

**PRESIDENT'S CABINET MEETING**  
**August 9, 2022**  
**MINUTES**

**CALLED TO ORDER**

9:04 am

**ADJOURNED**

11:19 am

**MEMBERS PRESENT**

Bob Austin; Kevin Ball; Tamara Clunis; Cara Crowley; Cheryl Jones; Russell Lowery-Hart; Chris Sharp; Joe Bill Sherrod; Denese Skinner; Mark White

**MEMBERS ABSENT**

**OTHERS PRESENT**

Shane Hepler; Toni Van Dyke; Collin Witherspoon

**DISCUSSION:**

1. IT SECURITY	Hepler, Jones
<p>Mr. Shane Hepler shared current issues with ransomware/malware causing issues at the college. The newest malware being released piggybacks off of companies' email systems and then sends emails out from the company. Large email providers are limiting companies on how many emails can go out at one time.</p> <p>Mr. Hepler shared his plans to protect Amarillo College against viruses and other outside threats. Employees need to leave their computers on at night to allow the system to scan and update them. Additionally, Employees will not have access to the AC network if they are out of the country or on a cruise. The alternative supervisor will need to approve time sheets if the immediate supervisor is out of the country.</p>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"><li>• Mr. Shane Hepler will do a 10-minute presentation at General Assembly</li><li>• IT will provide Cabinet Members with names of employees who get viruses or are not doing the ThinkZoom training.</li></ul>	
2. ATD DEV ED/CO-REQ DATA	Witherspoon
<p>Mr. Witherspoon shared data on the Texas College Bridge. House Bill 5 requires all AISDs in Texas to establish an alternative course to allow students who have not passed their TSI placement by their senior year could take the alternative course. Amarillo Independent School District partnered with Amarillo College to create courses for high school students to take in place of the TSI. High School students were allowed to take alternative courses at no cost. Data showed students who went through the Texas College Bridge program continued to struggle in developmental courses. Amarillo College's goal is student success and full-time enrollment.</p> <p>Three years of corequisite enrollment (FT/PT)</p> <ul style="list-style-type: none"><li>• Male students less likely to be FT</li><li>• Male students less likely to be successful</li><li>• Older students less likely to be FT</li><li>• Older students outperform younger students</li></ul>	

<ul style="list-style-type: none"> <li>• Self-pay students less likely to FT</li> <li>• Transfer Program students more likely to be FT</li> <li>• Part-time students are less likely to be successful than Full-time</li> </ul>
<b>Action Items:</b> <ul style="list-style-type: none"> <li>• Mr. Austin and Mr. Witherspoon will meet with Chad Huseman.</li> <li>• Mr. Witherspoon will be a standing item on the agenda after General Assembly.</li> </ul>

<b>3. FACULTY HANDBOOK COMMITTEE NOMINATIONS</b>	<b>Cabinet</b>
The faculty handbook committee currently shows all members are rolling off at one time. Dr. Lowery-Hart will visit with Faculty Senate next year to stagger the terms.	
<b>Action Items:</b> <ul style="list-style-type: none"> <li>• Dr. Lowery-Hart to visit with Faculty Senate</li> </ul>	

<b>4. COUNCILS AND COMMITTEES</b>	<b>Clunis</b>																
Cabinet reviewed the proposed committee list and made changes to the following committee due to employees no longer working at Amarillo Colleges.																	
<table border="0"> <tr> <td>Academic Technology Committee</td><td>Assessment Committee</td></tr> <tr> <td>College Readiness</td><td>Commencement Committee</td></tr> <tr> <td>Crisis Intervention</td><td>Data Advisory Council</td></tr> <tr> <td>Emergency Response Committee</td><td>Employee of the Year</td></tr> <tr> <td>Professional Development</td><td>Financial Aid Appeals</td></tr> <tr> <td>Information Technology</td><td>Master Plan Committee</td></tr> <tr> <td>Mead</td><td>Staff Council</td></tr> <tr> <td>Activity Fee Advisory Committee</td><td>Wellness Committee</td></tr> </table>		Academic Technology Committee	Assessment Committee	College Readiness	Commencement Committee	Crisis Intervention	Data Advisory Council	Emergency Response Committee	Employee of the Year	Professional Development	Financial Aid Appeals	Information Technology	Master Plan Committee	Mead	Staff Council	Activity Fee Advisory Committee	Wellness Committee
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Cabinet was in unison in affirming the committee recommendations with the recommended changes.																	
<b>Action Items:</b> <ul style="list-style-type: none"> <li>• Email Sherri Bailey the committee changes.</li> </ul>																	

<b>5. OTHER DISCUSSION</b>	<b>Cabinet</b>
Ms. Skinner shared that West Texas A&M University is considering offering Associates Degrees.	
Mr. White handed out the athletic schedule and announced the pep rally is on August 24, 2022, at the Oeschger Mall. The badger mascot and Ruckus will be at the pep rally.	
<b>Action Items:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	