

Minutes of the Amarillo College Board of Regents Special Meeting of September 21, 2023

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF SPECIAL BOARD MEETING
September 21, 2023**

REGENTS PRESENT: Ms. Anette Carlisle, Chair; Mr. Jay Barrett, Vice-Chair; Ms. Michele Fortunato; Ms. Irene Hughes; Mr. Johnny Mize; Dr. Paul Proffer; Ms. Peggy Thomas; Dr. David Woodburn

REGENTS ABSENT: Mr. John Betancourt, Secretary

CAMPUS REPRESENTATIVES PRESENT: Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus

CAMPUS REPRESENTATIVES ABSENT: Ms. Kathie Fuston, Representative for the Moore County Campus

OTHERS PRESENT: Mr. Kevin Ball, Vice President of Communications & Marketing; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Vice President of Strategic Initiatives; Ms. Cheryl Jones, Vice President of Human Resources; Mr. Joe Bill Sherrod, Vice President of Institutional Advancement; Ms. Denese Skinner, Vice President of Student Affairs

Mr. Garrett Eggleston – Marketing Special Projects Coordinator

Ms. Lisa Venhaus-Gray – Executive Asst. & Paralegal/Asst. Secretary to the Board

Chief Aaron Huddleston – Interim Chief of Police

Ms. Sadie Newsome – Director of Media

Ms. Elisa Pardo – Amarillo Business Owner

Mr. Jesse T. Pfrimmer – Community Member

Mr. Joe Wyatt – Communication Content Producer

BOARD RETREAT

The Board Retreat was called to order at 4:06 p.m. by Anette Carlisle, Chair of the Board of Regents.

WELCOME

Ms. Carlisle welcomed everyone and explained that this is the first step in identifying the key traits desired by Amarillo College in its next President. A Request for Proposal for an executive search firm was sent out by AC's Purchasing Department with a response deadline of October 1, 2023. All proposals received will be reviewed by the Board of

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Regents Finance Committee. Once the executive search consulting firm has been chosen, a presidential search committee will be formed.

PRESENTATION

Mr. Joshua Wyner, Executive Director of the College Excellence Program at the Aspen institute, presented his 12-page report entitled, **“Amarillo College Presidential Search: Analysis of Stakeholder Interviews.”**

In September, 2023, Mr. Wyner conducted interviews with 16 individuals made up of community leaders, AC board members, faculty and staff and structured the interviews around five questions:

1. What are the college’s goals for the next five years?
2. What strengths does the college possess?
3. What challenges and weaknesses would prevent the college from achieving its goals?
4. What qualities should the college prioritize in its next president?
5. Where will Amarillo College find its next president?

Mr. Wyner facilitated a discussion with the board members utilizing the comments and themes that emerged from the interviews and then using those ideas to finalize a list of prioritized hiring criteria to be used by the executive search firms.

By October 1, Mr. Wyner will deliver a summary of the hiring criteria established by the board during the retreat, a draft set of possible questions to interview presidential candidates and a draft rubric for assessing candidates.

An overview and timeline of the presidential search has been added to the Amarillo College website at <https://www.actx.edu/president/index.php>.

ADJOURNMENT

There being no further items for discussion, the meeting adjourned at 7:23 p.m.

John Betancourt, Secretary