NWTHS	806-354-1642	<a href="mailto:samuel.gutierrez@nwths.com">samuel.gutierrez@nwths.com</a>
x	Nancy Gerard-Altswager	Member-at-Large	N/A	N/A	<a href="mailto:NSAltschwager@Sears-">NSAltschwager@Sears-</a>
x	David Sledge	RRT, Manager HBO	BSA Wound Care	806-676-6100	<a href="mailto:david.sledge@bsahs.org">david.sledge@bsahs.org</a>
x	Dr. Siegler	Medical Director			

## EX-OFICIO Present

x	Becky Byrd	Program Director	Amarillo College	806.354.6058	<a href="mailto:rbyrd@actx.edu">rbyrd@actx.edu</a>
x	Letha Black	Director of Clinical Edu.	Amarillo College	806-354-6073	<a href="mailto:l0132107@actx.edu">l0132107@actx.edu</a>
x	Becky Burton	Assoc. Vice President AA	Amarillo College	806-371-5122	<a href="mailto:bkburton@actx.edu">bkburton@actx.edu</a>
x	Kim Crowley	Dean of Health Sciences	Amarillo College	806-354-6087	<a href="mailto:kacrowley@actx.edu">kacrowley@actx.edu</a>
x	Kim Boyd	Faculty	Amarillo College	806-354-6060	<a href="mailto:kmboyd@actx.edu">kmboyd@actx.edu</a>
x	Melissa Burns	Director CCHCE	Amarillo College	806-356-3650	<a href="mailto:m0084211@actx.edu">m0084211@actx.edu</a>
x	Javier Herrera	Advisor	Amarillo College	806-354-6007	<a href="mailto:jfherrera@actx.edu">jfherrera@actx.edu</a>
x	Jessica Sanchez	Advisor	Amarillo College	806-371-5456	<a href="mailto:jvsanchez@actx.edu">jvsanchez@actx.edu</a>
x	Val Hansen	PT Instructor	Amarillo College	806-354-6073	<a href="mailto:vahansen@actx.edu">vahansen@actx.edu</a>
x	Mishane Hightower	RRT, Adjunct Faculty	Amarillo College	806-290-1027	<a href="mailto:m.hightower1@suddenlink.net">m.hightower1@suddenlink.net</a>
x	Braxton Gerald	2 <sup>nd</sup> Year student			
x	Chelsea Sheehan	1 <sup>st</sup> Year student			

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Call to Order	Welcome and Introductions	David Sledge

Approval of Minutes	David called for a motion to approve the minutes	Alan Sissel 1 <sup>st</sup> , Rick Barron 2 <sup>nd</sup> all approved
Health Science Advisor Report	<p>Javier Herrera – working on registration for Summer and Fall. Respiratory should already have classes planned. Application opened January 1<sup>st</sup> and closes May 31<sup>st</sup>. Javier stated he will be meeting with students soon about graduation.</p> <p>Jessica Sanchez – Jessica stated she is working on the same things as Javier. New application is much shorter. The previous application had more questions and was longer. Staying busy.</p>	
Student Representatives	<p><b>Braxton</b> – 2<sup>nd</sup> year student – Good classmates, no problems. Thanked Becky and Letha for being great Instructors. Becky Burton – Becky asked how pandemic changed learning. Braxton – Not being able to go into the ICUs. Had to stand outside and watch. Less hands on. <b>Becky Burton</b> – Do you feel you have made up ground? Braxton - Feels he is on schedule.</p> <p><b>Chelsea</b> – 1<sup>st</sup> year student - No problems...everything has been great...have had a really good experience. Instructors have really helped with the transition of getting back into Clinicals. They were not allowed in the COVID rooms. Felt they missed out on that but everything has been great.</p>	
Affiliation Reports	<p><b>Jeannie Pruitt – BSA Sleep Center</b> - Getting students involved more to enhance their learning experience. Pulling them in as temp. scorers for ASM. Allows student to see a study and score. Gives the students an idea of how in-depth the testing is. Have to observe 4 stages of sleeping.</p> <p><b>Alan Sissel – BSA</b> - Alan introduced Olivia Jurado as the new RRT Manager replacing Susan Sledge. Susan retired after 40 years at BSA. Happy to have Olivia step in. She has learned a lot in a short period of time. COVID has been a big adjustment. Hopefully past a lot of the bad surge. 55-60 patients on vents around Thanksgiving, another 35 on hi-flow. Doubled our ICU bed capacity to the patient need. Now scaled back to basic normal operations with about 13 COVID beds. Needing to fill several positions. Becky Byrd mentioned being in the hospital with COVID. She stated there is something very special about people from Amarillo.</p> <p><b>David Sledge – BSA HBO-</b> Nothing to report. Enjoy having students in his area. Students were able to be involved in Hyperbaric oxygen therapy. Adds perspective in a nontraditional respiratory role. Trying year. People on the front lines gave the best healthcare.</p> <p><b>Rick Barron – NWTBS</b> – Rough time for a while. Still have 14 travelers at NWTX. 16 employees left to travel so they have open positions. Increased the bed capacity for ICU Unit, turned Pedi floor into an ICU unit for adults. 11 positive COVID cases today with one on vent. Great support from state with needed equipment. Trying to get back to some sense of normalcy.</p> <p><b>Sam Gutierrez – NWTBS</b> - The only thing I have is that we went to the EPOC platform for blood gases, which it's pretty much like the other (iSTAT). This gives the students another perspective on blood gas instruments. Thank you.</p>	

