

PRESIDENT'S CABINET MEETING
January 9, 2024
MINUTES

CALLED TO ORDER

9:00 a.m.

ADJOURNED

11:25 a.m.

MEMBERS PRESENT

Bob Austin, Kevin Ball, Denese Skinner, Cara Crowley, Mark White, Cheryl Jones, Chris Sharp, Joe Bill Sherrod

MEMBERS ABSENT

Tamara Clunis

OTHERS PRESENT

Dr. Frank Sobey, Becky Burton, Will Ratliff, Tammy Coats
Representatives from Gallup – Tim Hodges, Jun Jun Feng, Chassity Wickware, and Ashley Macken
Carolyn Leslie – Recorder

DISCUSSION:

1. Amarillo College Leadership Results Q12 Briefing	Jones
<p>Tim Hodges, a representative from Gallup, and his team, joined cabinet members for the Amarillo College Leadership Results of the college wide Q12 survey given last fall. Mr. Hodges introduced his team. Denese Skinner gave a state of the college summary before Mr. Hodges showed cabinet the results of the survey. Amarillo College has been in transition with the resignation of President Dr. Russell Lowery-Hart. Employees are still committed to student success which was reflected in the results of the Q12 survey. Cheryl Jones commented that the purpose of the college being involved with the Q12 survey is to give managers valuable tools to increase employee engagement in the coming weeks. Mr. Hodges presented a power point presentation to cabinet with the results of the Q12 for the purpose of helping them begin conversations of employee engagement and continued success and improvement in their areas. Mr. Hodges discussed three levels of employees reviewed in the results: Engaged, Not Engaged, and Actively Disengaged. Amarillo College's results showed a 5 percent increase in engagement from 2022 results. Since an increased number of employees participated in the 2023 survey, these results will be considered a baseline for future year's surveys.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">Amarillo College managers will be given the Gallup Q12 results for their teams on Friday, January 12, 2024. Chassity Wickware from Gallup will be leading a manager's course as well as be the keynote speaker at the Spring General Assembly scheduled for February 2, 2024. Cabinet is encouraged to attend sessions held by Gallup.Cheryl Jones and her team will continue working with Amarillo College leaders to best utilize the information gained from the Gallup Q12 survey to help develop plans to improve employee engagement. They will also help leaders develop the action plans that each team will upload to the Gallup site.	

2. OTHER DISCUSSION	Cabinet
<p>The Board of Regents members will be invited to the Amarillo College General Assembly scheduled for Friday, February 2, 2024.</p> <p>Cabinet members have been asked to sign up to greet students for at least one shift during the first week of classes.</p> <p>Mark White will handle the process of working to update the new TASBE policies. The updated policy implementation will be reviewed by the Board Policy Committee. The college has four months to implement the change in policies once they have been rolled out.</p> <p>Cabinet will begin discussing how to distribute the board approved merit pay to be given in February.</p> <p>The Strategic Horizons Online Conference will be held on Friday, January 26, 2024. There will be two key note speakers with no breakout sessions. The focus of the conference will be AI. The Academic Deans will each be given a log in so they can meet with their teams in a designated location to view the conference. Other interested departments are welcome to join the conference.</p>	