

**Deans Council**  
**Minutes – August 13, 2020**  
**Virtually, GoToMeeting, 1:30 pm – 2:30 pm**

**Members Present:** Tina Babb, Kim Boyd, Becky Burton, Edie Carter, Kim Crowley, Becky Easton, Daniel Esquivel, Jeannie George, David Hall, Michelle Lamons, Linda Munoz, Frank Sobey, Renee Vincent, Barbara Wahi

**Others Present:** Toni Van Dyke

**Members Absent:** Carol Buse, Tamara Clunis, Toni Gray

**Enrollment**

Enrollment is currently down by 19%, and dual credit is down by almost 500 students. However, online registration is up compared to online enrollment in previous years. During an emergency cabinet meeting, it was decided to stay the course and not go fully online or tech-supported. Deans were asked to increase the number of online and tech-supported classes offered. Additionally, they were asked to send Becky Burton a quick synopsis on what they have moved and what they can move to online or tech-supported. Becky Burton will provide the data to Dr. Lowery-Hart. Enrollment could be an issue for another year or two.

**Adjunct Load Hour**

Load continues to be an issue when adding additional courses. Adjuncts can teach up to 12 credit hours in the fall or spring, but they cannot exceed nine credit hours the following semester. Additionally, they can work six credit hours in the summer. However, typically adjuncts do not get more than 9 hours in any given semester. Keep in mind rules are different for TRS adjuncts.

**Budget**

Faculty overload, adjunct pay, capital equipment, and travel funds are now pooled to the VPAA office and will be distributed throughout the year. The 2021 budget is based on current enrollment being down 10%. Due to low enrollment, most requests for additional funds in the supply pools, other pools, and the student worker pools have been denied. Additionally, the travel pool was cut in half.

**Perkins**

The Perkins needs assessment was submitted to the coordinating board, and Ms. Wahi is currently working on the application portion of the grant. Amarillo College is expecting an award of \$872,000 this fiscal year.

**Dates to remember**

- August 17: New Faculty meets with Human Resources
- August 18-19: Teaching for Transformation
- August 19: All Faculty Meeting