

Deans Council
Minutes – April 15, 2021
Virtually, GoToMeeting - 1:30 pm to 2:30 pm

Members Present: Tina Babb, Becky Burton, Edie Carter, Kim Crowley, Becky Easton, Daniel Esquivel, Jeannie George, Toni Gray, David Hall, Michelle Lamons, Linda Muñoz, Lori Petty, Frank Sobey, Renee Vincent, Barbara Wahi

Others Present: Toni Van Dyke

Members Absent: Kim Boyd, Tamara Clunis

CLASSROOM CAPACITY/CHAIRS

Face-to-face classes start back in 2021FA with full classroom capacity. Additionally, summer schedules will not change but will review requests to increase face-to-face class sizes. After April 26, 2021, mask will be optional for students, staff, and faculty. Classroom chairs, desk, and tables can be moved back to the original positions before COVID-19 restrictions. Physical Plant will help move furniture and tables back into the classroom upon request. Deans reported that many of their faculty are excited to be back in class with students.

BUDGET UPDATES

Budget officers will see the final changes to their budgets on Friday, April 23, 2021. Ms. Burton thanked the deans for their hard work preparing the budgets this year. Dean's were reminded it's important to increase enrollment for 2022FA since it's the college's base year for state funding.

NEW EVENT GUIDELINES

The event request form has been revised to an event notification form. Denese Skinner, Vice President of Student Affairs, will send communication regarding the new form and procedure next week via email. If the event includes the public, it will go to Denese Skinner. If it's for employees, send the form to Becky Burton. Food is allowed at events; however, pre-packaged meals are still recommended vs. buffet style.

FACULTY APPRECIATION WEEK

Academic Deans will collaborate on what faculty appreciation week will look like for their areas.

GRADUATION

Graduation is scheduled to take place at Hodgetown on Friday, May 14, 2021. The logistics on where staff, faculty, and deans will sit is still being figured out. Currently there is not enough room for everyone to sit together. Faculty are expected to wear their regalia at graduation. For additional information regarding 2021SP graduation visit <https://www.actx.edu/blog/id/501>.

OTHER

Face-to-face student orientation can resume after April 24, 2021.