

PRESIDENT'S CABINET MEETING
December 12, 2023
MINUTES

CALLED TO ORDER

9:00 a.m.

ADJOURNED

10:53 a.m.

MEMBERS PRESENT

Bob Austin, Kevin Ball, Denese Skinner, Cara Crowley, Mark White, Joe Bill Sherrod, Cheryl Jones, Chris Sharp, Tamara Clunis

MEMBERS ABSENT

OTHERS PRESENT

Dr. Frank Sobey

Carolyn Leslie – Recorder

DISCUSSION:

1. TRAINING VIDEOS FOR CONTRACTORS	White
<p>Mark White reported to the cabinet that with the implementation of the Innovation Outpost, Sharpened Iron Studios, and Semkhor, he anticipated there would be a need for Amarillo College to make Title IX training videos. The videos would be used to train contractors who would teach Amarillo College students, but were not employees who would go through training with Human Resources. Mr. White asked for feedback from the cabinet as to who needs to use these training videos.</p> <p>Cabinet was concerned if construction contractors who are on campus have had Title IX training. When Amarillo College hires a construction firm, there are verbal instructions given as to policies when workers come in contact with employees and students.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• Denese Skinner will speak with personnel at the Innovation Outpost who will need the Title IX video training.• Cabinet discussed that if a contractor has previously had Title IX training at another institution, they could show documentation and would be exempt from the Amarillo College training.• Mark White will speak with Danny Smith, head of general construction for Amarillo College, to see if any policies for Title IX are written in the construction contracts.	
2. NSF GRANT UPDATE	Crowley
<p>Amarillo College will be awarded a National Science Foundation Grant in the amount of \$1,000,000. The grant will be received under Amarillo College with a sub recipient portion being used by the Innovation Outpost. Dr. Frank Sobey will be in charge of the NSF grant which should be rolled out in mid-January.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• No action was taken.	
3. OTHER DISCUSSON	Cabinet
<p>Gold Hill Associates has been selected as the search firm Amarillo College will use to find candidates for the currently open president position.</p>	

Cabinet discussed current items that need to be acted upon as well as HB8 that needs to be addressed during the interim period before a new president is hired.

Cheryl Jones reported that there was 67% participation by Amarillo College employees on the Q12 questionnaire. Full time employees had 80% participation and part time employees had 45% participation. Overall engagement rose from 46% to 51%. Gallup was very impressed with the results of the survey this time, but suggested that this be counted as a baseline rather than a measure of improvement. Managers will receive results for their areas in January. There will be a meeting for managers to go over the results of the Q12 on Thursday, February 1, 2024. A representative from Gallup will be the key note speaker at General Assembly scheduled for Friday, February 2, 2024.

Amarillo College Fall Graduation is scheduled for 7:00 p.m. on Friday, December 15th at the Amarillo Civic Center Coliseum. There will be a staff reception at 5:00 p.m. The student speaker will be graduate, Riley Moore.

Action Items:

- No action was taken.