

Assessment Committee Minutes
Instructional Sub-Committee
October 30, 2020

Members Present: Sarah Uselding, Erica Brassfield, Jessica Hill, Tamra Rocsko, Frank Bellizzi, Jon McGuire, Dave Van Domelen, Frank Sobey, Lori Petty, David Hall, Becky Burton, Judy Carter, Tina Babb

- The mission was reviewed to provide awareness to the Committee that our mission is to guide/coach/provide direction to faculty on IE and assessment initiatives and policy. Materials were provided regarding availability on the IE website for all.
- Discussed the big picture of Outcomes and SACSCOC Reaffirmation where the journey of outcomes assessment, CTL and collaborations are a huge part of the framework.
- A final draft of the Assessment Guide was discussed and approved with edits. Judy Carter provided edits and Erica stated that we should refer to the template documentation via links within the guide. The guide was approved. Tina Babb suggested that we continue to revisit the guide annually.
- Tina Babb discussed improvements to include the online IE repository and that each member and their colleagues should login so that IE can set their access/permissions to be able to upload files, house files for up to five years and download needed templates for submissions.
- Post-cycle wrap-up discussion...Erica mentioned that a peer-review process would be helpful and promote more faculty participation and learning from peers.