

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Amarillo College Moore County Campus Advisory Committee			
CHAIRPERSON:	Monty Hysinger, DISD Superintendent				
MEETING DATE:	04-04-2023	MEETING TIME:	1:00 pm to 2:30 pm	MEETING PLACE:	AC-Moore County Campus Conference Room B - Zoom
RECORDER:	Iris McDonald			PREVIOUS MEETING:	10-11-2022

COMMITTEE MEMBERS


List all members of the committee, then place an X in the box left of name of those present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Larry Appel	Retired Superintendent	DISD	806-935-4732	Ljappel67@gmail.com
X	Melissa Bates	Asst. Director Academic Services	AC MCC	806-934-7222	Mrbates@actx.edu
	Cleo Castro	Cactus City Commissioner	City of Cactus	806-966-5366	None
	Carl Clements	Principal	Dumas High School	806-934-4151	carl.clements@dumasisd.org
	Tamara Clunis	VPAA	Amarillo College	806-371-5226	ttclunis@actx.edu
	John Diedrichsen	Farmer	Self	806-935-4039	None 305 Carson; Dumas, TX 79029
	Donna Estrada	Community Relations	JBS Swift	806-966-5103	donna.estrada@jbssa.com
X	TJ Funderburg	Cactus Elementary School, Principal	DISD	806-966-5102	tj.funderburg@dumasisd.org
X	Frank Sobey	Associate VPAA	AC	806-371-5226	fesobey@actx.edu
X	Kathie Fuston	Exec. Dir. Moore County Health Fdn.	Moore County Health Fdn.	806-935-7800	kfuston@mchd.net
	Shannon Gillespie	Maintenance Director	Valero	806-683-2585	Shannon.gillespie@valero.com
X	Monty Hysinger	DISD Superintendent	DISD	806-935-6461	monty.hysinger@dumasisd.org
	Ineze Jenkins	Editor	High Plains Journal	806-935-9178	ineze@amaonline.com
	Paul Jenkins	Owner	Sunshine Stables/CDT Svcs	806-935-9178	pjienkins@hotmail.com
	Gene Legg	Funeral Assistant	Morrison's Funeral Directors	806-935-4076	g.legg508@gmail.com
	Dr. Russell Lowery-Hart	President	AC	806-371-5135	Rdlowery-hart@actx.edu
X	Ashley Mader	MCC SSS Coordinator	AC MCC	806-934-7242	abmason@actx.edu
X	Iris McDonald	Advising Associate, Dean's Office	AC MCC	806-934-7244	irism@actx.edu
	Shane Nelson	Executive Director of YMCA	YMCA	806-935-4136	profshane@gmail.com
X	KJ Perry	City Manager	City of Sunray	806-948-4111	kiperry@cityofsunray.com
X	Ronald Pray	Dumas Fire Chief	City of Dumas	806-935-6434	rpray@dumastx.gov
	Ray Resendez	City Manager	City of Dumas	806-935-4101	rresendez@dumastx.gov
X	Rowdy Rhoades	County Judge	Moore County	806-935-5588	judgerhoades@moore-tx.com
	Mike Running	CEO Dumas DEDC	Dumas EDC	806-934-3332	running@dumasedc.org
X	Stan Stroebel	Asst. Superintendent for Personnel	Dumas ISD	806-935-6461	stan.stroebel@dumasisd.org
X	Jeff Turner	CEO/Administrator	Moore County Hospital Dist.	806-935-7800	jturner@mchd.net
X	Renee Vincent	Dean of Operations, ACMCC	AC MCC	806-934-7221	lrvincent@actx.edu