	<p><b>Nancy Gerard-Altswager</b> – Member at Large – Nancy mentioned the Young and Gerard Scholarship are moving along well they're healthy and we have money in there. It's grown this last year. Both the Young and the Gerard scholarship awarded \$1,000 each in 2020 and we intend to do the same thing in 2021. We were not able to visit the students this last year, but we would like to do that this year before the scholarship deadline. I think that gives them a better idea of what we have to offer in the way of money and what it's for. Everything is looking good at this end as far as the money for the scholarships go.</p> <p><b>Cathy Wallace – ADC PFT</b>– Need employees. It's been busy over here. I'm still looking for some PRN help. If you know of any therapist that is interested, I will teach them how to do the PFT procedure. My shout out to all my respiratory peeps! You have gone above and beyond. Cathy thanked Becky for sending students.</p>	
Continuing Healthcare Education Report	<p><b>Melissa Burns</b> – Working with Becky to schedule a Respiratory Symposium...working on a location. Hopefully will have Conferences soon and offer CE Credits for the various programs. Let Melissa know if there are any conferences you are interested in.</p>	
Assoc. Dean of Health Sciences	<p><b>Kim Boyd</b> – Kim talked about moving from Pre-check to Complio for background checks and immunizations. Students log in and the request the service. There is a fee for the background check and immunizations but the students will have lifetime access to their immunizations. In addition to immunization information, students can add document such as their CPR card. Students don't pay for anything until they are accepted into the program.</p>	
Dean of Health Sciences	<p><b>Kim Crowley</b> – Thanked the members for attending. Mentioned that at this time we are still not having lunches or breakfast. Kim talked about Perkins Grant. The grant is how we are able to purchase most of our equipment. Members may get an invitation to a large advisory board meeting on April 29<sup>th</sup>. This meeting will talk about future needs that will help us better serve our community. Kim state that she appreciates the support that our members give the Respiratory program and Amarillo College</p>	

<p>Assoc. VP of Academic Affairs</p>	<p><b>Kim Crowley – for Becky Burton</b> – Becky had to take a call so Kim spoke for her. Becky thanked the members for attending the meeting and for their help during COVID. Becky is on the COVID task force and stated everyone really stepped up. Becky also mentioned the colleges SACSCOC report that is being reviewed. We are checking faculty credentials, how long it is taking students to get through a program. When site visitors are here, they will visit some of our clinical sites and may get asked questions. Clinical members help will be appreciated.</p> <p>We are in the process of looking at our community partners to have a big meeting with Members. Becky Byrd will be in contact with members.</p>	
<p>Faculty Report</p>	<p><b>Val Hansen – PT Faculty</b> – Val stated things are going well. Mishane Hightower (PT Faculty) has been a huge help in the program. Val stated she has been re-organizing the storage area.</p> <p><b>Simone Buys – FT Faculty in the OTA program</b> – Simone stated students get to see equipment and other things in Respiratory Continuing Ed. Class. She stated Becky uses a lot of good tools in classroom collaboration.</p> <p><b>Letha Black – DCE</b> - Letha thanked the members for allowing students to come to their facilities. Preceptors are doing a good job with the students and Trajecsys. Melissa Gerber and Letha will do training if needed. Question was asked of Rick Barron about students working with COVID patients. What do can we do to make that happen?</p> <p><b>Rick Barron</b> – Yes, they have come out with a two-hour training that has to be done, which will be for students and so far, I haven't even offered that up yet. I don't have anybody here that can actually do that, so I don't know how it would work out, but that could be an option coming up in the future. <b>Letha</b> – If there is something I can do on my end to help prepare students I'm more than willing to get that done so they can start caring for those patients. Letha also mentioned we really need the managers and also Nancy to create an account in Trajecsys. I can help you get that started let me know. Lastly, if you have any questions, concerns, or encounter any problems, you can definitely reach me by email, I can also share my cell phone number with you at some point, so you can contact me anytime of the day, so thank you all so much.</p>	

