

PRESIDENT'S CABINET MEETING
February 20, 2024
MINUTES

CALLED TO ORDER

9:05 a.m.

ADJOURNED

11:10 a.m.

MEMBERS PRESENT

Bob Austin, Kevin Ball, Mark White, Cheryl Jones, Joe Bill Sherrod, Chris Sharp, Denese Skinner, and Dr. Frank Sobey

MEMBERS ABSENT

Dr. Tamara Clunis

OTHERS PRESENT

Becky Burton
Carolyn Leslie – Recorder

DISCUSSION:

1. WTAMU ASSOCIATE DEGREES	Skinner
West Texas A&M University made an announcement that they will be offering Associate Degrees for certain programs. Cabinet does not expect this to have a significant impact on Amarillo College.	
<ul style="list-style-type: none">Bob Austin will give media interviews on this subject if necessary.	
2. COURTESY INTERVIEWS	Jones
Cabinet discussed whether hiring managers are required to conduct interviews with all internal applicants. Cabinet requested that Ms. Jones update the policy concerning internal applicant interviews in the Employee Handbook.	
Action Items: <ul style="list-style-type: none">Ms. Jones will update the Employee Handbook to read that managers are not obligated to interview all internal candidates.	
3. WEST CAMPUS BUILDING B PROJECT UPDATE	Sharp
A new Healthcare Simulation Center is being put on West Campus in Building B, which will displace some enrichment classes. All of the recreational gymnastics programs will be housed in the Gym Dance building.	
Action Items: <ul style="list-style-type: none">No action was taken.	
4. THECB OFFICE OF CIVIL RIGHTS AUDIT/AC CORRECTIVE ACTION RESPONSE	Sobey
Dr. Frank Sobey met with a representative from the Texas Higher Education Coordinating Board concerning the 2019 Civil Rights Audit. A corrective action response update to the ADA issues and Amarillo College administrative responses is required by May 31, 2024. If anything is still pending because of the construction/renovations at AC, the remaining corrections are to be made by October 31, 2024.	
Action Items: <ul style="list-style-type: none">Dr. Sobey will work with Chris Sharp and Jim Baca on the ADA corrective issues.	

5. HOLIDAY SCHEDULING FOR FBSW	Sharp
Cabinet discussed the issue of volleyball club teams scheduling tournaments during Amarillo College holidays when the college is closed. Amarillo College staff is not available during these times for security, janitorial services, or concessions.	
Action Items: <ul style="list-style-type: none"> • The club tournament already scheduled for Spring Break, will be held at the FBSW Center, but tournament personnel will be responsible for their own janitorial needs. • Tournaments will no longer be scheduled over holiday breaks when the college is closed if janitorial staff cannot be in attendance. 	
6. OTHER DISCUSSION	Cabinet
<ul style="list-style-type: none"> ➤ The Texas Mutual Insurance Company will present a \$100,000.00 check to Amarillo College on Thursday, February 22, 2024 at 11:00 a.m. on the Washington Street Campus. ➤ Randall County is donating a used firetruck to Amarillo College. ➤ The Presidential Search Advisory Committee will meet on February 22, 2024. 	