

<b>PROGRAM COMMITTEE NAME:</b>		Amarillo College Criminal Justice Programs – Advisory Committee			
<b>CHAIRPERSON:</b>	Dale Davis				
<b>MEETING DATE:</b>	05/12/21	<b>MEETING TIME:</b>	1:10 pm	<b>MEETING PLACE:</b>	West Campus, Building C, Rm 103
<b>RECORDER:</b>	Janet Workman			<b>PREVIOUS MEETING:</b>	12/09/20
<b>MEMBERS PRESENT</b>					
List all members of the committee, then place an X in the box left of name if present					
	<b>NAME</b>	<b>TITLE</b>	<b>EMPLOYER INFO</b>	<b>PHONE</b>	<b>EMAIL</b>
X	Rick Anderson	Community Liaison	NWTHS	806-354-1857	Rick.Anderson@NWTH.com
X	Shelly Bohannon	Executive Director	The Bridge	806-372-2873	shelly@bridgecac.org
	Greg Daniel	Commander	Rick Husband International Airport PD	806-335-4403	Greg.daniel@amarillo.gov
X	Dale Davis	Retired Chief	Canyon Police Department	806-452-9633	dadavis4@sbcglobal.net
	Ken Dougherty	Lieutenant	Potter County Sheriff's Office	806-335-4105	SOKJD@pottercscd.org
	Brandon Ester	Training Director	Potter, Randall, & Armstrong Co CSCD	806-378-3700	esterb@pottercscd.org
X	Brent Harrison	Chief	Hereford Police Department	806-363-7120	Brent.harrison@hereford911.com
X	Morgan Hightower	Chief Deputy	Moore Co SO	806-935-4145	morganh@moore-tx.com
X	Dawn Marie Jordan	Instructor	WTAMU	806-274-8258	djordan@wtamu.edu
X	Wes Kelly	Assistant Chief	Potter County Juvenile Probation	806-349-4900	kellyw@pottercscd.org
X	Joseph Loftus	Captain	Amarillo Police Department	806-378-6170	Joseph.Loftus@amarillo.gov
X	Bill Mclean	Civilian	Retired-Asarco Incorporated	806-353-6834	wordturbo@aol.com
X	Victoria Medley	Court Administrator	City of Amarillo	806-378-3044	Victoria.medley@amarillo.gov
	Four Price	District 87	House of Representatives	806-670-7778	Rep.fourprice@gmail.com
X	Ray Resendez	Chief	Dumas Police Department	806-671-0303	RResendez@dumastx.gov
X	Dennis Rice	Lieutenant	Randall Co SO	806-468-5800	Rice.dennis@rc-sheriff.com
X	Lucinda Russell	Captain	Texas Department of Public	806-468-1350	Lucinda.russell@dps.texas.gov
X	Wendi Swope	Civilian	President-Double U Marketing	806-353-2911	Wendi-doubleumarketing.com
<b>EX-OFFICIO MEMBERS</b>					
X	Linda Munoz	Dean, Technical Education	Amarillo College	806-335-4352	Lmunoz27@actx.edu
X	Eric Wallace	Director, Criminal Justice	Amarillo College	806-356-3682	ecwallace@actx.edu
X	Tyler Smith	Coordinator, Law Enforcement	Amarillo College	806-356-3680	Tyler.smith@actx.edu
X	Raul Dominguez	Coordinator, Intervention	Amarillo College	806-354-6083	rrdominguez@actx.edu
X	Sarah Uselding	Assistant Professor	Amarillo College	806-354-6051	seuselding@actx.edu
	Connie Haskins	Instructor	Amarillo College	806-467-3156	clhaskins@actx.edu
	Scott Acker	Chief	Amarillo College PD	806-371-5160	s0311868@actx.edu
	John Kiehl	Regional Services Director	Panhandle Regional Planning	806-372-3381	jkiehl@thepprc.org
X	Lori Gunn	CJ Programs Coordinator	Panhandle Regional Planning	806-372-3381	lgunn@thepprc.org
			<b>Other Guests</b>		
	David Hall	Associate Dean, Technical Ed	Amarillo College		