<p>Director's Report</p>	<p><b>Becky Byrd – Program Director</b> – as Melissa mentioned, we are attempting to hold another two-day respiratory care symposium. We have penciled in July 22 and 23, Thursday and Friday. Not sure of the location at this time. We need speakers so if you know of anyone, please let us know.</p> <p>Last year we tabled the discussion regarding and students that were wanting to reapply to the program if they had been unsuccessful already in the program and there was discussion about what the ADN program and how they changed their regulations to where they would have to wait for two years and then reapply. I remember we had an extensive discussion over this. I would like your opinion on what may be the best idea for this situation moving forward. If the student is out of the program for academic reason, if they were unsuccessful, and had failed several classes, it is my opinion that the student might need to look for something else. If they left for personal reasons such as, death in the family or something along those lines...I would be willing to consider them again, provided they meet the requirements for the next application period.</p> <p>Our program is tough and we need the best that we can possibly get for our field and for our future colleagues on the front lines. With that stated, we will start giving the HESI Test for applicants this Fall entry. Respiratory, Sonography and Medical Lab Tech are piloting the program this year. The test will be on A&amp;P, Math, English/Reading, and Critical Thinking. We thought maybe this would be a way that we can better select our students. Students seem to be struggling more in the Critical Thinking area. We are not setting a specific grade or requirement as this time. We will use for several years and then look at trends. We currently have 61 applicants and have until the end of May, so that is one of the reasons we hope to be more selective in the students we admit. <b>Kim Boyd</b> mentioned the test will also be used to see where students might need help. Hoping to get better applicants.</p> <p><b>Rick Barron</b> asked if Becky can take more students. She state can only take 21. He mentioned he could foresee some issues with not have enough graduating students to cover the Respiratory shortage. Becky – Correct, this year we will graduate 11 in our first-year class we currently have 20 we've lost two, but we've gained two back, so we are still at 20 which is encouraging. I can speak with CoARC regarding our situation. I'm sure there are other cities that are a lot like Amarillo currently. But they've always said that our limited clinical space is what keeps us at that 20-21 students.</p> <p>Becky stated this year they are graduating 11 students. <b>Val Hansen</b> - I think when we have this many applicants that's going to help, because we can hopefully pick the best out of that group and hopefully graduate more out of a class that we accept. <b>Kim Boyd</b> –This is one of the big pushes with our students on the entrance exam. Then we can see ahead of time where students may be weaker and we can get extra tutoring or extra help for them in their trouble areas. We want our students to be more successful in our programs, so that's been a big reason why we are adding an entrance exam.</p>	
--------------------------	--	--

