

ADMINISTRATIVE COMMITTEE OF TECHNOLOGY MEETING

Monday, June 4, 2018

10:30-11:30 am

Byrd 103

Minutes

Members Present: Terry Kleffman, Chairman, Diane Brice, Mia Forrester, Jarrod Madden, and Ellen Patterson as Recording Secretary.

Alternate and Guests Present: Gail Hutson, Maria Juarez, Tiffany Oneal

Members Absent: Tiffani Crosley, Toni Gray, Shane Hepler, Olga Kleffman, Ernesto Olmos, Kelly Prater, and Kay Taylor.

I. Action Items

- a. Approval of the Minutes from May 7, 2018 Meeting. A motion was made by Jarrod Madden and seconded by Tiffany Oneal to approve the minutes as presented.

II. Discussion/Information Items

a. Colleague Updates – Pending Installation in Live

Software Update	Software Title
SU018873	Texas TRS Update
SU018594	HR – Quality Release 1
SU018618	Payroll Direct Deposit Enhancements
SU018714	HR WebAdvisor Time Entry Update

The three bottom listed updates have already been reviewed and are good to go.

The TRS Update we are looking at installing into the project account build from the backup Friday.

The project account will be updated as of Saturday morning after all the updates have been loaded. Should be available first thing tomorrow. We were going to install them on Friday but some unexpected problems showed up to delay the loading of the updates listed above.

Friday we installed Colleague 5.5 as being available, it will store your preferences on the server so that no matter what machine you log on to it will know your preferences. The first time you logon to Colleague 5.5 version you may need to run CC Cleaner and clear your cache in Colleague to clear out all your old data and be ready to go from there.

-If you would like to continue to use the old 4.5 version on Internet Explorer 11, you may but please note the support and certificate will expire at the end of this year.

-The plan is for Colleague 5.5+ will start for all users in January 2019.

-Colleague 4.5 is only supported on Internet Explorer 11 currently and that can be problematic.

There was a discussion about CE Registration issues:

- ARAI is showing the datatel login as the person registering the student. With prior research able to show that this has been happening with approximately the same number of enrollments since CE registration was brought on-line.
- We have been getting an error that is holding up the online CE Registration. Asked for them to track the student ids that are having this issue so we can research the issues
- Issues with finding courses – suggested multiple topic codes as a way to help with this. Search does not look in the description
- The finding or showing courses also has issues with showing co-requisite courses.

SRCUG is next week, June 12-14, 2018 in Waco, TX - Kristin McDonald-Willey will be going from the Registrar's office. No one from EOD or ITS will be attending this conference.

b. Projects – will be updated at next meeting.

c. Other Updates

- **Programming Services Update** – will be updated at next meeting.

III. New Business Items - None

IV. Updates and Announcements (All) – None

Next Meetings

Monday, July 2, 2018, WSC, BYRD 103 Conference Room 10:30am to 11:30am

Monday, August 6, 2018, WSC, BYRD 103 Conference Room 10:30am to 11:30am

Tuesday, September 4, 2018, WSC, BYRD 103 Conference Room 10:30am to 11:30am

Monday, October 1, 2018, WSC, BYRD 103 Conference Room 10:30am to 11:30am

Monday, November 5, 2018, WSC, BYRD 103 Conference Room 10:30am to 11:30am

Monday, December 3, 2018, WSC, BYRD 103 Conference Room 10:30am to 11:30am

Members:

1. Terry Kleffman – Chair
2. Diane Brice – alternate Maria Juarez
3. Tiffani Crosley
4. Mia Forrester
5. Toni Gray – alternate Tiffany Oneal
6. Shane Hepler
7. Olga Kleffman
8. Jarrod Madden
9. Ernesto Olmos
10. Kelly Prater – alternate Gail Hutson
11. Kay Taylor – alternate Ina Fiel
12. Ellen Patterson, Recording Secretary