Planning and Evaluation Tracking

College Years: 2005-2010

Division of: Allied Health   **Person Responsible :Bill Crawford**
Department of: Occupational Therapy   **Person Responsible: Sheree Hilliard Talkington**

MISSION: Amarillo College's Occupational Therapy Assistant program is dedicated to providing a rich education and training experience to persons from a diverse population. Upon completion of the educational program, graduates will be able to provide entry level occupational therapy services in a large service area to their chosen community enhancing the quality of life for the persons they treat. Through a curriculum filled with opportunities to develop an understanding of human functioning, therapeutic interventions, and critical thinking skills, students will be prepared to work in a variety of interesting environments supporting their quest to become lifelong learners.

Goal Statements AC strategic plan/ OTA strategic plan	OTA Objectives/Outcomes	Results	Use of Results (including improvements and revisions)
AC strategy 1.1.3 Deliver complete "student services at a distance" for all students OTA strategy1.1.3: Deliver OTA information to all interested persons via web site	1.OTA program director to build Web site for program by August 30th, 2006 2. Web site updates performed quarterly first year of operation 12/06, 3/07, 707, 9/07.		
AC strategy 1.2.2 Expand training capacity on West Campus for Allied Health, nursing, and other healthcare training programs. OTA strategy 1.2.2: Conduct needs assessment of employers for COTAs in facilities within a 200 mile radius of Amarillo	1. Annual survey of facilities within 200 miles of Amarillo for employment opportunities available to OTA graduates in April or May, with first survey to be completed in 2007.		

AC strategy 1.3.2 Encourage new academic student attendance pattern that sets summer enrollment as the norm.			
OTA strategy 1.3.2: Promote summer enrollment via curriculum design that awards completion of non-OTA program academic courses prior to acceptance in program. OTA strategy 1.3 Utilize summer for two OTA instructional courses	1. Advise persons interested in the OTA program to complete general education courses prior to applying to program through email, presentations, written advising and phone advising continuously and on-going. 2. Utilization of point system in application process which gives preference to applications whom have completed general education courses of A& P I, A & P II, English, math, speech, medical Terminology, humanities, and general psychology.	1. A. October 2005 – program application packets revised reflecting gen ed courses taken prior to admission. B. May 2006 – major advising begun by program directors replacing campus specific advisors. Emphasis in phone conversations and email on completing 6 of 8 gen ed courses prior to applying for program by program director. 2. Points system for gen ed courses completed prior to applying for OTA program included in revised packet.	2. Consider providing gen ed chart for those just entering AC who want to take courses toward "some allied health degree"
	3. Schedule required OTA courses in summer session each year to be continued annually May 2005 to May 2010.	3. A. Summer 2005 courses required in OTA program: Clinical I, Therapeutic Media II, Fieldwork II A, Fieldwork II B, Workplace Skills for the OTA. B. Summer 2006 courses required in OTA program: Clinical II, Pathophysiology, Fieldwork II B, Workplace Skills	3. April 2005 - Academic Affairs approved changes in program moving entry point to fall like all other Allied Health programs. Changes in courses for summer 2006 will be evaluated August 2006.

			for the OTA.
AC strategy 1.4 Expand regional access to higher education OTA strategy 1.4 Expand regional access to OTA program information	1. Evening info session in April annually for potential applicants from Region XVI Tech Prep programs and AC generated lists. 2. Determine service area of OTA program based on other accredited schools and reciprocal tuition agreements by September 2006. 3. Based on item 3, add 10 out of town and 5 local affiliation agreements with sites where OTAs might be employed by August 2007. 4. Based on item 3, add 3 additional emerging practive area fieldwork sites by 2010.	1. April 2006 session = 10 participants.	1. Well received, good college support from division chair, vice president academic affairs, counselor/advisor, financial aid and student support services. Repeat with evening format.

AC strategy 1.4.2 Provide additional options for baccalaureate degree seekers
OTA strategy 1.4.2 Provide additional information for AAS OTA degreed persons for
	1. Provide annual presentation invitation to partner school TWU for OTA to OTR bridge with audience of AC OTA students, grads and OTA practitioners in communities.
	2. Establish contact with ENMU based on inservice day presentation by Tom Toglia
		1. 2005 = 24 participants
		    2006 = 30 attendees
		    2007 = students requested presentation. Provided Sept 2007 with 30 attendees.
		
		2. Dr. Toglia presents BAAS and BOE degrees Sept 2007 with 35 attendees
			1. Well received, good attendance from OTA students, grads, OTA practitioners. Repeated in 2006 and 2007
			
			2. Very informative,appreciated voiced by students, COTAs from community.

advanced OT degrees

AC strategy 1.4.3 Develop an Early College dual credit program for area ISDs. OTA strategy 1.4.3 Provide medical terminology 3 hour credit for completion of high school Tech Prep courses by providing information in application packet and to Health Occupations teachers.	1. Add to points system in revised application eligibility for points given for completion of Tech Prep HO courses when certificate and transcript provided. 2. Bi-annual participation of program director in Tech Prep Conference with update on credit for high school courses.	1. October 2005 – revised packet printed and distributed. 2. May 2006 – 1 applicant requests Tech Prep credit for completion of course in HO. 3. March 2006 - Director participates in Tech Prep conference 3. April 2006 - Teacher calls to ask for additional application packets week after conference.	1 - 4 = continue with plan, take additional applications to Tech Prep meeting
AC strategy 2.1 Identify and remove institutional barriers to college enrollment OTA strategy 2.1 Provide access to application packet through electronic methods.	1. Make application packet available by email by March 2006. 2. Make application packet available as web site link by January 2007.	1. January 2006-May 2006 - OTA program application packets "delivered" via email (2 per month)	1. Add info to answering message for program director application packet by email.

