

PRESIDENT'S CABINET MEETING

June 11, 2024

MINUTES

CALLED TO ORDER

9:00 a.m.

ADJOURNED

12:00 p.m.

MEMBERS PRESENT

Bob Austin, Kevin Ball, Cheryl Jones, Chris Sharp, Denese Skinner, Dr. Frank Sobey, Mark White

MEMBERS ABSENT

Joe Bill Sherrod

OTHERS PRESENT

Lisa Gray – Recorder

DISCUSSION:

1. SWOT VICE PRESIDENT OF BUSINESS AFFAIRS	Sharp
Chris Sharp provided cabinet with a handout of his SWOT Analysis of the VPBA Department and the Bookstore/Café.	
Action Items: <ul style="list-style-type: none">No action was taken by cabinet.	
2. EMPLOYEE EDUCATION REIMBURSEMENT PROGRAM	Jones
Cheryl Jones provided cabinet with the new Section 4.12 – Employee Education Reimbursement Program (EERP) of the AC Employee Handbook. After discussion, a few changes were made.	
Action Items: <ul style="list-style-type: none">Ms. Jones will make the recommended changes and email a copy to all cabinet members.	
3. NEW TECHNOLOGY PLATFORMS	Sobey
Dr. Sobey explained the current problem with departments purchasing software platforms without consulting IT or cabinet thus creating a multitude of problems.	
Action Items: <ul style="list-style-type: none">Cabinet agreed to place a moratorium on the acquisition of new technology software platforms until a process could be developed. Dr. Sobey will send an All AC Family email.	
4. LISTENING TOUR SUMMARY	Skinner/Sobey
Ms. Skinner and Dr. Sobey provided cabinet with a summary of the high-level concerns and challenges vocalized by faculty during the open forums they held on each campus during the spring semester. Cabinet reviewed and discussed the suggestions and complaints.	
Action Items: <ul style="list-style-type: none">No action was taken by cabinet.	
5. THE RANGE	Skinner
Ms. Skinner expressed the need to make a decision regarding AC's participation in the Range.	
Action Items: <ul style="list-style-type: none">A meeting will be scheduled with Kevin Carter of the AEDC to discuss. Skinner, Sobey, Sherrod and White will attend.	

6. DEI TRAINING IN TOVUTI	Sobey
The issue with SB17 compliance and the college's existing DEI training were discussed.	
Action Items:	
<ul style="list-style-type: none"> Dr. Sobey will give a report on the existing DEI training available to employees in Tovuti at the next meeting. 	
7. MERIT	Jones
Regent Mize had requested that cabinet find an alternative method for awarding merit pay to employees.	
Action Items:	
<ul style="list-style-type: none"> Ms. Jones will report to the Board that cabinet recommends the discontinuance of merit pay. 	
8. PERKINS EXCELLENCE GRANT	Sobey
The grant pays the salaries for three of the college's success coaches. The grant application is due in June and AC only has one more year to use it for salaries. These positions will need to be moved to institutional funding if the program continues. The numbers show an 80% success transfer rate for single-parent students using success coaches compared to 48% of single-parent students who do not utilize success coaches.	
Action Items:	
<ul style="list-style-type: none"> Dr. Sobey will submit the application for another year. 	
9. CHILDCARE CENTERS	Sharp/Sobey
The Hagy Center for Young Child and Lab School are not profitable even though a portion of the expenses are paid by a grant.	
Action Items:	
<ul style="list-style-type: none"> Dr. Sobey and Chris Sharp will gather more data and bring the information to a future meeting. 	
10. OTHER DISCUSSION	Cabinet
There was no other discussion.	
Action Items:	
<ul style="list-style-type: none"> No action was taken by cabinet. 	