

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with wor-Obased learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

For recorders/notetakers

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.

If there is no motion or action taken on a discussion or a point in the agenda, note "no action or vote taken" in the section.

Signatures and Routing

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes.* Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

Instructions for Advisory Board / BLCs

Chairperson – appointed by program manager (someone outside of Amarillo College)

Recorder – person taking notes from meeting

Members – Include all members of committee; place an **X** to left of name if present.

Ex-Officio – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

“Program Name”
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Rashonda Pena		
MEETING DATE: March 28, 2025	MEETING TIME: 2:30 PM	MEETING LOCATION: Amarillo College West Campus
RECORDER: Janet Barton		PREVIOUS MEETING: 3-22-2024

MEMBERS PRESENT: (P = Present) Add nonmembers to bottom of table with heading “Others Present.”

P	Name and Title (List all)	Business Affiliation	Email	Best contact number
P	Allison Pingel	HPRA	allison@highplainsradiology.com	806-674-8815
P	Carly Lewis	Sonographer Amarillo Heart Institute	clewis@amarilloheart.com	806-683-1559
P	Bonnie Enos	Sonographer ADC	cherry.mtn.be@gmail.com	830-998-2375

3-28-25

[illegible]

Minutes	
Key Discussion Points	Discussion
Old Business:	Approval of Previous Minutes Tim Hightower 1 st , Allison Pingel 2 nd all approved
Advising	Amanda McKee, Leslie McCaslin – Amanda stated they have been very busy helping students and registering them in programs. Leslie will be moving to Washington street campus soon. Ask for second session? Dallas Community College?
Student Report	1 st Year Student Jalyn Kocsis – Had clinical jitters, getting them out of her system. Jalyn mentioned she appreciates the techs for working with them. Bailey Talbott 2 nd year student – Bailey stated she enjoyed the clinical experience. She mentioned she appreciates the critiques...they help. Would like more feedback on scans. Sandy told the group that if there is a transvaginal scan or testicle, she would like the tech to be in the room
Melissa Burns CCHCE	Continuing Healthcare Education – Melissa stated they have been very busy with CNA registration. Melisa mentioned they need to have a conference for Sonography and Radiography.
Kim Boyd Dean of Health Professions	Kim thanked the committee for their attendance. Kim updated the committee on the Simulation Center. It should be ready in May. We will be using it in Fall of 2025. We will be able to hold interprofessional events in the center. We also be hiring standardized patients. Sandy's lab will be in the Simulation Center. There will be a side door for patients to enter. We are in the process of students applying to our programs. The Sonography program is piloting an interview for students applying to the program. Sandy added Medical Terminology to her courses. It is included in the Learning Frameworks. Sandy is trying to make sure students understand what to expect.
Affiliation Reports	<p>Allison Pingel – HPRA – They do not offer scanning. Will read for several sites. Allison stated she has been limited on taking students. Takeaway – different situations, not a lot of running around to different areas. Get to sit with Radiologist.</p> <p>Carly Lewis – Amarillo Heart Group – Carly stated they took three students. Students got to see ECHO, Vein, and Vascular. They are all doing good. Students will get a lot of experience scanning at AHL. Sandy stated AC is doing more vascular. They also like ECHO. BSA has offered ECHO internships.</p> <p>Bonnie Enos – Amarillo Diagnostic Clinic – Bonnie stated the 2nd year students have been excellent. The summer students didn't seem like they got the scanning. Clinical sites let Sandy know there were issues and they were given extra work to help with additional labs.</p> <p>Tim Hightower – Childress Regional Medical Center - Tim mentioned that some students have very strong personalities. Tim stated the 2nd year student is doing very well.</p>

