

# **Occupational Therapy Assistant**

## **Business Leadership Council (BLC)**

### **Meeting Agenda**

**April 11, 2024**

1. Welcome and Introductions – Kayla Bailey
2. Approval of Minutes Move\_\_\_\_\_ Second\_\_\_\_\_
3. Health Sciences Advisors – Amanda Mckee
4. Dean of Health Professions – Kim Boyd
5. Perkins Grant Project Director – Linda Munoz
6. Coordinator Perkins Activities – Ryan Francis
7. Coordinator Employer Relations HSI STEM – Imelda Saavedra
8. Director of Continuing Healthcare Education – Melissa Burns
9. Affiliation Reports:
  - a. Kayla Bailey
  - b. Thamee Jaquez
  - c. Art Serrano
  - d. Viviana Whatley
  - e. Brooke Ledwig
  - f. Rena Hutches
  - g. Ty Lemaster
  - h. Quetta Green
  - i. Janae Cline
  - j. Ryan Gerber
  - k. Geraldine Trejo
  - l. Joseph Biederman
  - m. Paige Gerber/ Alyssa Busse
1. Faculty Report
  - Simone Buys- Faculty/Academic Fieldwork Coordinator
  - Monica Thompson – Core Faculty/department tutor
8. Director’s Report – Sheree Talkington
10. Adjourn

# Advisory Committee Minutes

<b>PROGRAM COMMITTEE NAME:</b>		Occupational Therapy Assistant			
<b>CHAIRPERSON:</b>	Janae Cline				
<b>MEETING DATE:</b>	April 11, 2024	<b>MEETING TIME:</b>		<b>MEETING PLACE:</b>	West Campus Allied Health Bldg. Room
<b>RECORDER:</b>	Janet Barton			<b>PREVIOUS MEETING:</b>	April 27, 2023
<b>MEMBERS PRESENT</b>					
<b>List all members of the committee, then place an X in the box left of name if present</b>					
	<b>NAME</b>	<b>TITLE</b>	<b>EMPLOYER INFO</b>	<b>PHONE</b>	<b>EMAIL</b>
X	Ty Lemaster	COTA	Northwest Texas Hosp. Acute Care	806-584-4438	<a href="mailto:Tylemaster48@hotmail.com">Tylemaster48@hotmail.com</a>
X	Thamee Jaquez (Thwe)	DOR/COTA	Palo Duro Nursing/Claude TX	602-554-5065	<a href="mailto:Thameehtwe8314@gmail.com">Thameehtwe8314@gmail.com</a>
X	Viviana Whatley	OTA	Ready, Set, Shine Peds.	806-344-2083	<a href="mailto:vivianawhatley@gmail.com">vivianawhatley@gmail.com</a>
X	Brook Ledwig	COTA	Craig/Amarillo Texas	806-690-7445	<a href="mailto:Brooke.ledwig@gmail.com">Brooke.ledwig@gmail.com</a>
	Kayla Bailey	COTA	Northwest Texas Hosp.		
	Art Serrano	COTA	South Plains		<a href="mailto:Art.serrano@gmail.com">Art.serrano@gmail.com</a>
	Rena Hutches	PTA	BSA/Amarillo TX	806-212-2679	<a href="mailto:Rena.hutches@bsahs.org">Rena.hutches@bsahs.org</a>
X	Quetta Green	COTA	Brightstar	806-584-1515	<a href="mailto:Hess43ings@gmail.com">Hess43ings@gmail.com</a>
X	Janae Cline	COTA	Accent Care	806-731-3554	<a href="mailto:JLCline84@gmail.com">JLCline84@gmail.com</a>
X	Ryan Gerber	OTR	Northwest Texas Hospital	806-433-0767	<a href="mailto:Ryan.gerber@nwths.com">Ryan.gerber@nwths.com</a>
X	Geraldine Trejo	COTA	Legacy Rehab	806-930-3669	<a href="mailto:Geraldine.trejo10@gmail.com">Geraldine.trejo10@gmail.com</a>
X	Joseph Biederman	COTA	San Angelo		
X	Paige Gerber	COTA	Ussery -Roan	806-584-3846	<a href="mailto:Paige_lawrance@yahoo.com">Paige_lawrance@yahoo.com</a>
X	Ty Owens	Lending Operations Manager	Amarillo National Bank	806-341-6462	<a href="mailto:Ty.owens@anb.com">Ty.owens@anb.com</a>
X	Alyssa Busse	COTA	Ussery-Roan	806-662-6545	<a href="mailto:Alyssa1258@gmail.com">Alyssa1258@gmail.com</a>
<b>EX-OFFICIO'S PRESENT</b>					
X	Kim Boyd	Dean of Health Professions	AC	806-354-6060	<a href="mailto:kmboyd@actx.edu">kmboyd@actx.edu</a>
X	Sheree Talkington	Director OTA Program	AC	806-654-6079	<a href="mailto:sltalkington@actx.edu">sltalkington@actx.edu</a>
X	Melissa Burns	Director CCHCE	AC	806-356-3650	<a href="mailto:mdburns@actx.edu">mdburns@actx.edu</a>
X	Simone Buys	OTR/Asst. Prof. OTA	AC	806-367-3332	<a href="mailto:Simone.buys@actx.edu">Simone.buys@actx.edu</a>
x	Amanda McKee	Advisor	AC		<a href="mailto:agmckee@actx.edu">agmckee@actx.edu</a>
X	Wade Olsen	Director EMSP	AC		
X	Monica Thompson	PT Instructor	AC		<a href="mailto:Monica.thompson@actx.edu">Monica.thompson@actx.edu</a>
X	Imelda Saavedra	Public Relations	AC	806-930-6873	<a href="mailto:I0339516@actx.edu">I0339516@actx.edu</a>
X	Ryan Francis	Perkins	AC		<a href="mailto:rfrancis@actx.edu">rfrancis@actx.edu</a>

