

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with wor-Obased learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

For recorders/notetakers

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.

If there is no motion or action taken on a discussion or a point in the agenda, note "no action or vote taken" in the section.

Signatures and Routing

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes*. Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

Instructions for Advisory Board / BLCs

Chairperson – appointed by program manager (someone outside of Amarillo College)

Recorder – person taking notes from meeting

Members – Include all members of committee; place an **X** to left of name if present.

Ex-Officio – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

Physical Therapist Assistant
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Russell Lees		
MEETING DATE: November 15 th , 2024	MEETING TIME: 11:30 AM	MEETING LOCATION: AC West Campus Allied Health Building Room 130
RECORDER: Janet Barton		PREVIOUS MEETING: 12-1-2023

MEMBERS PRESENT: (P = Present) Add nonmembers to bottom of table with heading “Others Present.”

P?	Name and Title (List all)	Business Affiliation	Email	Best contact number
p	Russell W. Lees	Union County Hospital New Mexico	Russell.lees@ucgh.net	806-679-2073
P	Rena Hutches	Baptist St Anthony’s Hospital	Rena.hutches@bsahs.org	806-212-2679
p	Wes Young	Jan Werner Adult Day Care Center	Wes@janwerneradultdayce.org	806-374-5516
P	Joe Chris Rodriguez	Community Rep. One Chair at a time	joe@onechairatitime.org	806-683-6978

Advisory Board / Business and
Leadership Council

Physical Therapist Assistant

11-15-2024

P	Audrey Lamberson DPT	Dumas Physical Therapy	Audrey.lamberson@rehabvisions.com .	806-934-2634
	EX-OFFICIOS			
P	Sue Vandagriff	Amarillo College PTA Program	s0151652@actx.edu	806-354-6043
P	Melissa Burns	Amarillo College CCHCE	M0084211@actx.edu	806-356-3650
P	Krystal Slatton	Amarillo College Sim Center	kaslatton@actx.edu	
P	John Smoot	Amarillo College Sim Center	jcsmoot@actx.edu	806-356-3688
P	Pam Quintanilla	Amarillo College PTA Program	Pamela.quintanilla@actx.edu	806-354-6092
	Ernesto Salazar-Arambula	Amarillo College 2 nd yr. Student		
	Abigail Chamberlain	Amarillo College 1 st yr. Student		
	Amanda Mckee	Amarillo College Advising	agmckee@actx.edu	806-354-6007

Minutes	
Key Discussion Points	Discussion
Old Business:	Russell Lees asked for approval of previous minutes. Rena Hutches 1 st , Wes Young 2 nd all approved
Advisor Report	Amanda Mckee – Amanda stated they have registering students for spring classes. It looks like there will be more students this spring. Pam mentioned students have been put in courses on the Dumas campus that are not required in the PTA program. Some advisors might need more training.
Student Report	Abigail Chamberlain 1st year – Abigail stated school is going by fast. She stated she has a big desire to grow and understand PT. She is getting help from various people she is being prepared well and given resources needed. Abigail stated they have good group of 1 st year students. Ernesto Sigala Arambula 2nd year – Ernesto stated he has received resources needed. He mentioned that students need to apply themselves. They are moving toward video testing within the NPTE and are being prepared for this.
Continuing Healthcare EDU Building B Simulation Center Dean of Health Sciences	Melissa Burns Continuing Healthcare Edu – Melissa stated they have all been busy working on CNA, Phlebotomy, Massage Therapy. Melissa mentioned they need to work on a PTA seminar for CEs. John Smoot – Director Simulation Center – John mentioned the old building B will be a simulation center for Health Sciences. We will be able to hold various events at the building. There will be multiple rooms where faculty can watch students simulate patient care. There will be a home setting that is not ADA compliant and a standardized patient room. Krystal stated they have five people that will be paid to act out their medical condition. Respiratory and OTA will also be using standardized patients. Joe Chris – One Chair at a Time – Joe mentioned he has friends that are amputees. They might be good standardized patients. Situations can be videoed and then shown to the students. Kim mentioned the Health Sciences Application process. We plan to have several application meetings. Mandatory for students who are interested in a Health Sciences Program. Sue stated she usually receives about 80-90 applications. Most are qualified. Sue stated PTA is capped at 24 students per CAPTE. Several programs will use Casper this year to interview the students. We are paying for 75 students to interview for various programs. Students will be required to take the HESI Exam again in Spring 2025 when the application opens. Students will not be able to apply unless they have completed A&P I. We will have a google site with step-by-step application process instructions.

