

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with wor-Obased learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

For recorders/notetakers

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.

If there is no motion or action taken on a discussion or a point in the agenda, note "no action or vote taken" in the section.

Signatures and Routing

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes.* Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

Instructions for Advisory Board / BLCs

Chairperson – appointed by program manager (someone outside of Amarillo College)

Recorder – person taking notes from meeting

Members – Include all members of committee; place an **X** to left of name if present.

Ex-Officio – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

“Program Name”
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Dr. James Vaughan		
MEETING DATE: October 11, 2024	MEETING TIME: noon	MEETING LOCATION: AC West Campus, Jones Hall Room 110
RECORDER: Janet Barton		PREVIOUS MEETING: 11-3-2023

MEMBERS PRESENT: (P = Present) Add nonmembers to bottom of table with heading “Others Present.”

	Name and Title (List all)	Business Affiliation	Email	Best contact number
x	Dr. James Vaughan	Private Dental Practice	james@javesvaughandds.com	806-359-0008
x	Dr. Jake Modery	Private Dental Practice	jake@moderydental.com	806-731-1180
	Dr. Wayne McEntire	Private Dental Practice	vwmcentire@gmail.com	806-359-1664
x	Alexa Chacon	– Dr. Dustin P. Dinh Registered Dental Hygienist (RDH)	Alexa.chacon@gmail.com	806-421-3233

Advisory Board / Business and
Leadership Council

Dental Hygiene

October 11, 2024

x	Carrie Jaramillo	Head Start	Carrie.jaramillo@esc16.net	806-677-5320
x	Chelsea O'Dell	Registered Dental Hygienist (RDH)/Dental Hygienist Advanced Dentist of Amarillo	Chelsead66@yahoo.com	806-223-3517
	Gail Tipton	Registered Dental Hygienist (RDH) Amarillo Dental Assoc.	jrtgst@gmail.com	806-433-3036
	Ex-Officio			
x	Melissa Burns	Director of Center for Continuing Healthcare Education (CCHCE)	mdburns@actx.edu	806-356-3650
x	Donna Cleere	Program Director	dkcleere@actx.edu	806-354-6064
x	Dr. Henderson	Dental Hygiene Faculty	rmhenderson@actx.edu	806-354-6056
x	Amanda Lester-Chisum	Dental Hygiene Faculty, Professor	ajlester21@actx.edu	806-354-6062
x	Lynette Hayhurst	Dental Hygiene Faculty	llhayhurst@actx.edu	806-356-3664
x	Ashlie Lang	Dental Hygiene Clinical Instructor and Lab Manager, Community Service Projects	a0300958@actx.edu	806-356-3667
x	Mitzi Leonard	Supervisor Dental Clinic, equipment and equipment needs	m0067781@actx.edu	806-467-3099

Minutes	
Key Discussion Points	Discussion
Old Business:	Approval of Previous minutes -1 st Dr. Modery, 2 nd Chelsea O'dell
Student Report:	<p>Aubrey Bellino -President Class 2025 Sophomore Class- Aubrey talked about what they are working on now- Clinic Three, Periodontal involved patients (SRP)s, time management, Dental Hygiene Care II, Preventative Care, Periodontology and patient care. They are very busy. Taking Mid Term Exams this week. The classes and clinic are going well.</p> <p>Lexie Ward – Vice President Class 2026 to represent the Freshman Class – Lexi stated that they are learning Dental Materials, Nutrition and Orofacial Anatomy, Histology and Embryology. In Pre-clinic, we are learning ultra-sonic, with the wet manikins. They have also learned that organizational skills are very important. Enjoy being in the program.</p>
Continuing Business:	N/A
Affiliation Report:	<p>Dr. Vaughan – Dr. Vaughan stated it is very difficult to find a fill-in Hygienist when they need one. Amarillo is fortunate to have the dental hygiene school. Across the state, many of his peers are experiencing a shortage of hygienists.</p> <p>Dr. Modery – Dr. Modery mentioned that he has had a good hygienist for several years. Finding a fill-in hygienist is difficult.</p> <p>Chelsea O'dell – Chelsea agreed that finding a fill-in is challenging. Working for a large dental group gives them some flexibility. The office I work in just hired two of Amarillo College's graduates and are very pleased with the training received. The graduates are doing a good job.</p> <p>Carrie Jaramillo- Head Start – Carrie mentioned that standards have changed. They had 800 dental screenings with Amarillo Pediatric Dentistry. Continue to work with Amarillo College to get screenings for kids. Carrie mentioned she will be traveling to Perryton and Childress and work on getting funding. Head Start is appreciative of Amarillo College.</p> <p>Alexa Chacon – Alexa mentioned professionalism for students. She stated she learned that Professionalism policies are very much the same as they are in school. Make sure you have good hygiene, soft skills such as good communication skills and learning to walk patients through the process of care. Instructors always highlight patient care. It is important that students have a growth mindset</p>

