

AC Hinkson Memorial Campus

Meeting Minutes

March 1, 2016

5:30 p.m.

Type of Meeting: Advisory Committee

Meeting Facilitator: Daniel Esquivel

Invitees: Michael Kitten, Diego Barela, Irene Favila, Jerry Stevens, Josh Wood, Kelli Boydston, Kelli Moulton, Mal Manchee, Mike Schueler, Sara Pesina, Susan Robbins, Monica Flores.

I. Call to order

Daniel Esquivel called meeting to order.

II. Roll call

Daniel Esquivel, Kelli Moulton, Mike Schueler, Diego Barela, Sara Pesina, Michael Kitten, Carolyn Waters, Monica Flores.

III. Approval of minutes from last meeting

Diego Barela opened the meeting with a prayer and the revised minutes of the previous meeting on February 2, 2016. Michael Kitten made the motion to approve and Carolyn Waters 2nd the motion.

IV. Executive Director's Report

The end of the first 8-week course session has ended and the second 8-week courses began March 21, 2016. We received a great response from both the students and faculty.

Truck driving class began March 7, 2016 in full force. Two instructors are being used from the Washington Campus.

V. New Issues/Strategic Discussion

AC has been approached from Texas Tech and WTAMU about a VET Tech Program.

We will be getting new computers needing no ports and converting a classroom to a hybrid class.

Hereford Budget due date was March 23, 2016. Included in the budget was:

- Truck Driving Position
- Financial Aid Counselor Position

We are also hiring additional part-time staff for weekend purposes and new programs.
(CNA and CMA)

VI. Notes:

Michael Kitten – Attended and inducted at first Board of Regents meeting as the Hereford Board Representative.

The AC Benefit Plan is being changed to give employees more options to invest.

AC - Museum of the Arts has sent some artwork to Santa Fe to be part of an exhibit.

AC will begin charging for facility usage at main campus.

New Software is being considered as a benefit for new merit system and accountability process for all staff.

East Campus has new changes.

- AC will be administering all training for Bell Helicopter.
- New Hanger is being added.

Carolyn Waters – March 31st the public school will be visited by 35 school board members from all around the state.

VII. Adjournment

Diego Barela @ 6:30.