x	Ernesto Olmos	Director, Advising	Amarillo College	806-371-5447	efolmos@actx.edu
x	Kali Key	Advisor, Criminal Justice	Amarillo College	806-371-5092	K037915@actx.edu
<b>AGENDA ITEM</b>		<b>ACTION DISCUSSION INFORMATION</b>			<b>RESPONSIBILITY</b>
<b>Call to Order</b>		Dale Davis called the Amarillo College Criminal Justice Programs Advisory Committee to order at 1:10 pm.			Dale Davis/Eric Wallace
		<p><b>Bill McLean made a motion to incorporate all agenda items/discussion/votes from the Panhandle Regional Law Enforcement Academy Advisory Board Meeting that took place immediately preceding this meeting into this Criminal Justice Programs Advisory Committee, and Dennis Rice seconded the motion. All those in attendance voted to approve. Motion passed.</b></p> <p>Eric Wallace informed the Board that Dr. Anthony Bass resigned from the board, so we will be filling that position.</p> <p>Eric then spoke about Amarillo College transitioning away from "Advisory Committees" to "Business and Leadership Councils (BLC)." This is a national model that promotes more frequent meetings and more active participation by members in setting college curriculum and ultimately producing the employees you need and want to hire. The college is implementing this change gradually, but I wanted you to be aware it is coming. We should not see much change, because our Advisory Board/Committee already functions almost entirely like the BLC model.</p> <p>TCOLE mandates Advisory Boards for law enforcement academies. They set board member responsibilities; they state what items you need to take action on, and, most importantly, TCOLE has told us that the PRLEA Advisory Board MUST be separate from the College Advisory Committee, so our PRLEA Advisory Board will continue to function as it does; we will meet first, adjourn, and then conduct college-specific business separately.</p> <p>Eric provided the BLC Purpose/Objectives:</p> <ul style="list-style-type: none"> <li>To support the reform of workforce education in our regional economy by influencing our curriculum to the specific skills identified by local industry</li> <li>To provide an opportunity for technical top-level thought leaders like you to help AC address specific local workforce needs</li> <li>To improve the link between education and businesses through internships, apprenticeships, and other work-based learning models</li> <li>To improve curriculum alignment and workforce preparation for graduates</li> <li>To guarantee that workforce needs of local industry are actively addressed</li> </ul>			
<b>Approval of Minutes</b>		<p><b>Morgan Hightower made a motion to approve the minutes from our last meeting held on 12/09/20 as written, and Bill McLean seconded the motion. All those in attendance voted to approve. Motion passed.</b></p>			Dale Davis

PRLEA Update	Coordinator Tyler Smith updated everyone on recent and current academies:	Tyler Smith/Eric Wallace
	<p>The 122<sup>nd</sup> Academy:</p> <ul style="list-style-type: none"><li>• Graduated March 11, 2021 with 13 recruits.</li><li>• This was our first academy using the new TCOLE Basic Peace Officer Course curriculum. All but one recruit passed the state test on the first attempt. The one that didn't pass made a 69 but passed the following week. All but two recruits graduated with a job offer from a local agency.</li><li>• Implemented a Peer Student Tutor with this academy. Will continue that in future academies as long as there is an academically strong student who is available.</li></ul> <p>The 123<sup>rd</sup> Academy:</p> <ul style="list-style-type: none"><li>• Things are going well after a rough start (disciplinary issues).</li><li>• Also had to dismiss one student due to making racist comments to another student.</li><li>• All recruits made an 80% or better on their 1<sup>st</sup> semester final. This is a great improvement from their midterm.</li><li>• Covid restrictions in the classroom expired April 26, so everything has returned to normal for the most part as far as instruction and restrictions go. Continue to teach virtually via Zoom to any who has to quarantine due to exposure or illness.</li><li>• Graduation will be August 17, 2021 at Oasis Church at 6:30pm.</li></ul> <p>The 124<sup>th</sup> Academy:</p> <ul style="list-style-type: none"><li>• Tentatively set to begin October 5, 2021</li><li>• Have held several interviews so far</li><li>• Cut off for application will be July 30, 2021</li><li>• Will try to have acceptance letters mailed out by September 6, 2021 to give</li></ul>	

