

In attendance: Michelle Akins, Pam Ortega, Mandi Wheeler, Gale Brewer, Walt Webb, Jeff Gibson, Becky Burton, Larry Adams, Camille Nies, Sarah Milford, Frank Demos, Kristin Edford, Sue Grady, Fran Garcia, Lori Petty, Emily Gilbert, Kelly Voelm,

- I. Overview of what the committee does:
 - brainstorms ideas for professional development for the faculty of Amarillo College
 - More meetings planned this year because Heather wants to ensure that the faculty have input on what is happening/training
- II. Membership structure of the committee
- III. ACES Call for Presenters
 - a. ACES is 8:30 -3:30, November 2nd at Polk Street United Methodist Church; Lunch provided, classrooms for breakout sessions
 - Call was sent out 2 days ago
 - Due October 12th (or 15th), 2018
 - Three presentation proposals have already been submitted; have also received lots of questions about proposals
 - Heather is happy to sit down with you if you are nervous or need some guidance on what to present; really want to have a healthy number of presenters because AC Faculty are the backbone and purpose for this conference.
 - We want this conference to belong to the faculty.
 - Speaker for this year is Dr. Michael Wesch, Associate Professor of Cultural Anthropology at Kansas State University
 - Current research is on social media
 - We have to rethink learning, rethink copyright, rethink technology due to the advent of social media
 - Coming for two days
 - First day he is working with students in social science classes – how to have civil discourse over our differences; we all have common ground. History will be doing a community project that emphasizes common ground after meeting with Dr. Wesch
 - Second day is keynote; after keynote will be doing breakout sessions – including a session with the History professors
 - This committee can help in a variety of ways:
 - Help review the proposals once the date has passed
 - Design the program
 - Make signs for the event
 - Help at the event – directing people to breakout sessions, helping with lunch to go smoothly, helping with registration
 - If you have students that would be willing to be runners, that would be great!
 - Heather will send out a sign up form
 - ***A lot of sign-ups for helping will have to be done through email***
 - There will be no computer sign-ins this year
 - There is also an AVID training on this day, we are aligning those events

Question: Could we record more sessions this year?

Committee suggestion: could we use Don Abel's students? Scotty from PBS? Rene West students?

Maybe they could sign up for a certain time of day? Joe Wyatt?

- IV. Catalogue for Professional Development – record of PD form was sent out in an email from Heather along with the catalogue. It is also available on the [CTL website](#) under “Faculty Development Information”.
 - a. If you would like to present, the only request is that it is pedagogical in nature
 - b. Encourage folks to send information to Heather
 - i. If you are doing a group lunch and learn and it is something that will enrich your courses, you can get points for it!
 - ii. If you have a publisher that wants to come in and talk to your department about how to use their information in your courses and it will change the way you teach, CTL will host it. Let Heather and Cheryl know
 - c. Currently scheduled from previous requests: Flipped Fridays, Google Educator training,
 - d. The money has a maximum amount for \$500 for the year. You can spread it out over the year. It does not have to be half per semester. Whatever you do in the Fall semester, you will get paid in January. Whatever you do in the Spring semester, you will get paid for in June.

****Suggestions to have more trainings in the summer and also full day trainings for the Google Educator trainings****

- V. Faculty Professional Development Rubric for stipends:
 - a. Faculty Development sessions that are set up through CTL are 30 points per hour.
 - b. Webinars – send Heather a screenshot of you participating in the webinar and description of the webinar, 30 points per hour that the webinar lasts.
 - c. Workshops or trainings outside of AC are 20 points per hour per session. Need to send Heather pages of the program that have the sessions listed that you attended. Highlight the ones you attended.
 - d. Presenters get 30 points for preparation; 30 points per hour that you present
 - e. If you sit down with someone in CTL, or other approved personnel, or peer and can show Heather that you are working on a lesson, or are rewriting a lesson – 100 points.
 - f. If you sit down with Heather to completely redesign a course, 250 points. Cannot apply for this 250 points if you are designing a Master Course that has already been approved by VPAA or Title V.
 - g. Summer trainings/conferences:
 - i. IF you did Mental Health training in the summer, need to send in certificate and record of PD form.
 - ii. Summer sessions will count this year.
 - h. Faculty Development is a ONE TIME stipend. It is “icing on the cake”. Merit Pay is different; it is added to your base pay.

**** Need the committee to spread the word. The information has been sent in an email so far, Heather will continue to send updates for new trainings/presentations/classes ****

- VI. New Blackboard tool: Ally. It affects accessibility of materials within Blackboard. Training will take place after this tool is in place and staff have been trained.