

Deans Council

Minutes – September 2, 2021

Virtually, GoToMeeting & Ware, 207 - 1:30 pm to 2:30 pm

Members Present: Tina Babb, Kim Boyd, Becky Burton, Edie Carter, Tamara Clunis, Kim Crowley, Becky Easton, Daniel Esquivel, Jeannie George, David Hall, Michelle Lamons, Linda Muñoz, Lori Petty, Frank Sobey, Toni Van Dyke, Barbara Wahi

Others Present:

Members Absent: Toni Gray, Renee Vincent

Graduation

Dr. Clunis' visited with the deans regarding her concern about the number of faculty who continue to miss graduation. Discussion occurred whether faculty should be given additional forms to sign acknowledging their attendance at graduation is required and reminding them that it's posted in the faculty handbook. Deans, program coordinators, and chairs are responsible for their faculty attending graduation

Faculty & Staffing

Adult Education Learner (AEL) is struggling to find and keep staff. As a result, there is an urgency to find a qualified person to fill the English as a second language (ESL) coordinator position. In addition, AEL enrollment is down due to students' fear of taking the intake assessment test. Michelle Lamons asked the council for suggestions on how to help alleviate their fear. Becky Easton suggested having a star student monthly or weekly based on improvement.

Assessment

Academic Deans were asked to assist Tina with keeping their faculty on track with turning in the assessment documentation on time. Tina will share the list of faculty who have not turned in their August 31st deliverable as of today's meeting. Another assessment that is coming up due is the program review which is due October 29th. Lastly, the faculty roster information is due on November 5th.

Cohorts

Attendance and participation in the cohorts are running low. Deans were asked to encourage their faculty to take place in the cohorts. The deadline to sign up has been extended by two weeks.

Covid Report Update

Amarillo College will no longer quarantine students or staff when they have been in close contact with a covid positive person or family member. Additionally, faculty, staff, and students who have tested positive for covid will need to provide positive test results. If a student or employee of Amarillo College tests positive for covid, they will be required to quarantine for two weeks.