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	Carl Watson	Chamber of Commerce, CEO	Dumas Moore County Chamber	806-935-2123	carl@dumaschamber.com
	Erin Boatmun	Superintendent	Sunray ISD	806-948-4411	erin.boatmun@region16.net
	Mary Beth Jones	Counselor	Sunray ISD	806-948-4411	marybeth.jones@region16.net
x	Yesenia Longoria	Chief Nursing Officer	MCHD	806-935-7171	ylongoria@mchd.net
X	Guests: Lisa Mitchell	Advising JBS/QUEST/Student Act.	AC MCC	806-934-7252	Lmitchell24@actx.edu
	Claudine Crume	Division Advisor	AC MCC	806-934-7226	cacrume@actx.edu
X	Sterling Clark	Advising Associate	AC MCC	806-934-7224	smclark40@actx.edu
	Rachel Gillespie	Advising Associate	Amarillo College MCC - SSS	806-934-7233	regillespie@actx.edu
	Melissa Stoughton	Advising Associate	Amarillo College MCC – SSS	806-934-7241	mgstoughton@actx.edu
	Amber Contreras	Customer Service Supervisor	AC MCC	806-934-7220	a0449397@actx.edu
	Shawn Frische	President	Dumas Economic Dev. Corp.	806-930-1336	frische@valornet.com
x	Dolores Montoya	Combined Services Assistant	AC MCC	806-934-7220	demontoya@actx.edu
	Melissa Hernandez	Advisor – Technical Programs	AC MCCT	806-379-2777	mgonzalez@actx.edu
	Carol Ledbetter	Chair	QUEST	806-570-0430	gcledbetter@valornet.com
	Brooke McMurry	CEO	Dumas Education Foundation	806-679-6083	brookemcmurry83@gmail.com
	Bethany Scroggins	MCHD External Mktg Rep / Asst. Dir.	MCHD	806-934-7851	bscroggins@mchd.net
	Student Representatives	Moore County Health Foundation			
x	Carolina Ramos				
x	Leslie Gomez				
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY
Call to Order		Monty Hysinger and Renee Vincent Welcome and Introductions.			Monty Hysinger, Chair, AC-MCC Advisory Committee and Superintendent DISD Renee Vincent, Dean of Campus Oper. AC MCC
Address to all members		Welcome to new members.			Renee Vincent, Dean of Campus Oper. MCC
President's Comments		On behalf of AC President, thank you to committee members and community for supporting AC MCC.			Dr. Frank Sobey, Assoc. VP Academic Affairs Amarillo College
Old Business:		Updates: Touch A Truck event in the fall was a success. RNEC Program had six graduates in Dec. 2022 All grads are employed and were scholarship recipients from Moore County Health Foundation. New CNA Cohort starting Spring II.			Melissa Bates, Asst. Dir. of Academic Services, ACMCC

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	Update on QUEST and JBS. Update on Clubs and Student Life. Student Support Services Grant update. ***Feedback from employers: Students need resume and interview skills – this has been implemented by program. ***Annual Performance Review has been submitted.	Lisa Mitchell, Advising Associate ACMCC Sterling Clark, Advising Associate ACMCC Ashley Mader, AC MCC Student Support Services Grant Coordinator
Continuing Business	Review Handout: Summary of Advisory Committee recommendations and action plan for No Excuses 2025.	AC MCC Advisory Committee Members Recap by Renee Vincent, AC MCC Dean of Operations Melissa Bates, Asst. Dir. of Academic Services, ACMCC
New Business	Educational Pathways for DISD employees: iTeach, PACE, TX Teachers. DISD Bond Update: Dumas North Elementary open for Fall 2023. Dumas South Elementary anticipated opening Fall 2024. Cactus Elementary anticipated opening Spring 2024. AC is Aspen Prize finalist: Announcement on April 20, 2023.	Stan Stroebel, Dumas ISD Asst. Superintendent for Personnel Monty Hysinger, Chair AC-MCC Adv. Committee & Superintendent DISD TJ Funderburg, Principal Cactus Elementary Dr. Frank Sobey, Assoc. VP Academic Affairs Amarillo College
Community Input	Discussion of community needs and the growth leading to those needs.	Open discussion
Closing Comments	Thank you to the committee and guests for their work and input.	Monty Hysinger, Chair AC-MCC Adv. Committee & Superintendent DISD Renee Vincent, AC MCC Dean of Operations
Meeting Adjourned	@2:15 pm	Monty Hysinger, Chair AC MCC Adv. Committee & Superintendent DISD
KEY DISCUSSION POINTS		
Old Business:	Program Updates: RNEC, QUEST, JBS, Student Life and SSS Grant.	
Continuing Business	Strategic Plan 2025 summary.	
New Business:	Bond Updates / New Personnel and members / ASPEN Prize finalist.	
Meeting Adjourned	2:15 pm	
Recording Secretary Signature:  Date: April 4, 2023 Next Meeting: TBA		

MCC Advisory Committee – Recommendations/Action Plan Updated 12-05-2022

Completion

Action

1. Reverse Transfer

Completed and ongoing

2. ARC Resources

A. Action

B. Contact Jordan in ARC – request 2 visits per semester to MCC/MCCT

C. Model like DisAbility Services visits –

D. Establish private sign in for pantry resources – add to Gotrac - has been completed/need to look deeper. Will leave as a choice for the moment.

Resources: ARC / SSS / Social Media / Front Desk personnel

Responsible: SSS / Iris (goTrac) - done

Timeline: Implement Spring 2023

Completion- Retention / Drop Reduction Plan

Action

1. Watermark – has been implemented and is being utilized. STRK migrates into Watermark but not the other way.
2. Get students tagged properly by program.
3. Student Engagement / Retention Software / student thinks too much hard work / condensed classes
4. *Success Coaches – FYS instructors are coaches / Dividing into major – MCC and Hereford no coaches at the campus as of yet.
5. *Early alert still being used – See your teacher and see your advisor

Advisors get more comfortable and consistent in using Watermark.