PRLEA Update		Tyler Smith/Eric Wallace
<ul style="list-style-type: none"><li>those who need to put in a 2 week notice enough time to do so.</li><li>Many of the applicants are looking for sponsorship opportunities. I know this isn't advantageous to a lot of the agencies, but it appears to be a great recruitment tool and also produces strong students. They don't want to let their agency down.</li><li>If you are allowing non-certified people to test for upcoming positions at your agency, please let me know so I can pass that along to recruits.</li><li>We are continuing to refer students to Workforce Solutions for financial assistance. Workforce got extra money because of Covid and was able to help many of the 123<sup>rd</sup> qualify for at least partial funding of their academy costs; we would like to see this continue with the 124<sup>th</sup> academy.</li><li>Need to schedule a time for the PRPC scholarship interviews. Tyler will work with Dale Davis and Lori Gunn to get this done.</li></ul> <p>Eric Wallace gave an update on academy vehicles: We are getting two brand new vehicles. PRPC funds, an AC Foundation grant, and Perkins grant funding will be used to purchase one, and Perkins grant funding for the other. The college administration is committed to updating the others moving forward.</p> <p>Eric gave an update on the First Responder Academy: Sale has not finalized due to city requiring us to get an easement from Plains street to the building. Eric showed current design drawings via projector and answered any questions. There is not enough bond funding to do all we want/need. Other funding sources will be explored (AC Capital Campaign, federal/state grants, etc.) Second floor proposals- Sims house, indoor shooting range, additional classrooms, plus a driving track at East, are all possibilities with enough funding.</p> <p>Dale Davis asked if there were any issues with the new curriculum. TCOLE said they would give some variance if needed. Tyler mentioned only trouble was with getting some instructors to go and update their material to match the new curriculum. If they don't do that; they won't teach.</p> <p><b>Dennis Rice made a motion to accept the academy report and updates. Morgan Hightower seconded the motion. All those in attendance voted to approve and motion was carried.</b></p>		

