Information Technology Coordination
Monday, June 1, 2020
On-Line Meeting
Minutes

Members Present: Terry Kleffman, Tiffani Crosley, Mia Forrester, Toni Gray, Shane Hepler, Tim Hicks, Maria Juarez, Jarrod Madden, Tiffani Oneal, Ernesto Olmos, Kelly Steelman, and Ellen Patterson as Recording Secretary.

Members Absent: Cheryl Jones, Cindy Lanham, and Olga Kleffman.

I.   **Action Items**
   a. Approval of the Minutes from March 2nd, 2020 Meeting. A motion was made by Kelly Steelman and seconded by Toni Gray to pass the minutes as presented.

II. **Discussion/Information Items**
   a. Colleague Updates – Pending Installation in Live

	Software_ID	Software_Description
	SU020858	Envision Update
	SU020989	Envision Run-Time Update
	SU020997	Student / CORE QA 2020 updates
	SU021070	Financial Aid COD Processing
	SU021088	AR/CR Update
	SU021103	Self-Service 2.27
	SU021104	CORE support of web api 1.27 and self-service 2.27
	SU021105	Colleague Web API 1.27.1
	SU021106	UI 5.13 Update
	SU021155	Computed Columns Update
	SU021268	Update to support Multiple Web user password policies
	SU021316	DMI Update - password requirements
	SU021317	Web password Update
	SU021318	Finance - AP – 1099
	SU021332	HR - Texas State Reporting
	SU021333	Envision Run-Time Update
	SU021360	California State Reports
	SU021364	California State Reports
	SU021369	HR - General Update
	SU021379	DMI 2020/2021 COD style sheets
	SU021403	Envision Update support of API 1.27
	SU021404	Envision Update support of UI 5.13
	SU021405	Envision Update support of UI 5.13
	SU021409	TrimData - FA-Link
	SU021454	Computed Columns Update

	SU021490	Student – IPEDS
	SU021491	TouchNet Payment Gateway
	SU021565	Data Orchestrator ODS Update
	SU021646	DMI Update to use TLSV1.2 for colleague email
	SU021652	DMI update to support attachments in Colleague and resolve login failures
	SU021668	HR - Families First Coronavirus Resp Act PR Extract
	SU021679	Student Residence Life
	SU021681	Intermittent Login Issue - Web Advisor
	SU021708	Texas State Reporting CBM00A Update
	SU021710	Update in support of Instant Enrollment
	SU021717	Colleague Student IPEDS
	SU021762	Colleague Web API 1.27.1

- **There is a rather extensive list of software updates, most of them released right before April 5, 2020 (originally scheduled Ellucian Live dates).**
- **Self Service, General updates for some of the areas, nothing that is too dramatic on the changes.**
- **Financial Aid update is for next fiscal year awarding / processing**
- **Olga will look at AR/CR and Touchnet Payment updates.**
- **all the updates have been loaded into the Test Account**
- **The updates are scheduled to be installed on Friday, June 12, 2020 after 12:30pm**
- **Finance – AP – 1099 has something to do with how 1099's are being used for this current calendar year.**
- **State reporting, FA Link has updates and Touchnet updates will improve connection times for approval of purchases and payments.**
- **There is an update – supported instant enrollment piece they added some additional information.**
- **Passwords update is one that says that it fixes an issue where login will intermittently fail.**
- **CBM00A issue was caused by an update we have not installed yet, it has caused problems recently with building two records.**

   b. **Projects Update**
- **SQL Migration**
  - i. **Ellucian started working on the data migration to SQL, it finished this last weekend and they are working on a report of the results.**
  - ii. **A list of any change that we need to make and next steps.**
  - iii. **Initial review our data is very clean compare to most migrations they have done previously.**

   c. **Projects currently in-progress:**
- **Technology Information Center staff have replaced 72 computers in labs**
- **in Dumas currently setting up connections that will have fiber for when the Nursing Consortium starts this fall.**
- **as we are still transiting into Phase 2 and then Phase 1 by the end of the summer.**
  - i. **Three quarters of IT Staff are still working from home.**

> ii. All IT Staff will come back to work on Monday, June 29, 2020.

If you or your teams have borrowed equipment, please be sure to bring the monitors, laptops or other computer related equipment back to the Technology Information Center as you come back to work on campus.

- My PC Remote Access, will they get to keep or give it back?
- Currently paying month to month, the access will be on until everyone is back to Phase 1, (October 26, 2020).
- This is all fluid but not turning anything off until we have passed that point, it this is done sooner, then it may have to be turned back on again.

- Maria will bring back some of her people on June 29th too, is there anything we need to do to stay out of your way or to help out?

- Everyone will still be able to work from home, some people took their desktop equipment to their homes.

- Some areas and even some classrooms we had to take equipment from labs and classrooms to make all the remote access available and to keep it working while most of the staff is remotely off campus.

- Most faculty and staff have loaner computers and monitors or laptops and are using them at this time to work from home.

- **ITS Preventative Maintenance for June 2020 is Friday, June 12, 2020 at 12:30pm.**

III. **New Business Items** – None

IV. **Updates and Announcements (All)** – None

Next Meetings
Monday, July 6, 2020 – Cancelled due to first day back for faculty and staff
Monday, August 3, 2020 TBA 10:30am to 11:30am

Members:
1. Terry Kleffman – Chair
2. Kristin McDonald-Willey – alternate Maria Juarez
3. Tiffani Crosley
4. Mia Forrester
5. Toni Gray
6. Shane Hepler
7. Olga Kleffman
8. Jarrod Madden
9. Ernesto Olmos
10. Kelly Steelman – alternate Gail Hutson
11. Ellen Patterson, Recording Secretary