

PRESIDENT'S CABINET MEETING
September 14, 2021
MINUTES

CALLED TO ORDER

9:07 a.m.

ADJOURNED

11:30 a.m.

MEMBERS PRESENT

Bob Austin; Kevin Ball; Tamara Clunis; Cara Crowley; Cheryl Jones; Russell Lowery-Hart; Chris Sharp; Joe Bill Sherrod; Denese Skinner; Mark White

MEMBERS ABSENT

OTHERS PRESENT

Joy Brenneman

DISCUSSION:

1. QEP DISCUSSION	Clunis
<p>Dr. Clunis has received some feedback on the QEP discussion document. It is intended for internal audiences to review and determine if this should be the plan for AC's QEP. This QEP focuses on retention, targeting the 40% of FTIC students who don't return, and getting students on a path to completion and keeping them there. Once the plan has been vetted and approved, marketing will get involved to promote broad engagement by the college and community. A budget needs to be provided to show that the college is serious about implementing this 10-year plan to transform the college.</p> <p>The AVISO retention tool will be a key piece to support faculty, staff, students, and athletes. Pam Madden is the AVISO super user. The biggest advantage with AVISO is the faculty involvement with retention. Amy Pifer will be the QEP director. The plan has some connection to FYS which is now a 1-hour course with 1,300 students enrolled but will not be a repeat of the previous QEP which failed.</p> <p>There is a broad-based committee working on the QEP implementation and Dr. Clunis invited Cabinet members to join should they wish. Mr. Austin and Ms. Skinner will be placed on the committee to help align the communication piece with what is already in place to prevent duplication and confusion. After 5 years, the college should be able to determine which communications are important and effective.</p> <p>Dr. Clunis noted that a QEP is required, but unlike previous years it won't stop accreditation. However, a bad QEP could result in a citation which is not good for the college. The site visit team will be looking for measurable metrics, an adequate budget, and broad-based involvement. This QEP measures outcomes.</p> <p>The QEP is due in March of 2022. The committee is determining the quality of the data now. It will be written in the Fall, ready in January, and then reviewed by 3 evaluators before it is submitted.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• Dr. Clunis will send the list of QEP committee members to Cabinet.	

2. PLI	Lowery-Hart
<p>Because of the rising cases of COVID in Texas, Don Cameron would like to push the President's Leadership Institute to the first week of January.</p> <p>Also, because of COVID the instructor from CM Ingenuity won't be coming to teach the coding classes in person but will be remote.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • None. 	
3. ANTI-RACISM TRAINING	Clunis
<p>The anti-racism training on Monday and Tuesday next week with Dr. Bryan Hotchkins of TTU will include academic leadership and give them the opportunity to have input on whether this training should be included in the catalog for anti-racism training. The next phase is learning and employees will have input for trainings to include in the catalog. This first one is focused on policies and practice. Anti-Racism training will be voluntary and will include activities beyond book reading and discussion. Dr. Clunis asked Cabinet to attend next week's trainings if schedules allow and to be engaged in the activities as they begin to roll out.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • Ms. Skinner recommended a book by Clint Smith, "How the Word is Passed." Dr. Clunis asked her to send that information to Hanna Homfield in the Library. 	
4. GENERAL ASSEMBLY RECAP	Lowery-Hart
<p>Dr. Lowery-Hart asked for feedback on any concerns after General Assembly. Cabinet felt that the messages were clear and the why's explained. No one had heard any criticism or pushback on the anti-racism discussion. Mr. Austin noted that this process and training will take time to condition everyone to be more thoughtful and change the way things are done when necessary. Skill sets will need to be learned to facilitate anti-racism conversations.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • None. 	
5. OTHER	Cabinet
<p>During Cabinet Dr. Lowery-Hart received word that the college had received a \$169,000 grant for child care and Cabinet discussed some possible options for affordable child care. It was noted that PRPC has some child care funds that AC has not been able to access. Dr. Clunis encouraged development of a partnership with the Maverick Club for child care as they are expanding their hours. It could be a good use of the Scott funds to underwrite some of the cost.</p> <p>Dr. Clunis announced that TDCJ will have their first graduation on September 29 and she will be going to present their diplomas at a small reception for the students.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • Mr. Sharp will check with Kyle Ingham at PRPC about the available child care funds. 	