	<p>Eric and Ernesto Olmos, Director of Advising, gave information on college TSI Entrance Test Requirement updates that took place in January. The test has changed from the TSI to the TSI2. This is a test that students take to get into the college in order to evaluate their reading, writing, and math skills. The academy requires this test as well, but slightly lower test scores are allowed on the math section, since the academy is not math intensive. Dale added that math is important in law enforcement. Officers must be able to add and subtract. They use it everyday. The lower score we allow is still aligned with that importance; it just won't keep someone out who is not quite ready to go into a College Algebra class.</p> <p>Ernesto also explained the need to remove a couple outdated lines from the test exemptions that are currently listed on our PRLEA Steps for Application.</p> <p>The updated and proposed PRLEA Required TSI2 Assessment Scores are:</p> <p>Reading: 945+ and Essay 5+  Writing: 945+ and Essay 5+  Math: 936+</p> <p><b>Bill McLean made a motion to approve these entrance test requirements and the removal of certain exemptions. Shelly Bohannon seconded the motion. All those in attendance voted to approve and motion was carried.</b></p> <p>Tyler had some items to bring forward for open discussion and to see if the board would like him to get more information and bring them back to the board in the future for further action, or leave them as is. Even if there is interest, we might not be able to do some things if it is cost-prohibitive or due to academy calendar restraints.</p> <p>The items discussed were:</p> <ul style="list-style-type: none"> <li>• Explore implementation of Taser certification in the academy. It is an eight-hour class and could possibly use another agency's Taser for instruction. It was discussed that different agencies use different Taser models, so it might be difficult to train everyone on the Taser they will be using. The consensus was to leave this alone for now, but in the future, possibly it could be added as a continuing education in-service class immediately following the academy.</li> <li>• Explore implementation of rifle use in the academy firearms section. Many agencies do carry rifles, and students leave the academy without any knowledge of their use and sometimes don't get any additional training when they are issued to them at their new jobs. This could bring on</li> </ul>	
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	<p>additional expense and would require more time to be added to the academy hours, but generally, it was felt it would be positive if a student left the academy with some rifle knowledge. For now, we will leave things as is. A continuing education in-service class is another option to provide instruction in this area as well.</p> <ul style="list-style-type: none"> <li>• Update academy grooming standards to allow clean shaven and neatly kept beards, and the tattoo policy to allow visible tattoos, since more agencies are doing this now. They are allowing this due to societal changes and to possibly improve recruitment. The board consensus was that the PRLEA should do what they feel is best for the academy as a whole in regard to tattoos and facial hair, and that any recruits already working for an agency will obviously need to follow their employer's policy if it is in conflict.</li> </ul> <p><b>Brent Harrison made a motion to approve the study and evaluation of any or all of these items in the future and to bring back any desired recommendations for further consideration. Ray Resendez seconded the motion. All those in attendance voted to approve and motion was carried.</b></p>	
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In-Service Training	Eric Wallace
<p>Childress County SO Chief Deputy Gillem contacted Eric to report they were unhappy with the online TEEJ jailer course, and asked about the possibility of teaching a couple jail schools of their own and running them through PRLEA, to be taught by Gillem and his staff. Eric has some concerns about this, because the jail school is a month long (120 hours) and would be held almost two hours from us, so there would be little opportunity for oversight, which is required by TCOLE. Since this is a licensing course, first-time pass rates also affect us being able to have an academy, and we would have much less control over it with it being taught off-site and being so lengthy. Deputy Gillem did have good pass rates in the past, but that was under an old curriculum, and the course and test are much harder now. We would also have to get approval from Clarendon College to teach in their district. I did want to get the input of the advisory board. The board agreed that if this was pursued, it should be modeled after the Randall County SO course and changes they made to their course, and also Eric and Gillem should meet with Dennis Rice at RSCO before implementation. It would also be done on a trial basis and require at least 10 students to hold it.</p>	
<p>Eric announced upcoming in-service training:</p> <p><b><u>May 2021</u></b></p> <p>1: Human Trafficking #3270/Advanced Human Trafficking #3271  4-6: Civil Process #3101  15: Missing and Exploited Children #3275  20-21: Intermediate Arrest, Search and Seizure #2108  25: Texas SFST Refresher Course</p>	
<p><b><u>June 2021</u></b></p> <p>7-11: TCOLE Basic Instructor Course #1014  17: De-Escalation Techniques #1849  21-25: Intermediate Crime Scene Investigation #2106-Randall County  28-July 2: CIT #1850-40 Hour Course  28-July 2: Intermediate Crime Scene Investigation #2106-Randall County</p>	
<p><b><u>July 2021</u></b></p> <p>6: Texas SFST Refresher Course</p>	
<p><b><u>August 2021</u></b></p> <p>None currently scheduled</p>	


We have had requests for Mental Health for Jailers #4900; Cultural Diversity; Interacting with Deaf and Hard of Hearing; CIT Update #3843; Canine Encounters. We will try to schedule these before the end of August, except for possibly Cultural Diversity as it can be taken for free on the TCOLE website.

**Rick Anderson made a motion to accept the in-service training report. Morgan Hightower seconded the motion. All those in attendance voted to approve and motion was carried.**