Advisory Members Reports	<p>Joe Chris – One Chair at a Time – Joe mentioned he has friends that are amputees. They might be good standardized patients. Situations can be videoed and then show the students. Joe also talked about the students volunteering at the last fund raiser. He stated the students have been amazing. They played wheelchair basketball. Sue stated that Joe comes and speaks to OTA and PTA students.</p> <p>Rena Hutches – BSA Rena stated they offer a scholarship for PTA Students. They would have to make a commitment to BSA after graduation. They have a couple of positions open currently.</p> <p>Wes Young – Jan Werner Adult Day Care – Community based. They take one to two students each year. They also have two OT students. They also offer in-house therapy. PACE program is available for elderly. Wes mentioned they are on board for opportunity plan and coop scholarships.</p> <p>Russell Lees – Union County Hospital - Russell mentioned the SFPT and NPTE (National Physical Therapy Exam reimbursement reduction. There are 100 videos to choose from for live simulation. Also, is the SFPT starting to use AI generated Program information. Sue stated there are 185 questions for the NPTE and it takes the same amount of time. Sue stated in 2001 there was a 26% reduction in PT reimbursements. One PT mentioned they owe \$15,000 for college. They are not making enough money to pay. Sue stated there was person from Ohio that stood up against United Healthcare and was able to get reimbursements increased.</p> <p>Audrey Lamberson - Dumas Physical Therapy – Audrey mentioned they are taking one student at each location. There are three AC PTA graduates working in Dumas. They also have a fulltime PTA in Amarillo and Canyon. Audrey stated the students are doing much better.</p>
PTA Faculty – Pam Quintanilla	Pam reported on the Clinical Sites. She stated the program has 40-43 good sites that take students. For this spring and summer, she had to get a couple of new sites. Pam also mentioned she would like to set up clinical education. Offering for clinical instructors.
Program Director – Sue Vandagriff	<p>Sue reviewed the AC Strategic Plan –</p> <p>Completion Rates; Comprehensive Transfer/Completion pathways;</p> <p>Align Degrees with Market Demand; Create economic diversification in the Texas Panhandle</p> <p>Learning; Infuse and scale high impact practices;</p> <p>Love your Neighbor; build systems to love our students to success;</p> <p>Financial Effectiveness; Build systems for financial viability and fund raising.</p> <p>Question? Do our graduation numbers align with the labor market? Sue believes we will see more PTA positions open.</p> <p>Denese Skinner is the interim president. We have two candidates; one internal and one external</p>

	<p>Sue Presented the Program goals. Sue also talked program pre-reqs. There are 6 courses, Engl 1301 (changing to PTHA 1201 two lecture/one lab combo; PSYC 2314, SPCH 1315 or SPCH 1321, a 3-hour Language, Philosophy, Culture, or Creative Arts. Biol 2401 and BIOL 2402 (A&P I and II).</p> <p>Proposed Change...adding Medical Terminology HITT 1205 as a prerequisite for A&P I and II. Sue mentioned she has to stay at 66 hours per her accreditation.</p> <p>PTA Program Sequence and changes. 1st Fall Semester (Accepted into the PTA Program) PTHA 1201 – we will not lose contact hours. Eleven semester hours is considered parttime. Students feel they are fulltime students. They work on homework on the weekends. Kim stated expectations have changed in the workplace. The “Grit” Book was talked about; might use this in FYS. In the spring, PTA is piloting 1st Learning Framework, 2nd Medical Terminology. Ernesto (student) stated he did not take Medical Terminology but feels it would be good to take prior to getting into the program.</p> <p>Sue talked about the Simulation Center. She mentioned that there will be immersive rooms. Abigail mentioned she shadowed at a clinic. It was very beneficial. Helped her prepare for the rigor. The question came up as to shadowing being required. Ernesto also completed shadowing. Job shadowing requirement stopped when COVID hit. Rena stated it is hard to schedule job shadowing. Several mentioned observation/shadowing is good.</p> <p>Sue mentioned the last few years have been different. Students drop, don’t show up.... Students have to have the right mindset before coming into the program.</p> <p>Sue stated the new sequences for class will be better. Lec/Lab combos are more flexible and increase contact hours. Pam stated that adding Lab was great...more techniques. Wes mentioned that PT/PTA interaction is in the class. At times lines might be crossed between PT and PTAs. When the simulation center is open, maybe work on interaction. Sue recapped changes...adding two hours for Med Term, need one hour in final semester, Change hybrid three to two. Keep most of class. This will change the technical part of the program to 44 hours instead of 46. Sue stated she needs a vote from the committee on the changes. She can also send an email to the members who were not at the meeting. Russell made the motion to accept the changes in curriculum. Rena 2nd. All approved.</p> <p>Sue talked about PEAT proposed Exam assessment is 75 or above to pass the course.</p> <p>Sue reviewed Completion Information – Improve persistence, Increase, completers, Decrease time-to-Completion.</p> <p>Graduation and Retention Rates – Fall of 2024 dropped to 59.09% from 81.25% in Fall of 2023.</p> <p>Licensure Pass Rates and Employment Rates – 1st time pass-rate in Spring of 24 46.2%, Licenses/employed as a PTA within 6 of graduation Spring of 2024 100%.</p> <p>Sue and Pam will be working with CTL to remap courses to improve curriculum.</p>