AGENDA ITEM	ACTION	RESPONSIBILITY		
Call to Order		Janae Cline		
Approval of Minutes		Janae asked for approval of previous Minutes	Brook Ledwig 1 <sup>st</sup> , Paige Gerber 2nd	All Approved
Health Science Advisor Report		Amanda stated that she has been very busy registering students and making sure they have everything they need to start school.		
Student Report		NA		
Faculty Report – Fieldwork Coordinator		Simone Buys – Simone mentioned that she created a Fieldwork Google site. Documents are available to complete. Simone Stated she also needs license numbers. Evaluation is on the google site as a PDF. Students have access also. Mid-term matches the end. If anyone needs further inform on the google site, see Simone. Simone can identify areas that need improvement, will teach some things that students might not use again. CHART – Simone can add items that the members need. Let her know if there are any questions or additions. Please contact Simone If you are willing to take a student.		
Monica Thompson Core Faculty/Tutor		Monica mentioned that tutoring is mandatory if a student is failing. Students can come to the OTA lab. Monica is using Brain Gain to help students. There has been a lot of success with it. Students are coming in and staying. Monica works to identify strengths and where they are lacking. Will be focusing on documentation soon. Monica really encourages students to attend Brain Gain.		

<p><b>Director's Report</b></p>	<p>Sheree Talkington- Sheree also mentioned that Brain Gain is important and students benefit when they participate. Sheree traveled to Shallowater ISD to work on getting an Affiliation Agreement with them. Students in Shallowater are learning the same content in two SISD courses as AC students here in one course. ACOTE released new standards, will send them out if anyone wants to see them. These will guide content/teaching. Sheree mentioned she is serving on multiple AC AD HOC committees. New teaching methods implemented into her courses include using Google for students to create an adaptive equipment catalogue. In another course students created and presented an adaptive clothing style show for the PTA Students. She introduced use in the first week first semester use of an Intervention Notebook...always adding to it. Holding Professionalism as a standard in all courses...9:01 tardy, if late 30 minutes it is an absence. ACOTE site visits have decreased in number but still on council so there are 3-4 trips per year for ACOTE. Sheree was able to attend a virtual AOTA conference and two days of AOTA annual conference at her own expense. Enrollment is declining for OTA programs nationwide. ENMU is starting an OTA Program. There appears to be an increase in jobs locally and nationwide. Program Numbers: Retention – 100%, Pass Rate 88%. Applications for Fall 2024 21 so far, will get more. Sheree stated that she loves the collaboration with all of our members. Janae stated she loves the collaboration with the PTA program...it is great to get other programs involved. Sheree stated she takes students to Washington St. Campus for PTA/OTA w/c basketball and into community settings for elders class.</p>	