Specialized Training	Eric announced upcoming specialized training:	Eric Wallace
	<p><b><u>May 2021</u></b> 19-21: ALERRT First Responder Medical Class-Dumas</p> <p><b><u>June 2021</u></b> 12: Forensic Hypnosis Update Training 21-25: Breath Test Operator School (Intoxilyzer)</p> <p><b><u>July 2021</u></b> 12-14: CTK Evidence-Based Interview and Interrogation Course 19-23: Basic Hostage Negotiation Course</p> <p><b><u>August 2021</u></b> 23-27: TEEX EVOC Instructor Course</p> <p>We also completed the first of several specialized criminal justice trainings through a contract with PRPC in March. This training contract had been extended due to Covid; now, we have another set of trainings to complete by the end of September. These must be multi-disciplinary trainings and related to substance abuse, mental health, and/or domestic violence. These are very good trainings with national presenters, so please keep an eye out for these training notices in your emails.</p> <p>Leadership/Supervisor training is another class that was suggested we try to schedule. Eric will look for options. We have usually tried to do some type of leadership training at least once each year.</p> <p><b>Wes Kelly made a motion to accept the specialized training report. Brent Harrison seconded the motion. All those in attendance voted to approve and motion was carried.</b></p>	

Intervention Report	
<p>Raul Dominguez provided an update on Intervention Programs. Enrollment is starting to pick up some as some Covid restrictions are relaxed. Summer schedules just came out; an email will go out this week, they will be posted on the Intervention website, and if you want a paper copy, we can get you a set before you leave today's meeting.</p> <p>The Senate and the House both have bills to allow offender education programs to be taught online instead of just in the classroom. These are the bills we have opposed in the past. When I say we, I mean the college, this advisory committee, the statewide coalition of offender education providers, MADD, etc. But, this time around, probably due to the Covid situation, these bills have moved quickly through their committees, and the House voted unanimously yesterday to approve their version. We expect the same will happen in the Senate. We also expect there will be a drop in our enrollment once this happens, as more online providers come on line, and students won't receive the same quality of education, nor will there be the same safeguards to ensure the students receiving credit are the ones actually taking the class.</p> <p>Finally, our Youth Tobacco Awareness Program has seen significant enrollment decline over the last decade. Students caught smoking on school property are no longer required to take the class; they are placed in In-School Suspension instead. We thought enrollment numbers might go up when the legal smoking age was raised to 21, but that has not happened.</p> <p>2016 (21 students total for the year)  January -5 students; March- 2 students; May- 8 students; November -6 students  2017 (January) 5 students total for the year  2018 (May) 5 students total for the year  2019 (February) 4 students total for the year  2020 0 students  2021 0 students (so far)</p> <p>We have two certified instructors for these programs, but their licenses have expired. We don't think it is worth trying to get them renewed. So, we want to deactivate this program unless the need arises to re-instate it.</p> <p><b>Wes Kelly made a motion to accept the Intervention report and to deactivate the Youth Tobacco Awareness Program. Shelly Bohannon seconded the motion. All those in attendance voted to approve, and motion was carried.</b></p>	<p>Raul Dominguez</p>

<b>Academic Update</b>	<p>Sarah Uselding provided an update on Academic Degree Programs. Collegewide, overall Summer enrollment is up 13% right now and Fall enrollment is up 27%. That's not true for Criminal Justice though. Overall Summer enrollment is at our 5-year average, and Fall enrollment is down about 60 students from our 5-year average. We don't know why this is, but are hopeful we will see enrollment increases as we get closer to the start date.</p> <p>Kali Key is here today; she is the new advisor for Criminal Justice on the Washington Street Campus, and we are looking forward to working with her.</p> <p><b>Brent Harrison made a motion to accept the Academic Update. Bill McLean seconded the motion. All those in attendance voted to approve, and motion was carried.</b></p>	Sarah Uselding
<b>Committee Roundtable</b>	<p>Dennis Rice is working with TCOLE and Canyon ISD to allow a high school student to attend the Basic County Corrections Course. This has been a long process, and TCOLE has given RCSO a waiver to allow high school students that have not graduated and not yet turned 18 to go through a jail academy while still enrolled in high school. It will be a very selective group that will be considered for this opportunity. Once the student graduates high school, they then can apply at age 18 to be a jailer with an agency.</p>	Dale Davis
<b>Adjournment</b>	Meeting was adjourned at 1:35 pm	Dale Davis
Date: 05/24/21	<p>Secretary Signature: Janet Workman</p> 	Next Meeting: August 11, 2021