Advisory Board / Business and
Leadership Council

Physical Therapist Assistant

11-15-2024

Curriculum Decisions:	Proposed Change...adding Medical Terminology HITT 1205 as a prerequisite for A&P I and II.
	Adding medical terminology was voted on and passed by the committee. 1 st Russell Lees, 2 nd Rena Hutches. All approved.
Other:	
Adjourn:	

Committee Chairperson: <i>Russell W. Lees</i>	MEETING DATE: 06/12/2025	NEXT MEETING:
Recorder's Signature: <i>Janet Barton</i>		
DEPARTMENTAL CHAIRPERSON SIGNATURE: <i>Sue Vandagriff</i>	DATE: 06/17/2025	
DIVISION DEAN'S SIGNATURE <i>Kim M Boyd</i>	DATE: 06/14/2025	



**Physical Therapist Assistant Program
Business Leadership Council Meeting
November 15, 2024**



2025

STRATEGIC PLAN



Strategic Plan

1. Completion: Comprehensive Transfer/ Completion Pathways
2. Align Degrees with Labor Market Demand: Create Economic Diversification in the Texas Panhandle
3. Learning: Infuse and Scale High Impact Practices
4. Love Your Neighbor: Build Systems to Love Students to Success
5. Financial Effectiveness: Build Systems for Financial Viability and Fund Raising

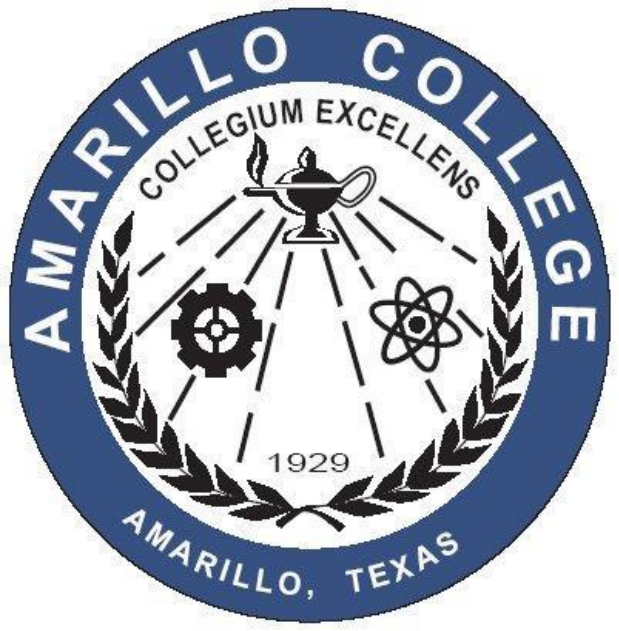


Strategic Plan

Do our graduates obtain well-paying jobs?

Do our graduates perform well as employees?

Do graduate numbers match the future labor market needs for our area?



Current AC Happenings

- Formation of Strategic Planning Committee
- Naming of two finalists by Presidential Search Committee

Dr. Jamelle J. Conner, Ph.D.



Dr. Frank Sobey, Ed.D.





AC PTA PROGRAM GOALS

- Produce clinically competent graduates who will be able to work as entry-level physical therapist assistants under the direction and supervision of a physical therapist.
- Produce graduates who can exhibit effective critical thinking and problem solving skills.
- Produce graduates who can express effective oral, written, and nonverbal communication skills in a culturally competent manner with patients and their families, and other health care providers.
- Provide students with positive learning experiences and a curriculum based on current physical therapy practice within an atmosphere of academic excellence.
- Promote the importance of continuing personal and professional development through life-long learning opportunities and membership in professional organizations.

