

PRESIDENT'S CABINET MEETING
August 6, 2024
MINUTES

CALLED TO ORDER

9:12 am

ADJOURNED

11:14 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Denese Skinner, Mark White, Cheryl Jones, Chris Sharp, Dr. Frank Sobey

MEMBERS ABSENT

Joe Bill Sherrod

OTHERS PRESENT

Ally Greenwood, recorder

Tammy Coats, Director of Human Resources

Nilay Jariwala, Empower Retirement

Matt Ramsey, Amarillo National Bank

Stella Knickerbocker, Amarillo National Bank (remotely attended via Teams)

DISCUSSION:

1. EMPOWER RETIREMENT PLAN EXECUTIVE QUARTERLY REVIEW	Jones
Mr. Jariwala presented the Empower Retirement executive quarterly review and discussed Empower's comprehensive financial services. Mr. Ramsey with Amarillo National Bank gave an informative presentation on the financial markets; he remains optimistic about long-term investment opportunities despite recent market fluctuations indicating an upcoming recession.	
Action Items: <ul style="list-style-type: none">Human resources will provide educational information on the Empower plan to employees.	
2. RECRUITING SALARIED EMPLOYEES TO TEACH A SECTION OF EDUC1100 FOR FALL	Jones
Ms. Jones highlighted the impact of regulations on non-exempt employees teaching EDUC1100 FYS. Cabinet deliberated on potential solutions.	
Action Items: <ul style="list-style-type: none">	
3. OUT OF STATE EMPLOYEES	Jones
Ms. Jones discussed the difficulties surrounding hiring employees who reside in states that are not employer friendly. Ms. Jones proposed halting the hiring of employees from new states and deliberated with cabinet on the hiring policies going forward for out-of-state applicants. Cabinet agreed with the proposal.	
Action Items: <ul style="list-style-type: none">Ms. Jones will provide a report on current faculty that are out-of-state.HR and payroll department will add verbiage to job postings regarding AC's policy for out-of-state applicants and continue to monitor the difficulties.	
4. HB8 FUNDING AND HEREFORD/DUMAS	Sobey

Dr. Sobey discussed the distribution of HB8 funding to the campuses in Hereford and Dumas. Cabinet discussed how the complexity of tracking and accounting for these changes poses challenges, especially as these campuses have separate budgets.
Action Items: <ul style="list-style-type: none"> Mr. Sharp will look into how state reimbursement is handled.

5. TRUE GRANT 2024-25, CIS CE TO CREDIT PATHWAY	Sobey
Dr. Sobey presented a grant approval form for the TRUE grant application to focus on developing non-credit to credit pathways in CIS. The TRUE grant initiative aims to boost employment opportunities, expand the talent pool for employers, and align students' skills with industry needs. Mr. Austin motioned to approve the grant application request, Mr. Ball seconded, and the motion was unanimously approved.	
Action Items: <ul style="list-style-type: none"> Dr. Linda Munoz will begin working with the grant development team to complete the application by Sept 9th. 	

6. REVISIT DISCUSSION OF PRESIDENTIAL CAMPUS VISIT ITINERARY	Jones
Ms. Jones provided an update on the presidential search, announcing that the search page is live, and that the process has been refined based on previous feedback. Ms. Jones discussed how the interview arrangements will be handled and which stakeholders make up the members of the search advisory committee.	
Action Items: <ul style="list-style-type: none"> 	

7. OTHER DISCUSSION Marcella Convocation	Cabinet
Ms. Skinner mentioned that Marcella Bombardieri, who is writing a book about community college life, has asked to visit cabinet and to shadow various employees at the college. Her visit is planned for the fall 2024 semester.	
Mr. Ball briefly discussed the upcoming fall convocation.	
Action Items: <ul style="list-style-type: none"> Ms. Bombardieri will come to cabinet. Mr. Ball will include an announcement about the emeritus celebration event. 	