	<p><b>Becky</b> – We wish we could’ve met together and had Sharkey’s again or something really yummy for lunch! Hopefully we’ll get you out early so you can go have a great lunch. I want to share the Amarillo College strategic plan, and our no excuses 2025 and commitment to each of our students. The strategic plan outlines five goals which focus on student completion and our vision is to ensure an 80% completion rate by 2025.</p> <p><b>(See PowerPoint)</b> The goals that Amarillo College has chosen for the next five years: For our completion to increase completion by improving persistence decreasing time to completion, and that is helpful with our eight-week classes on the Washington street campus. Creating a comprehensive transfer completion pathway with our Labor market to align degrees and certificates with current and new Labor market demand by creating structured Amarillo College career pathways fortunately and as mentioned, our students will hopefully have a job even before they complete. We are increasing student learning by infusing and scaling high impact teaching practices designed to align programs and courses based on our competencies, improving student engagement and strengthening the performance of student learning outcomes and we do have three separate student support services. We have a professional Respiratory tutor who graduated two years ago. He has been very well received by the students and has been in the lab practicing with simulations and helping tutor for laboratory exercises. Mishane Hightower, Myra Dougherty, and Melissa Gerber have also helped with tutoring. There are other part time faculty that also help with tutoring from time to time, and we always appreciate them.</p> <p>For equity and equitable degree and certificate attainment of building inclusive systems to increase minority hiring enrollment and completion.</p> <p>And then, lastly, financial effectiveness to build systems for financial effectiveness by creating innovative procedures supporting financial responsibility and fundraising approaches. All of this information is on the Amarillo College Website.</p> <p>So just a little bit of program data that I wanted to share and David, we will need to Vote on these program goals, and please keep in mind that the chairperson, Amarillo College employees and students cannot vote.</p> <p><b>PROGRAM GOALS: (SEE POWERPOINT)</b> David called for a vote to approve the Goals as stated. All Members Approved the Goals A, B, and C as a collective group.</p> <p><b>Becky Byrd</b> - Update of how many students, we have normally started, how many were able to retain and then our three-year average this is from our report that is sent to CoARC each year. In 2019 we lost 4 students after that first fall semester, so that that was quite a blow. The current second-year class that will be graduating 11 students in August.</p> <p>Next is the success rate for the exit exam that the students take before graduation. This is after their last class with Letha and Valerie (the exit exam review class). I can report that, even though this was the first attempt, the other students, for example in 2019 and 2020 on their second attempt, they did pass.</p>	
--	---	--

	<p><b>Credentialing success</b> – From the last class of 2020, we currently have seven of the nine that have passed the TMC. Two students have taken their therapist multiple choice and achieved the low-cut score. There are 2 students that have not attempted their board exam and so I have been texting them and asking what's going on and asking what they need to take that exam.</p> <p>As Letha mentioned earlier, if we don't have your information, like Rick and Alan and those of you all that we don't traditionally have you evaluate our students, we would like very much to go ahead and get your information for Trajecsyst, so that I can send out the survey. These are the paper surveys that we gave every year. We're now doing that, by computer so it's just one less piece of paper that we have to worry about, so we'll be reaching out to you to get that information. The last thing I want to say is, I know I'm very partial and probably almost prejudiced a little bit about our RT program. For those of you that may not know, I was in the hospital for six days back in November with COVID. It was pretty scary; I just kept thinking about how much I wanted to avoid the ventilator. Please believe me when I tell you that there's a huge difference in the therapists that graduate from this program and that work in this town as compared to the care that I received from the other therapists. Not that they were not qualified, they were, it's just there's something special about people from Amarillo and those that have graduated from this program and I appreciate every one of you very, very much.</p> <p>Dr. Sigler - I think that I'm happy with the overall progression of the program. My focus of course is more education doing work for academic teaching and so I think you've done a fantastic job overall with the administrative aspects and curricular to the aspects and so I've been very pleased with the with how things have progressed.</p> <p>Becky – I need to mention our self-study. We should get that in April of this year. I have three weeks left and before that arrives, and hopefully we'll have a wonderful accreditation report in the summer of 2022. We're hoping for another 10 years of accreditation!</p> <p>David - it's been a trying year for everybody and the people on the front lines, the respiratory therapists, the nurses, the people taking care of the massive amounts of patients that we had in Amarillo. Thank you all very much and I will echo what Becky said, we have the best healthcare group in town, we have the best respiratory therapists in town, and we appreciate that; with no further business we're adjourned.</p>	
--	--	--

Adjournment	1:10 PM	
<b>Date:</b> 5-4-2021	<b>Executive Secretary Signature:</b> <i>Janet Barton</i>	<b>Next Meeting:</b> TBD



Respiratory Care  
**ADVISORY BOARD**  
3/12/2021

# Amarillo

IS ONLY AS STRONG AS ITS

# College



# Amarillo College Strategic Plan

**No Excuses 2025** is our commitment to every one of our students. From the time that they begin their educational journey, students will experience an equitable and affordable environment where they can develop skills to meet labor market demands or prepare for a smooth transfer to a 4-year institution.

The strategic plan outlines five goals which all focus on student completion. Our vision is to ensure a 80% Completion Rate by 2025.

