

Business Leadership Council Minutes

PROGRAM COMMITTEE NAME: Advanced Manufacturing RECORDER: Dr. Rachel Torres CHAIRPERSON: Dr. Rachel Torres				MEETING DATE: 11.21.2024 MEETING TIME: 7:30AM-8:30AM MEETING PLACE: Zoom/MEC 112		PREVIOUS MEETING: 04.20.2023 PPT: BLC_AdvManufacturing_11.21.2024.pptx	
COMMITTEE MEMBERS: List all members; place an X in the box left of the name to indicate attendance.							
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X	Taylor	Jacqueline	Title V Project Director	Amarillo College		jstaylor21@actx.edu
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MINUTES	
Welcome & Introduction 7:30-7:45am	Welcome (Ryan Francis) & Round Robin Introductions (Dr. Jacqueline Taylor) R. Francis called the meeting to order. AC staff who were in attendance were introduced.
Agenda 7:45-7:50	R. Francis presented agenda: I. Welcome (Ryan Francis) II. One-Pager (Dr. Rachel Torres) III. Industry Partner Discussion and Feedback IV. Adjourn R. Francis introduced R. Torres, recently hired Title V Advanced Manufacturing Project Manager.
One-Pager 7:50-8:10	R. Torres reviewed One-Pager with updates to Y1 Course Redesign of IEIR 1304 AC Circuits for Industrial Applications including the following: <ul style="list-style-type: none"> • <i>Equitizing Syllabi</i> • <i>Aligning Content to Industry Standards</i> • <i>Updating Student Learning Outcomes</i> • <i>Bolstering Assessments</i> An overview of both DOL and DOE grants were presented. Reference to SACA credentials was included. The main distinction is that DOL has been focusing on overall programmatic design . DOE has been focusing on course redesign . R. Torres mentioned that Adam Goldman (Cacique) presented to students the day prior to this meeting as part of the Title V Leadership Speaker Series. She extended an invitation to BLC members in attendance to do the same for future events. Areas discussed are a direct result of BLC input from the meeting held on April 20, 2023. One of the major changes was the shift from "electromechanical" to "advanced manufacturing" to reflect current industry standards. To date, courses had been redesigned and were set to be piloted Fall 2024 and Spring 2025. All areas of courses need revision(s) to meet Title V grant objectives for Y1. Due to late hires, there are gaps to fill as new hires step in to complete tasks as outlined in the grant. One of the areas that will need BLC support is the redesign of 1380 courses, which are Cooperative Education courses where students are engaged in hands-on experiences with future potential employers (e.g., internships). Dr. Torres concluded the discussion of the One-Pager with an invitation to all BLC members who might be interested in focused and dedicated participation on the BCL to let her know. A total time commitment of 12-15 hours per year would be the expectation of BLC members who would like to provide customizable, intentional contributions. The first major event when BLC members would be able to contribute would be in May 2025 at the "Top of Texas" event; additional context was provided by Department Chair, Ernie Sheets. Dr. Taylor also extended an invitation to BLC members to serve in a more focused and committed capacity 12-15 hours/year to support Title V efforts, working in small groups focused by industry, and she shared that our BLC members are those AC would like to highlight for the Leadership Speaker Series/Career Clinics training for students as well as industry partnerships for work-based learning opportunities connected to cooperative education courses that are to be redesigned as well.
Industry Discussion and Feedback 8:10-8:25	Albert Moralez (Walmart Distribution Center/Plainview) mentioned the shortage of qualified personnel in industrial maintenance. He mentioned that there are currently 35 positions available. Aaron Chavarria (NEXtera) asked if AC faculty in Advanced Manufacturing were informing students of the need to relocate in some cases when looking for a job.
Other business? Adjourn 8:25-8:30	BLC members/participants were reminded of their role in curriculum development and further course redesign should be expected for ELMT 1301 PLCs and IEIR 1310 Motor Controls. Dean David Hall invited BLC members to join the Panhandle Regional Manufacturing Alliance (DOL Grant activity; meeting to be held in December 2024). R. Torres adjourned the meeting.

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RECORDER SIGNATURE: *Rachel Suarez-Torres, Ed.D.*

Next Meeting: TBD/February 2025