

Advisory Committee Form Instructions

Program Committee Name Professional Truck Operations

Chairperson –

Meeting Date, Time, and Place – 8/8/2023, 12:00 pm, WSC Ware, Room 207

Recorder – Shauna Jones

Members - Include all members of committee; place an x to left of name if present

Ex-Officio – Linda Munoz, David Hall, Tony Diaz, Ryan Francis, Michelle Lamons, Shauna Jones

Agenda Item – list the agenda under appropriate headings

Action Discussion Information – If a motion is made; make note in this section and include results

Responsibility – name of person making motion

Key Discussion Points – **Discussion** – Complete discussion of agenda items

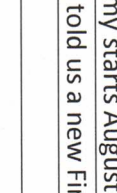
Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Professional Truck Operations			
CHAIRPERSON:					
MEETING DATE:	August 8, 2023	MEETING TIME:	12:00 pm	MEETING PLACE:	WSC Ware, Room 207
RECORDER:	Shauna Jones		PREVIOUS MEETING:	12/9/2022	
COMMITTEE MEMBERS					
List all members of the committee, then place an X in the box left of name of those present					
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
	Chris Quiglet	Community	City of Amarillo		Chris.quigley@amarillo.gov
	Sally Noyce	Community	Panhandle Express		snoyce@panhandleexpress.com
X	Alex Camacho	Director	Plains Dairy		acamacho@plainsdairy.com
X	Joise Vongkhamphra	HR Manager	Ben E. Keith		jrvongk@benekeith.com
	Daniel Haley	Community	Budweiser Amarillo		danielhaley@amabud.com
X	Andrew Holley	Amarillo Terminal Manager	Central Transport		aholley@centraltransport.com
X	Rick Sims	Hiring manager & Safety Manager	Panhandle Transp. Group		rsims@afama.com
	Adrianna Trevino	Community	US Foods		Adrianna.trevino@usfoods.com
	Ama Gutierrez	Community	Skyrite/Davidson Teal		agutierrez@davidsonteal.com
	Scott Murdock	Community	Plains Transportation		viansbury@plainstransportation.com
	Jodi Bebb	Community	Schwerman		jbebb@tankstar.com
X	Suzanne London	Assistant HR Manager	Panhandle Express		slondon@panhandleexpress.com
X	Dana Hefflin	Regional HR	Premier Truck Group		dhefflin@premiertruck.com
X	Rachel Villa	Director of the reefer division	Cross Integrated		rachel@selectlogistics.us
EX-OFFICIO'S PRESENT					
X	Tony Diaz	Program Coordinator	Amarillo College	806-335-4385	tdiaz@actx.edu
X	Rusty Dillon	Instructor	Amarillo College	806-335-4219	r0225700@actx.edu
X	Linda Munoz	Dean, Employer Relations and Experiential Learning	Amarillo College	806-371-5166	lmunoz27@actx.edu
X	David Hall	Dean, Technical Education	Amarillo College	806-335-4309	dhall36@actx.edu
X	Shauna Jones	Administrative Assistant	Amarillo College	806-335-4370	shauna.jones@actx.edu
X	Michelle Lamons	Senior Director of Ael	Amarillo College	806-371-5204	dmlamons@actx.edu
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY

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Old Business:	Ryan Francis introduced himself and gave his background to committee. Everyone present introduced themselves.	
	<u>BLC Overview</u> – Presented by Ryan Francis	
	<u>Review of minutes of the BLC meeting</u> – Tony Diaz reviewed the minutes of the last BLC meeting on December 9, 2022	
	<u>Goals as the new coordinator</u> – Creating faster courses, different courses depending on what is asked for, smaller courses. Talked about getting some simulators and we did receive roughly a ½ million dollars' worth of simulators that were delivered during the summer of 2023. Trying to expand the heavy equipment training in Amarillo.	
	<u>Goal of staffing</u> – We are fully staffed at this time to where we can have weekend classes, we have increased students in the night and day classes. Working with TDCJ to teach Truck Driving in the prison within the next year.	
Continuing Business:		
New Business:		
	<u>Learning what is going on in your industries and companies and how we can best bridge that support</u> -	
	<u>Getting people through a FMCSA approved training class</u> – Dana Hefflin stated they only need a few CDL drivers and it is hard to get them through the approved training.	
	<u>Difficulty of explaining what goes into being a delivery driver</u> – Ben E. Keith has made a video of what a delivery driver's day looks like. They show this to potential new hires.	
	<u>Work based learning</u> – Truck Driving has started a work based learning program which allows for students to go to work in the industry as soon as they receive their CDL. The student will be able to finish up the driving hours that are required with the program while gaining experience, traits of professionalism and polishing skills before leaving the program.	
	<u>Finding places for the 18-21 year old drivers</u> – What insurance will cover the younger drivers and helping connect the students with company's who will hire them.	
	<u>What is the industry looking for in a new CDL driver</u> – No bad habits, good backing skills, backing into a dock and between trailers.	

Advisory Committee Meeting Minutes

Curriculum Decisions:	Students would like to have classes on Fridays so they can finish the class faster and they wish they could have more driver time. Inform the students of their rights. Students need more training with backing. More AC marketing information to be put out in break rooms.	
Other:		
KEY DISCUSSION POINTS		DISCUSSION
Old Business:		
Continuing Business	Discussions still continue about creating new courses for different types of licenses and endorsements.	
New Business:	Fall academy starts August 21, 2023.	
	Chief Pray told us a new Fire Marshal Certification test is coming.	
Curriculum Decisions:		
REPORTS FROM AMARILLO COLLEGE MEMBERS		
Technical Education	Tony Diaz gave an update on our courses offered	
Perkins Grant	We bought 2 state of the art simulators that are used at the Amarillo campus	
Chairperson Signature:		Date: <u>8-6-2024</u> Next Meeting: