



Planning and Evaluation Tracking

College Year: 2006-2007

Division of: Development Division

Person Responsible: Robert Austin

Department of: Financial Aid _____

Person Responsible: Kay Mooney

Purpose Statement: _____

Goal Statements	Objectives/Outcomes (including assessment tools and standards)	Results	Use of Results (including improvements and revisions)
1. Financial Aid will work with faculty to support the mission of Financial Aid	1. After Financial Aid meeting with Division Chairs 100% of faculty will turn in grades on time based on report from Registrar's Office	1. 415 of 428 (97%) of Fall 06 teaching faculty turned grades in on time.	1. This is satisfactory, but anything less than 90% is not acceptable and will be readdressed
2. Financial Aid will work with faculty to support the mission of Financial Aid	2. After Financial Aid meeting with Division Chairs 100% of faculty will complete the Electronic Rosters accurately and within 24 hours of the census date of the semester based on report from Registrar's Office	2. 423 of 428 (99%) of Fall 06 teaching faculty certified their rosters within 24 hours. However, 60% of the roster information is not accurate and needs to be addressed	2. Accuracy will be addressed by working with Registrar and Program Managers
3. Financial Aid will effectively communicate with students	3. After Financial Aid Office informs students of Financial Aid Website students will visit the website. 50% of those who complete the survey, will indicate they were directed to the website by Financial Aid Staff.	3. No Data	3. Objectives/outcomes will be revised using the original goal #3.

4. Financial Aid will effectively communicate with students.	4 After being notified about MyAC, all new financial aid applicants will read emails sent to them by the Financial Aid Office as measured by the Communication Management Report.	4.	4.
5. Financial Aid will work with faculty to support the mission of Financial Aid	5. After working with the faculty and Registrar the Electronic Rosters will be entered with 100% accuracy.	5.	5.
6.	6.	6.	6.
7.	7.	7.	7.