

PRESIDENT'S CABINET MEETING
January 31, 2023
MINUTES

CALLED TO ORDER

9:03 am

ADJOURNED

11:29 am

MEMBERS PRESENT

Bob Austin; Kevin Ball; Tamara Clunis; Cara Crowley; Cheryl Jones; Chris Sharp; Joe Bill Sherrod; Denese Skinner; Mark White

MEMBERS ABSENT

Russell Lowery-Hart

OTHERS PRESENT

Danny Smith; Toni Van Dyke

DISCUSSION:

1. STUDENT SUCCESS CENTER PROGRAMMING	Smith
<p>Chris Sharp reported that Sims + Architects was chosen to renovate Russell Hall and the third floor of the Ware Building. Information Technology, Grants, Institutional Research, and Human Resources will remain on the second floor of the Student Service building. The third floor of the Ware Student Commons might become a centralized space for tutoring services. The Ware Library renovation is projected to be done in sections.</p> <p>Cabinet members discussed the layout of Russell Hall and the different departments moving into the building after the remodel.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• Danny Smith will attend Cabinet meetings on a regular basis.	
2. BOND PROJECT	Sharp
<p>Danny Smith provided a quick overview of the progress and cost of each bond project.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• Cabinet will have a planning meeting to discuss this in greater detail.	
3. BI-WEEKLY PAYROLL SCHEDULE	Jones
<p>Cheryl Jones asked cabinet members if they've heard any feedback from their employees regarding the bi-weekly payroll. Cabinet members shared input from employees in each of their areas.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• A survey will go out to all full-time salary employee regarding bi-weekly vs monthly.	

4. PRESIDENT SIGNATURES	Lowery-Hart
<p>Cara Crowley reported Dr. Lowery-Hart spends a lot of time signing documents in Nitro. Cabinet members discussed if there was a need for the number of signers for different documents.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • A task force will be created to review the policy on who is required to sign which documents. • The goal is to start the new signing order process on September 1, 2023. 	
5. 2023-2024 AC CALENDAR & JUNETEENTH	Cabinet
<p>Bob Austin reviewed the 2023-2024 calendar with cabinet members. Amarillo College strives to align holiday breaks with the Amarillo Independent School District to avoid conflicts for employees with school-age kids. Discussion took place regarding the ten holiday days in December. The December holiday break policy is ten business days. Therefore, it was decided that December 18, 2023, would not be a holiday. Currently, employees receive 21 days of holiday pay throughout the year.</p> <p>Kids College will close for Juneteenth.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • December 18, 2023, will be a regular business day. 	
6. LEAD AC	Cabinet
<p>Cara Crowley reported Will Ratliff and Cassie Montgomery visited with Dr. Lowery-Hart about the college creating a Lead Amarillo College Program. The program would allow employees from different departments to meet and develop other relationships outside of their departments.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • Dr. Lowery-Hart tasked Cabinet Members to brainstorm the logistics of starting a Lead AC Program for employees. 	
7. OTHER DISCUSSION	Cabinet
<p>Denese Skinner provided a handout showing the estimated cost to transfer from Amarillo College to West Texas A&M University. Attached is the document with the estimated cost as of January 31, 2023.</p>	
<p>Action Items:</p> <ul style="list-style-type: none"> • None 	



Transfer Scholarships

Automatic Scholarships for Transfer Students

The following scholarships are awarded once you have:

- 1) been accepted for admission,
- 2) met the necessary criteria for the scholarship with official documentation, applied for financial aid through submission of the FAFSA, and cleared verification while funds are still available (by July 31st for the fall and Dec. 1st for the spring).

Even though this scholarship is automatic, which means it doesn't require a scholarship application, you will receive official notification of your award to accept and write a thank you letter. This notification will also include additional information about the requirements for your scholarship.

