



## Planning and Evaluation Tracking

College Year: 2007-2008

Division of: Associate Dean of Instruction

Person Responsible: Lou Ann Seabourn

Department of: \_\_\_\_\_

Person Responsible: \_\_\_\_\_

**Purpose Statement:** The Department of Extended Programs supports Amarillo College departments/offices and outside entities by administering policy, coordinating services and implementing procedures for off-campus academic students and part-time faculty.

| Goal Statements  | Objectives/Outcomes<br>(including assessment tools and standards)  | Results   | Use of Results<br>(including improvements and revisions)  |
|--|--|---|---|
| 1. Offer a certification program for part-time faculty | 1. Upon completing of the Part-time Faculty Certification Program, participants will improve their scores on the pre/post test by 20%. | <p>1. Spring 2007 – The pre-test was not administered properly. There were no results due to the online format. No data was collected.</p> <p>Spring 2006 – Participants improved from 70.5% to 83.2% correct answers. This is an improvement of 12%. Scores improved on 38 of the 39 questions.</p> <p>After the Spring 2005 class of Part-time Faculty Certification, participants increased their scores on the pre/post test by 19%. In the pre test the class average was 18 correct answers. In the post test the class average was 24 correct answers.</p> | <p>1. Spring 2007 – As a result of the botched use of WebAdvisor, the training will use another online method for the pre-test.</p> <p>Spring 2006 – There will be some changes in format and instructors to see if the scores can be improved</p> <p>To help participants in the Spring 2006 class synthesize information, a facilitator will lead discussions at the end of each class session.</p> |

b. In the fall following the completion of certification training at least 50% of participants will change at least one aspect of their teaching or class administration as measured by a questionnaire.

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|--|--|---|---|
| 2. Implement a Middle College Plan that was submitted to the Texas Higher Education Coordinating Board | 2. At least 4 courses will be offered in the Middle College program with an 80% successful completion rate.  | 2.2006-2007 Year– 45 students from Caprock participated Fall 06. 37 students completed the Fall 2006 successfully. 82% success rate.<br><br>Spring 2007 – 18 participated, 12 completed successfully. 67 % success rate | 2. Due to these results, AC is revising the Middle College plan. Students are being selected differently with more advising. AC will depend less on the high school counselors. |
| 3. Establish measures of accountability for the Tech Prep Consortium for which AC is the Fiscal Agent  | 3. Meetings with the Tech Prep Director and the Associate Dean of Instruction will occur monthly at which activity and budget reports will be presented 100% of the time.  | 3.Spring 2007 – The Panhandle Tech Prep Consortium was disbanded due to an inability to bring the budget into Perkins compliance.   | 3. Item closed.   |
| 6. Monitor the establishment of a new Tech Prep Consortium to establish measures of accountability.    | 6. Meetings with the Tech Prep Director will be held monthly with the Associate Dean of Instruction at which activity reports will be shared and goals and accountability measures will be presented 100% of the time. | 6. A new director for the newly established Top of Texas Tech Prep was hired in August. Meetings will be held. No results to report at this time.   | 6. No results to report.  |

7. The Office of the Dean of Instruction will implement the duties of the P-16 Special Advisors as mandated by HBI.

7. Appropriate AC faculty will be notified and involved in each step of the College Readiness Standards (CRS) process with 85% participation.

7. Appointed to the position in September 2007. No results at this time.

7. No results.