Faculty Reports	<p>Lynette Hayhurst – Lynette stated they are focusing on Nutrition: Diet and Dental Caries, Orofacial Anatomy, Histology, and Embryology: Tooth development and eruption, cells and tissue. Students are taking Mid-Terms this week. The students are doing well.</p> <p>Amanda Lester-Chisum –Preclinic: Introduced and demonstrated high volume suction (HVE), power scaling and wet manikin practice. Students are doing well.</p> <p>Dr. Henderson – Dr. Henderson stated they have been very busy. Ashlie and Kara are doing a great job helping me in the lab. Introduced the 3D scanner and students practiced scanning on typodonts. We have four part-time dentists helping in the clinic. Dr. Henderson mentioned there is a sign-up sheet when students require anesthesia for SRP patients. This seems to work better for the dentists in the clinic rather than instant messenger through EagleSoft. Lexi Ward asked about doing anesthesia as a student in clinic. Dr. Henderson stated that –dental hygienists in the state of Texas recently were approved to administer local infiltration anesthetic which will require additional certification.</p>
Director Report	<p>Donna began her report by thanking the Advisory Board and the dentists, hygienists and community members who always support the Dental Hygiene program. Donna Reviewed the AC Strategic Plan for 2025: Dental Hygiene is focused on student completion to ensure Amarillo College’s 80% completion rate initiative by 2025: Completion, Goals, Degree Alignment, Learning, Equity, and Financial are included in the AC Strategic Plan. Graduation rate for the last five years (2020-2024) has been 100% except for 2021 which was affected by COVID 19. Amarillo College was not alone in the drop in pass rates on the National Board Exam during COVID. It was observed across the nation. Donna reported that Clinical Board Exams are changing moving away from patient based exams to simulated typodont exams. Donna has started the conversation about the possibility of a simulation lab for dental. The National Boards have not changed in the way the exams are delivered. Currently the overall average pass rate for AC Students Class of 2024 is 97.1. National Written Boards for class of 2023 is 92.6.</p> <p>Donna reviewed the data that is collected and reviewed. (PowerPoint)</p> <ol style="list-style-type: none">1.Clinic Patient Surveys2. Graduate Surveys (sent to students in the summer of graduation year)3. Alumni Surveys (every 2-3 years)4. Employer Surveys (every 2-3 years)5. HESI Exit Exam6. 2 Mock Board Results (Pass/Fail) <p>Director report continued –</p> <ol style="list-style-type: none">7. National Written Board Results (Pass/Fail)8. Clinical Board (CRDTS) Results9. Climate Surveys (Students & Faculty) – Addresses new standard for humanistic behavior10. PSLO Assessment and Evaluation Report for Technical Programs (yearly)

GRADUATE SURVEY FEEDBACK:

High level of confidence in clinical skills: particularly in-patient care and periodontal treatment.

Appreciation for faculty and support: most graduates mentioned the significant role the faculty had in their education. They provided guidance, mentorship, and constructive feedback.

Effective preparation for exams: Graduates felt very prepared for the exit exams and Clinical Boards due to the rigorous program.

ALUMNI SURVEY FEEDBACK

Alumni reported that the program gave students a solid foundation in clinical skills which helped them be prepared for being dental hygienists. Alumni also mentioned the supportive and knowledgeable faculty as a strength of the program. They play a big role in the student's professional growth and clinical competence. A large percentage of alumni also indicated that they secured employment in dental hygiene not long after graduation, and many reported career advancement due to the program's comprehensive training.

CLINICAL PATIENT SURVEY FEEDBACK

High Quality of Care: Students were consistently rated as excellent with strong clinical skills and competence.

Patient Education: Students were effective in explaining oral health and home care. Instructors were attentive to students and patients. Students also addressed individual needs and provided thorough answers.