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<p><b>Affiliation Reports</b></p>	<p><b>Thamee Jaquez – Palo Duro Nursing Claude-</b> Thamee reported that they have 65 beds. Took three students this year. They were energetic and understanding. Thamee stated Palo Duro Nursing is looking to hire a FT Physical Therapist Assistant.</p> <p><b>Viviana Whatley-Ready, Set, Shine Peds-</b> Viviana stated they are open to taking students. It is a small facility. Sheree suggested sharing a student if that would help.</p> <p><b>Brooke Ledwig</b> – Brooke stated Home Health not able to take students at this time. Would like to discuss with Simone.</p> <p><b>Ty Lemaster –NWTXD Acute Care–</b> Ty stated he is open to taking students. The last student was really good and got a job right away.</p> <p><b>Quetta Green-</b> Bright Star Care. Quetta stated she is the only COTA. They are need to hire. They Have therapy.</p> <p><b>Janae Cline</b> – Accent Care – Janae stated this is a Geriatric facility. Most are over 70. Medicare is considered. <b>Last month they had 45 patients, now 11</b> The Amarillo Facility absorbed Dumas office. Lubbock needed an OTR, one from Amarillo was sent.</p> <p><b>Ryan Gerber</b> – Northwest Tex. Hosp. – Ryan stated they have Inpatient care and Pediatric care. Ryan mentioned that Jennifer is doing a great job with the students.</p> <p><b>Geraldine Trejo</b> – Legacy Rehab – They have 20 therapist who take OT students. There is limited space. Geraldine stated the students are having some issues with documentation. It is important that they are thorough due to Medicare. They have to manage the documentation and productivity. They are always hiring. PTAs and CODAs.</p> <p><b>Paige Gerber</b> – Ussery Roan – Paige stated that they have 120 bed and can only accept veterans and family. They currently have two CODAs, PRN – OTR, and Speech. They took two students this year. They were very outgoing, and were able to learn documentation.</p> <p><b>Alyssa Busse</b> – Ussery-Roan – Alyssa works with patients who have alcohol abuse, memory care and mental health issues. Students get training on all of these.</p> <p><b>Janae Cline</b> – COTA- Accent Care – In-Home Health. They see a lot of Mental Health and substance abuse patients. Janae stated if anyone knows a Veteran who needs help, contact Ussery Roan.</p> <p>Sheree stated Ussery Roan hosted sophomores last year.</p> <p><b>Ty Owens Amarillo National Bank – Community Member</b></p>	

<b>Dean of Health Professions</b>	Kim let the group know that we are getting our own Simulation Center. Paramedics, EMS 1 <sup>st</sup> Responders will be moving to their new building on Plains Ave. Our simulation center will have a large conference for meetings and trainings, will have a doctor's office. We will also need standardized patients. Pay would be \$20.00 hour. Standardized patients will receive training.	
<b>Perkins Ryan Francis - Perkins</b>	Ryan explained that Perkins is a large Grant for CTE. Ryan talked about the Men in Healthcare Event on May 2 <sup>nd</sup> . BLC Model – Listen to the committee members about their needs. Adding a survey to the BLC Meetings. Ryan talked about KSA skills. These are equal to Competencies. Based on the needs given by the OTA Members a Job Profile will be created.	
<b>Imelda Saavedra – HSI Stem Grant</b>	Imelda stated that the HSI Stem Grant is to help with Technical updates.	
<b>Melissa Burns – CCHC Education</b>	Melissa stated that we need to get Professional Education for CEs in place. Sheree used to have a two-day work-shop. Can get all required hours in two days. Melissa would need speakers.	
<b>Adjournment</b>		
Date: 6-26-2024	Executive Secretary Signature: <i>Janet Barton</i>	
		Next Meeting: Spring 2025