

**AC Hinkson Memorial Campus  
Advisory Board Retreat  
Hereford Country Club**

September 18, 2018  
5:30 p.m.

Invitees: Carolyn Waters, Sara Pesina, Daniel Esquivel, Sheri Blankenship, Susan Robbins, Mal Manchee, and Wade Hawkins.

- I. Call to order 5:52 p.m.
- II. Carolyn Waters, Sara Pesina, Daniel Esquivel, Sheri Blankenship, Susan Robbins, and Wade Hawkins.
- III. Dinner and Fellowship
- IV. Chairman – Sara Pesina
  - a) Rules and procedures – Advisory Handbook – Changing the landscape of the student. Represent AC to the community.
  - b) Committees – Nominating Committee to be established.
  - c) Expectations
    - Attendance requirement
    - Letter
    - What is their intent?
    - Letter of intent acknowledgment for Oct. 2018.
    - Scheduled Meetings 5:30 first Tuesday.
    - Terms? 3 years?
  - d) Ideas and Suggestions
    - List - food pantry
    - WIC services? Possible referral from the Campus.
    - Mock interviewing and other soft skills course/training needed for students

V. Dean – Daniel Esquivel

a) Budget Review – handout given to show actual budget for campus

b) Goals:

- Impact of programs to our local market: Tech health, meats
- Merrick – issues with critical skills
- Critical employment skills – prior to applying – job 101 condition of certification
- Financial / business skills
- Computer skills

c) Ideas and Suggestions

- Meet increase availability of Dual Credit with technical programs at high school? What opportunities?
- College use of school facilities for college programs. Capitalize the use of success for our community.
- Meets lab? Program?
- Commercial air refrigeration? Ammonia?
- Instructors – challenge

d) Adult computer courses:

- Word/Excel

e) Attention to Child Care / Child Development / certified to work in daycare/ workers.

VI. Adjournment was at 8:45 p.m.