Resident Transfer Assistance Scholarship

\$2,000/yr for up to 2 years

- 3.0 GPA + 30 transfer credit hours
- Texas resident
- FAFSA application submitted 60 days prior to the first day of class
- Enrolled full-time (minimum of 12 hours per term, Fall and Spring)

Non-resident Transfer Assistance Scholarship

\$1,000/yr for up to 2 years

- 3.0 GPA + 30 transfer credit hours
- Non-Texas resident or International Student
- Enrolled full-time (12 or more hours per term, Fall and Spring)

President's Transfer Scholarship

\$3,000/yr for up to 2 years

- 3.5 GPA + 60 transfer credit hours
- U.S. citizen
- Enrolled full-time (12 or more hours per term, Fall and Spring)*

Phi Theta Kappa Scholarship

\$500 one time award in addition to any other eligible scholarships

- To verify membership, please submit Phi Theta Kappa certificate or membership card to scholarships@wtamu.edu. Transcript from prior community college with PTK membership identified can also be used. Please contact the scholarship office if your PTK membership is documented on your transcript.

ECU Buff \$mart is a money management education program. We provide tools and resources to assist students on making a plan to finance their college and much more. Check out our website to make an appointment with us today.

Are you looking for additional scholarships? You are encouraged to **apply directly to the Scholarship Office for additional WT Foundation scholarships**. These additional awards are not automatic and require an application before the listed deadline.

AC to WT >> Cost to Transfer



AVERAGE STATE UNIVERSITY

Yearly Estimated Cost*

Tuition and Fees In-District	\$2,670
Books/Supplies	\$1,768
Room and Board (Living with Parents)	\$3,100
Room and Board (Not at Home)	\$6,971
Room and Board (On Campus)	N/A
Transportation	\$2,605
Personal/Misc.	\$1,637

Yearly Estimated Cost*

Tuition and Fees In-District	\$9,204
Books/Supplies	\$1,200
Room and Board (Living with Parents)	\$3,065
Room and Board (Off Campus)	\$9,482
Room and Board (On Campus)	\$8,199
Transportation	\$2,396
Personal/Misc.	\$1,920

Yearly Estimated Cost*

Tuition and Fees In-District	\$17,149
Books/Supplies	\$1,297
Room and Board (Off Campus)	\$13,674
Room and Board (On Campus)	\$12,560

Financial aid is available for those who qualify

The Free Application for Federal Student Aid (FAFSA) should be completed each year at

<https://studentaid.gov/h/apply-for-aid/fafsa>.

When transferring, students should submit their FAFSA to both AC, school code 003540, and WT, school code 003665.

**All above costs and award amounts are based on full-time attendance for a full academic year.*

Amarillo College Aid

Federal Pell Grant (22/23 max = \$6,895)
 FSEOG Grant (22/23 max = \$800)
 TEOG Grant (22/23 max = \$5,121)
 Thrive Scholarship (AISD Qualifying Grads)
 AC Foundation Scholarship Application
 Direct Student Loans

West Texas A&M University Aid

Federal Pell Grant (22/23 max = \$6,895)
 FSEOG Grant (22/23 max = \$2,000)
 Texas Grant (22/23 max = \$5,000)
 Automatic Scholarships for Transfer Students
 Buff Promise
 Direct Student Loans
 General Scholarship Application



For help calculating your cost of attendance at each school, visit College For All Texans to complete the New Price Calculator Tool To talk to a financial aid representative for Amarillo College, contact 806-371-5313. For WT Financial Aid, contact 806-651-2055.

Important Dates

October 1st:	<ul style="list-style-type: none"> Free Application Available for upcoming year WT Scholarship opens
January 15th:	<ul style="list-style-type: none"> Priority deadline for state aid at WT
February 1st:	<ul style="list-style-type: none"> Priority date for WT scholarship application.
April 15th:	<ul style="list-style-type: none"> Priority deadline for FAFSA at WT for Fall/Spring semesters, including Buff Promise

Resources

AC Financial Aid

PHONE: 806-371-5000 • EMAIL: financial@actx.edu
 WEB: www.actx.edu/fin

WT Financial Aid

PHONE: 806-651-2055
Education Credit Union Buff \$mart Program
 WEB: www.wtamu.edu/student-support/buff-smart