PTA Program Prerequisites

- ENGL 1301 Composition I
- PSYC 2314 Lifespan Growth and Development
- SPCH 1315 Public Speaking, SPCH 1318 Interpersonal Communication, or SPCH 1321 Business or Professional Speaking
- A 3-hour Language, Philosophy, Culture, Creative Arts course
- BIOL 2401 Anatomy and Physiology I
- BIOL 2402 Anatomy and Physiology II

PTA Program Prerequisites

- ENGL 1301 Composition I
- PSYC 2314 Lifespan Growth and Development
- SPCH 1315 Public Speaking, SPCH 1318 Interpersonal Communication, or SPCH 1321 Business or Professional Speaking
- A 3-hour Language, Philosophy, Culture, Creative Arts course
- BIOL 2401 Anatomy and Physiology I
- BIOL 2402 Anatomy and Physiology II
- Proposed addition – HITT 1205 Medical Terminology as a prerequisite for A&P I and II

Current PTA Program Sequence and Changes

1st Fall Semester (Accepted into the PTA Program)

PTHA 1301: Profession of Physical Therapy (changing to PTHA 1201 2-hour lecture/1-hour lab combo)

PTHA 1405: Basic Patient Care Skills

PTHA 1413: Functional Anatomy

SEMESTER TOTAL – 11 semester hours

1st Spring Semester

PTHA 2409: Therapeutic Exercise

PTHA 1321 Pathophysiology

PTHA 1431 Physical Agents

SEMESTER TOTAL - 11 semester hours

PTA Program Sequence

Summer Semester

PTHA 2301 Essentials of Data Collection (lecture/lab combo)

PTHA 1260: Clinical I

SEMESTER TOTAL – 5 semester hours

2nd Fall Semester

PTHA 2435: Rehabilitation Techniques

PTHA 2431: Management of Neurological Disorders

PTHA 1391 Special Topics in Physical Therapist Assistant (lecture/lab combo)

SEMESTER TOTAL – 11 semester hours

PTA Program Sequence

2nd Spring Semester

PTHA 2317: Issues in Health Care (changing to PTHA 2217 2-hour online course with on-campus orientation)

PTHA 2567: Practicum I

SEMESTER TOTAL - 8 semester hours

Total hours 66 (Total hours in PTA technical portion - (44 hours rather than 46))

Other PTA Program Changes

- Program Redesign by PTA faculty in conjunction with AC Continuing Teaching and Learning (CTL) department
- Preparation for planned 2026 PTA Self Study

PTHA 2317: Issues in Health Care (changing to PTHA 2217 2-hour online course with on-campus orientation to final semester/practicum)

PTHA 2567: Practicum I

SEMESTER TOTAL - 8 semester hours

Total hours 66 (Total hours in PTA technical portion - 46 hours)

PTA Program Assessment

- The PTA program utilizes the Practice and Examination and Assessment Tool (PEAT) provided by the Federation of State Boards of Physical Therapy.
- The PEAT is an actual retired licensing test that is made available to academic organizations in order to provide more accurate testing results for PTA students.
- Achieving a minimum score of 600/800 (identical to the requirement to pass the NPTE) on the PEAT is a requirement for graduation.



Completion

Improve persistence

Increase completers

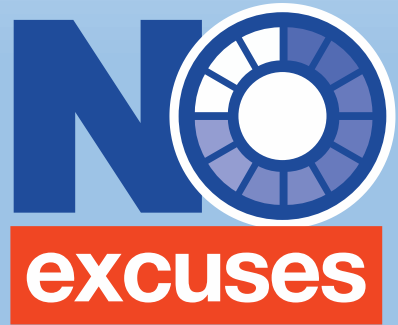
Decrease time-to-completion

The goal of the program is 100% first time pass for the national board exam (NPTE).

Graduation and Retention Rates

Class Graduating	# of Applicants Meeting Admission Requirements	# New Applicants Entering Program	# Graduating on Expected Date	# Graduating with Extended Time	Ultimate Graduation Rate
Fall 2024	65	22	7	6	59.09%
Fall 2023	70	20	9	4	81.25%
Fall 2022	88	18	14	1	83.3%
Fall 2021	74	22	17	1	81.8%

Licensure Pass Rates and Employment Rates						
Class Graduating	Number of Graduates	Number of Graduates who Took Exam Within 1 Year of Graduation	Number of Graduates Passing Exam on 1st Attempt	First-Time Licensure Pass Rate (based on number of graduates taking exam)	Ultimate Pass Rate Within 1 Year of Graduation	Licensees Employed as a PTA Within 6 Months of Graduation
Spring 2024	13	13	6	46.2%	10 76.9% (6 months)	100%
Spring 2023	13	13	8	61.5%	12 92.9%	100%
Spring 2022	15	15	11	73.3%	15 100%	100%
Spring 2021	18	18	12	66.7%	17 94.4%	100%



Questions?
Discussion?



Amarillo College