AC strategy 2.2.1 Increase access of economically disadvantaged students to financial aid.		
OTA strategy 2.2.1 Increase access of economically disadvantaged OTA students to financial aid.	1. Invite student services counselor to orientation session when students enter OTA program beginning Spring 2005.	1. January 15, 2005 Marianne Jones present at OTA program orientation.
	2. Invite students services counselor to information session for applicants beginning spring 2006.	2. April 2006 – Marianne Jones attends applicant info session and hands out contact info to every person.
	3. Invite financial aid rep to information session for applicants beginning spring 2006.	3. April 2006 – Gail Hutson attends applicant info session and hands out packets to every person.
	4. Invite financial aid rep to orientation session when students enter program beginning fall 2006.	4. Set up appointment in summer 2006 for August.
	5. Post notices as received announcing financial aid opportunities, deadlines, and requirements.	5. Consistent use of OTA lab bulletin board for emailed/printed notices. Copies available to students as pick

	6. Include links to financial sources on web site by January 2007.	up.
	7. Refer every OTA student to division office each semester for financial aid – August, December, April annually.	7. August 2005 – 21 students December 2005 – 19 students April – 10 students
	8. Prepare letter of recommendation for any OTA student requesting such within week of request.	8. August 2005 – 9 letters December 2005 – 12 letters April 2006 – 6 letters Fall 2006 = 9 letters Spring 2007 = 8 letters Fall 2007 = 6 letters
AC strategy 3.1 Identify and promote student goal attainment		
OTA strategy 3.1 Identify OTA student goals and expectations	1. 60% of students in a group of cohorts will complete the OTA curriculum annually within 3 years of acceptance to the program	1. 2005 – 60% who entered Spring 2004 completed curriculum (6 of 10) 2006 – 75 % who entered Spring 2005 complete curriculum (9 of 12), 2 move to 2007 cohort group 2007 – add 2 to cohort group from 2006 in spring 2006, drop 1 first week fall semester 2006, drop 1 January 2006,
AC strategy 3.1.1.2 Design early alert system to identify at-risk students		
OTA strategy 3.1.1.2 Design and implement an early alert	1. Monitor college systems (SADD and CA and IR) for	

system to identify at-risk students	progress on these points expected by Fall 2007 2. Develop early alert system to id OTA students at risk based on college system finding by Spring 2008 3. Implement early alert system to id at-risk OTA students by Fall 2008.	
AC strategy 3.2.1 Align instructional methodologies with student learning styles. OTA strategy 3.2.1 OTA instructors will align instructional methodologies with student learning styles. AC strategy 4.1 Define and measure success for each program OTA strategy Define and measure success for the OTA program	1. OTA instructors to attend professional development workshop on "millennial by summer 2008 1. Review other OTA programs for number of applicants, number of acceptances, number of graduates, per cent passing the exam first attempt, per cent employed as COTA within 6 months or 12 months plus any other discovered factors by August 2008. 2. Modify definitions and measures of success for the OTA program based on collected data in item #1 by March 2009.	1. Program director attended workshop April 2006.
AC strategy 5.1. Broaden impact on regional economic		

development		
OTA strategy 5.1 Broaden impact of OTA graduates in regional economic development through increasing number of OTA FTEs by 5 in the city of Amarillo and by 5 additional FTEs 25 miles outside of Amarillo.	1. Track employment of OTA graduates of Amarillo College and expansion of OTA FTEs beginning in 2008.	
AC strategy 5.1.1 Strengthen partnerships with AEDC, PRPC, and chambers of commerce.		
OTA strategy 5.1.1. Strengthen OTA program partnerships with individuals and contract affiliates.	1. Assess strength of partnerships via annual survey beginning in spring 2008. 2. Promote on-site collaboration with employment partners through professional recruitment lunches for students at least quarterly beginning in spring 2006.	2. Spring 2006 – 2 company recruiting lunches for students. Summer 2006 – 1 company recruiting lunch for students
AC strategy 6.1.1 Broaden partnerships with community art groups		
OTA strategy 6.1.1 Broaden partnerships with community allied health related groups (DME, office supply companies, industry leaders)	1. Identify by service are and excellence of service potential partners for OTA program by summer 2007. 2. Determine possibility of collaborative partnerships with potentials from item #1 by fall 2007.	

	3. Establish 2 new community partners for the OTA program by spring 2008.	
AC strategy 6.2 Increase awareness of cultural and intellectual opportunities OTA strategy 6.2 increase awareness of cultural and intellectual opportunities related to the practice of occupational therapy	1. Promote cultural sensitivity with 1 four hour continuing education workshop by 2010 for practitioners of OT 2. Provide 16 hours annually of continuing education through the OTA program faculty to local OTAs on topics of interest and expertise by August 2010.	
AC strategy 8.1 Expand learning through technological innovation and delivery. OTA strategy 8.1 Expand learning through technological innovation and delivery in the OTA program	1. Program director will complete 1 graduate level course related to computer-based instructional technology by summer 2006. 2. Program director will complete 2 WebCT courses for development of WebCT delivered classes offered by AC's professional development department no later than fall 2007	1. Spring 2006 course completed,