

**Deans Council**  
**Minutes – August 20, 2020**  
**Virtually, GoToMeeting, 1:30 pm – 2:30 pm**

**Members Present:** Tina Babb, Becky Burton, Edie Carter, Kim Crowley, Becky Easton, Daniel Esquivel, Jeannie George, David Hall, Michelle Lamons, Linda Munoz, Frank Sobey, Renee Vincent, Barbara Wahi, Toni Van Dyke

**Members Absent:** Kim Boyd, Carol Buse, Tamara Clunis, Toni Gray

### **Updates**

Frank and Becky B. went over concerns submitted by the faculty and deans during yesterday's all-faculty meeting. A few of the concerns are:

- All classrooms on the Washington Street campus will have webcams; East and West Campuses will have webcams based on the class's need. Faculty are encouraged to practice with the webcams ahead of time to learn the equipment.
- Facilities management is working non-stop to keep cleaning supplies in stock and available to faculty and staff. Additionally, they are looking at which areas have the greatest need for plexiglass due to a shortage of supplies.
- Faculty and students are asked to clean the classrooms after each use. Facilities management will continue to clean the rooms each night as well.
- All marketing requests for programs should come from the dean, not program coordinators or chairs.
- Blackboard courses will open before classes start to allow students to see the course ahead of time.
- Students can wear face shields during performance portions of their classes; they are required to wear a face mask during the lecture portion of the class.
- Supervisors need to allow their faculty and staff to work on the required HR training in Think zoom during working hours.
- Faculty, staff, and students are encouraged to download the health app and answer the questions daily before coming to any Amarillo College campus. If any faculty, staff, or students cannot download the app, they are encouraged to ask themselves the questions before coming to any Amarillo College campus. Additionally, faculty and staff are not asked to check the student's phone to see if they have taken the survey.

### **General Assembly**

General Assembly is being held at Hodgetown Stadium this year. Having it at Hodgetown will allow for Amarillo College faculty and staff to gather while maintaining social distancing. Amarillo College is currently looking into the issue of paid parking and will send out communication before General Assembly. Additionally, faculty and staff who are currently exempt from coming to work due to being high-risk do are not required to attend General Assembly in person.