

***AC Hinkson Memorial Campus
Advisory Committee Meeting
Conference Room 128
Meeting Minutes***

January 10, 2017

I. Call to order

Daniel Esquivel called to order the regular meeting of the Advisory Committee at 5:30 p.m. on January 10, 2017 at AC Hinkson Memorial Campus, conference room 128.

II. Roll call

Daniel Esquivel conducted a roll call. The following persons were present: Jerry Stevens, Michael Kitten, Mal Manchee, Daniel Esquivel, Susan Robbins, and Sara Pesina.

III. Approval of minutes from last meeting

Daniel Esquivel read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- A. Michael Kitten – no new issues to report, TIRZ project update
- B. Daniel Esquivel – Update of Spring 2017 Enrollment; currently at 221, still have 2nd 8 weeks in March for more enrollments.
- C. Space issue – start discussions regarding additional space needed for upcoming programs and courses.

V. New business

- a) Advisory Committee Handbook- review of handouts from Daniel regarding Austin Community College and Austin ISD's policies on advisory committees. Discussed revision of AC advisory committee handbook.
- b) Discussed format for Advisory Committee Meetings as Open meetings since we are a public entity. Meeting notices must be posted in a timely manner to inform the public of these meetings.
- c) It was suggested that there would be two positions created: Chairman and Vice-Chairman. Both positions would be elected and serve one year terms.

- d) Term limits for members were discussed. Plan was discussed to have half the members serve until next year and the other half, the year after that. Current members were to bring suggested names of people who might be interested in serving on the committee.
- e) Additional discussion?

VI. Other Business

A. March 24th and 25th – Bowl for Kids Sake

B. Meetings to be held every first Tuesday of the month. Next meeting will be February 7th.

VII. Adjournment

Daniel Esquivel adjourned the meeting at 6:30 p.m.