ACCREDITATION = CODA (COMMISSION ON DENTAL ACCREDITATION)

- Dental Hygiene Program will have a site visit on February 11th and 12th. We will have a meeting over ZOOM in January.
- Meeting on the February 11th at 12:00 with the Site Team.
Dr. Vaughan will chair the meeting, Faculty will eat lunch with the business leadership council members and site team. The site team will then have a meeting with the business leadership council members without faculty present.
- The Dental Hygiene Self Study is due to CODA early December, 2024 and the AC Administration next week for review and edits.

Donna reviewed the CODA Standards:

1. **Institutional Effectiveness** (Goals, Outcomes, Assessments)
2. **Educational Program** (Curriculum)
3. **Administration, Faculty and Staff**
4. **Facilities** (Equipment)
5. **Health & Safety Provisions** (Medical Emergencies, Hazard, Infection Control)
6. **Patient Care Services** (Quality Assurance, Audits, Standard of Care)

	<p>Discussion: Dentists and dental hygienists are excited about the opportunity for dental hygienists in the State of Texas to be approved for the administration of local infiltration anesthesia for dental hygienists. The following are included in the State Board requirements for initial certification:</p> <ul style="list-style-type: none">• Completed a minimum of 12 hours of clinical and 20 hours of didactic education in the administration of local infiltration anesthesia taken in a classroom setting at an educational institution accredited by the Commission on Dental Accreditation of the American Dental Association (CODA).• Successful completion of a CODA-accredited dental hygiene program.• Passed a Board-approved certification examination relating to the administration of a local anesthetic agent. A “Board-approved certification examination” means an examination provided by a CODA-accredited course. <p>The faculty, business leadership council, and dental community will have input and discussion to develop a plan for the future to implement local infiltration anesthesia certification either in the curriculum or offered through our Continuing Education Department.</p> <p>Donna thanked the Panhandle District Dental Society for awarding 4 dental hygiene scholarships of \$2,000 each for the current 1st year and 2nd year dental hygiene students. The faculty are appreciative of the Panhandle District Dental Society and the Panhandle Academy of General Dentistry offering a reduced rate to attend continuing education for faculty.</p>
Ashlie Lang – Service Learning Projects 2024	<p>Ashlie presented the Community Service Projects for 2024 (See PowerPoint) In all of these community events, Dental Hygiene students helped with the event. They gave out tooth brushes and floss. At some of the events they performed screenings and handed out information about the Amarillo College Dental Clinic. They visited 19 schools, and several community events.</p> <ul style="list-style-type: none">• Amarillo ISD Extended School Day Programs• It Takes a Village - Amarillo Special Needs Conference and Resource Fair• Community Health and Resource Fair – Black Historical Center• Clean Start: Back to School Hygiene Fair - Sam Houston Park, Coalition of Health Services• Big Texas Rally for Recovery – Southwest Church of Christ Resource Fair• Annual Senior Day Health Fair – Tri-State Fair Grounds• Success 360 – Amarillo Civic Center – Talked to high school seniors about a career in dental hygiene. Gave out tooth brushes and floss.• Amarillo College Hinkson Memorial Campus Community Health fair

Mitzi Leonard – Clinic Supervisor (equipment manger)	The program was fortunate to receive 25 Ultrasonic Units purchased by a Perkins Grant. Students will no longer need to buy an ultrasonic unit as a part of the student instrument kit to reduce student costs. The program recently received a state-of-the-art EMS Guided Biofilm Therapy Unit. Faculty recently completed three hours of live continuing education training at Amarillo College on guided biofilm therapy. Students are rotating in the clinic on the use of this new machine. Dr. Modery, a local dentist on the Business Leadership Council, was glad to see the implementation of guided biofilm removal training in the program. Dr. Modery mentioned using GBT in his office at a previous Business Leadership Council Meeting and recommended that the school educate students on this new technology.
Curriculum Decisions:	No Curriculum Decisions
Other: Melissa Burns CCHCE	Melissa mentioned the Panhandle Academy of General Dentistry (PAGD) Conference November 1 st in the Lecture Hall on AC West Campus.
Adjourn:	Meeting was adjourned at 1:25 PM

Committee Chairperson: Dr. James Vaughan	MEETING DATE: October 11, 2024	NEXT MEETING: February 11 th , 2025
Recorder's Signature: <i>Janet Barton</i>		
DEPARTMENTAL CHAIRPERSON SIGNATURE: <i>Donna Cleere</i>	DATE: 10/17/2024	
DIVISION DEAN'S SIGNATURE <i>Kim M Boyd</i>	DATE: 10/19/2024	