Resources: Watermark Early Alert
Advising Success Coaches

Responsible: Advising Success Coaches
Instructors

Timeline: Fall 2023

Equity

Serve Students across multiple languages / cultures / nationalities and Assist students in navigating the educational system to tie in their degrees from other countries.

Action

1. Help the student identify the resources that are available in the community
2. Translators
3. Ask the right questions / identify those questions
4. AC International Liaison – explore the possibility
5. Connect with AC President / VPAA / AVPAA / Denise Skinner **1st AC contact

Resources: Contact Dumas ISD / local churches / Extension Agency
Responsible: Iris McDonald
Timeline: Fall 2023

Equity – AEL/ESL alignment

Actions

1. Contact Michelle Lamons

Resources: Dr. Russell Lowery-Hart / Grants are available
Responsible: Scott Palser and Melissa Hernandez
Timeline: Fall 2023

Equity – Work with Employers

Schedules – Work / life / education balance. Recognize that students need to make ends meet

Action

1. Contact major employers to see what type of schedule is needed for employees who work for them.

Responsible: Scott Palser

2. Explore a solution to offer Technical programs to work around job schedules
3. Educate the students on current opportunities and resources available – make an industry partner list to hand to students

Resources: ARC / Community Resources / Cultivate Existing Relationships and Industry Connections.

Responsible: Advising Staff and Outreach Rep.

Timeline: Fall 2023

4. Earn and learn – Connect with Innovation Outpost – Toni Gray? **Responsible :** Scott Palser

Financial Effectiveness

Build systems for financial viability and fundraising

Action

1. Develop Relationships.
2. Host major employer luncheon
3. Meet with other employers – higher education program for tuition assistance or reimbursement
4. Expand QUEST to other ISD – done. Shared QUEST grant set up documents with Sunray superintendent to develop program in Sunray.

Resources: JBS / QUEST / MCHD / Panhandle Worksource Commission / DEDC– current.
Job fairs available through our campus from different employers (Hillmar, TDJC, Western Equipment, TnT, Panhandle Products)

Responsible: MCC/MCCT Admin team

Timeline: Ongoing.

Action

1. Cloud computing – Identify core courses to offer online to only MCC students

Resources: Current common courses that could be sponsored by special programs who have students needing the accessibility to online courses. Research which modality is best suited for MCC.

Responsible: Advisors to identify those courses/Asst. Dir. Connect with faculty to see if they would be willing to provide an online section of existing course.

Timeline: Spring 2024

Align Degrees & Certificates with Labor Market Demand

Action

1. Assessment of student needs and employer needs. Send Class climate surveys to employers. Send class climate survey to HS students who are visiting campus during Junior and Senior days.

Resources: Employer Partnerships and AC Instructors.

Responsible: Employers. Meet us halfway with actionable input so we can appropriately plan courses and training opportunities for their current and future employees.

Timeline: Summer 2023

Action

1. Make employers aware of Micro credential availabilities and options, which can be tailored to their industry and needs. Explore electrical, plumbing and construction trade pathways for faster completion. Additional certificates and career pathways to make entering the workforce easier.

Resources: AC East Campus/David Hall.

Responsible: MCCT

Timeline: Fall 2023

Action

1. Childcare

Resources: Current daycare facilities are expanding. ARC in Amarillo may have financial assistance to help students with childcare cost.

Responsible: SSS team

Timeline: Summer 2023

Learning – Increase student learning outcomes by infusing and scaling high impact teaching practices designed to align programs & courses.

Action

1. Fulltime parents needing resources

Resources: Current daycare facilities are expanding. ARC in Amarillo may have financial assistance to help students with childcare cost.

Responsible: SSS Team

Timeline: Summer 2023

Action:

2. Job Shadowing

- a. Contact Amy Pifer to inquire about the possibility of adding Job Shadowing to FYS curriculum.
- b. Continue to build relationships with current employers for available areas to job shadow.

Resources: Current FYS curriculum that assists the student in finding their strengths and interests.

Career Center – Assist students with job hunting, resume building and interview skills.

Dumas Moore County Chamber of Commerce, Downtown Association (Irene Delgado), Dumas Economic Dev. Corp. and Moore County Hospital District.

Responsible: Melissa Bates, Scott Palser and Claudine Crume

Timeline: Fall 2023

3. Fully online degrees through MCC

- a. Find a way to explore what students would like to see offered as online options at MCC. Using advising sessions and FYS courses to determine the most needed online courses.
- b. Explore a pilot course to offer and track results.

Resources: Advising Staff, Front desk, data from student surveys and FYS class survey results.

Responsible: Melissa Bates, Scott Palser and FYS instructors.

Timeline: Spring 2024