## Amarillo College Strategic Plan

The strategic plan outlines five goals which all focus on student completion. Our vision is to ensure a 80% Completion Rate by 2025.

**Completion**

**Labor Market**

**Learning**

**Equity**

**Financial Effectiveness**

## Amarillo College Strategic Plan

### Completion

- **Increase completion by improving persistence, decreasing time-to-completion, and creating a comprehensive transfer/completion pathway**

### Labor Market

- **Align degrees and certificates with current and new labor market demand by creating structured Amarillo College career pathways**

## Amarillo College Strategic Plan

### Learning

- **Increase student learning by infusing and scaling high impact teaching practices designed to align programs and courses based on competencies; improve student engagement; and strengthen performance of student learning outcomes**

## Amarillo College Strategic Plan

### Equity

- **Equitable degree and certificate attainment by building inclusive systems to increase minority hiring, enrollment, and completion**

### Financial Effectiveness

- **Build systems for financial effectiveness by creating innovative procedures supporting financial responsibility and fundraising approaches**

# Respiratory Care Program DATA



## Program Goals 2020-2021

### **To prepare students as competent Registry-level Respiratory Therapists.**

- Objective A: Upon completion of the program, the graduates will demonstrate the ability to comprehend, apply and evaluate information relevant to their role as an advanced level respiratory therapist (Cognitive Domain).
- Objective B: Upon completion of the program, the graduates will demonstrate the technical proficiency in all skills necessary to fulfill their role as an advanced respiratory therapist (Psychomotor Domain).
- Objective C: Upon completion of the program, the graduates will demonstrate the technical proficiency in all skills necessary to fulfill their role as an advanced respiratory therapist (Affective Domain).

## Retention

Start Year	# Starting Students	Transfers In	Drops Acad/ Non-Acad	Retention Acad	% Retention	3-Year Avg. Retention
2016	19	1	2/4	18	85%	--
2017	20	0	2/3	18	95%	--
2018	19	0	2/4	18	90%	--
2019	20	0	4/1	15	75%	86%
2020	20	0	2/0	20	90%	

\* Class in progress

## Success Rate for Exit Exam (first attempt)

2016	11/13 (85%) achieved a score of 55% or higher
2017	7/7 (100%) achieved a score of 55% or higher
2018	12/12 (100%) achieved a score of 55% or higher
2019	11/13 (85%) achieved a score of 55% or higher
2020	7/9 (77%) achieved a score of 55% or higher

## Credentialing Success

Grad Year	# Grads	TMC – 1 <sup>st</sup> att. (# high/# low/fail)	Overall % Cred.	% Hi Cut	CSE (# pass/# att)
2016	13	12 / 1 / 0	100%	92%	85%
2017	7	4 / 2 / 1	100%	57%	57%
2018	12	9 / 2 / 1	100%	75%	83%
2019	12	7 / 4 / 1	100%	85%	80%

## **Respiratory Care Advisory Committee Meeting Agenda**

**Friday March 12, 2021**

1. Welcome and Introductions – David Sledge
2. Approval of Minutes
3. Health Sciences Advisor-Javier Herrera, Jessica Sanchez
4. Student Representatives – 2<sup>nd</sup> year Braxton Gerald, 1<sup>st</sup> year Chelsea Sheehan
5. Affiliation Reports
  - a. BSA Sleep Center – Jeannie Pruitt
  - b. BSA Respiratory – Alan Sissel
  - c. BSA Wound Care - David Sledge
  - d. BSA Respiratory – Olivia Jurado
  - e. Northwest Texas Hospital Respiratory– Rick Barron
  - f. Northwest Texas Hospital Respiratory – Sam Gutierrez
  - g. Community Representative – Nancy Gerard-Altswager
6. Dean of Health Sciences-Kim Crowley
7. Associate Dean of Health Sciences – Kim Boyd
8. VPAA Office – Becky Burton
9. Perkins Director – Barbara Wahi
10. Continuing Health Care EDU – Melissa Burns
11. Part-Time Faculty report
12. AC Faculty – Simone Buys
13. Director of Clinical Education – Letha Black
14. Director's Report – Becky Byrd
  - a. Accreditation Report
  - b. AC Strategic Plan-Respiratory Care Efforts
    - i. IDS
    - ii. Completion
    - iii. Degree Alignment
    - iv. Learning
    - v. Equity
    - vi. Financial
15. Other business
16. Adjourn