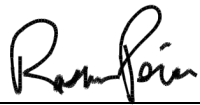

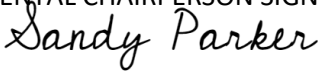

	<p>Kaylee Murray – Moore County Hospital District – Kaylee stated they do a little of everything. They just received ECHO Certification. Sixty percent of their scans are OB. Students have been very motivated.</p> <p>Amanda McGill -Baptist St Anthony's Hospital – Amanda stated she enjoys teaching the students. She has told them if they want to learn things, get up and learn. Some of the students are not motivated. For the most part they are eager to scan. Amanda is letting them scan more.</p> <p>Rashonda Pena – Northwest Texas Hospital – 1st for students? She has enjoyed having them. Need to make sure students are comprehending what they are being taught. Rashonda stated Jaylen is doing great...she sets the bar high. Students need to watch what the techs are doing. Clinical sites can come talk to the students.</p>
Program Director Report	<p>Sandy Parker – Sandy mentioned she is using a QR code for comments.</p> <p>Completion Rates –</p> <p>Sandy stated she might take 15 students in the future. Would possibly need to add help. Sandy mentioned that the majority of her students stay in the panhandle. 95% of the sonographers in the panhandle come from Amarillo College. Taking SPI in the summer. One student has already taken the test. ARRT – students have to take test before they can move on. ARDMS – five are in ECHO, one passed abdomen last week. Curriculum – added Medical Terminology back as a pre-req. Physics will start in spring 2026...adding an hour to make two hours. Sandy added several things to curriculum. Sandy would like to have someone teach ECHO. Hopefully, Sonography will be moving to the new Health Sciences Simulation Center in the Fall of 2025.</p> <p>Applications – Last year at this time received 206 applications. This year received 52 applications. Sandy stated that they have had a good turnout for the application meetings. She recommends students complete shadowing. Working nights – some students have said they don't want to work nights. Interviews – helps with attrition. Trying out the interview process with a company. One interview, everyone gets a grade. Freshman – 0 drops. Kim Boyd – Kim stated MLT is first come first served. She mentioned she is not a fan of the tutoring for the HESI. We need to be able to see where the students are without tutoring. Students taking one class at a time is a problem. Sandy stated top 24 applicants will be considered.</p> <p>Lab changes – added proficiencies and added sites.</p> <p>VA Hospital told Sandy they would not be able to take students if the program is not accredited. It is a lot of work to get accredited. Students would have to be with a registered tech. It was mentioned that Sandy runs the Sonography program as if it was accredited. She completes yearly reports, has good pass rates and has QEPs. Students now have to do ARRT. If accredited clinical sites get CE hours.</p> <p>Tim Hightower stated the pros for being accredited outweigh the cons. Kim Boyd mentioned there could be budget constraints, no extra pay. Kim talked to the Associate VP about accreditation and the thought is it would be better to add ECHO instead of accreditation. There is a lot of money going into the Simulation Center for Sonography.</p>

Advisory Board / Business and
Leadership Council

Sonography

3-28-25

Clinical Coordinator	Alicia Guzman – Alicia introduced herself to the group and gave her Bio. Alicia mentioned new clinical sites: Lubbock, Plainview, Open Air MRI. Getting feedback every week from sites. Please let Alicia know if the questionnaire is ok. Comps: students are graded on 1 st ... it is what it is. Please make sure students are actually comping. Will work on getting comps in Trajecsys soon and work on being more efficient. Evals – QR Code???, site evaluation at the end of rotation. Logs – please log everything in Trajecsys.
Adjourn:	Tim Hightower 1 st , Amanda McGill 2nd

Committee Chairperson: 	MEETING DATE: 05/19/2025	NEXT MEETING:
Recorder's Signature: 	05/19/2025	
DEPARTMENTAL CHAIRPERSON SIGNATURE: 	DATE: 05/19/2025	
DIVISION DEAN'S SIGNATURE 	DATE: 05/19/2025	

Agenda
Sonography Business Leadership Council
March 28, 2025

1. Welcome and Introductions – Rashonda Pena
2. Approval of previous minutes – Rashonda Pena
3. Advising – Amanda McKee, Leslie McCaslin
4. Student Representative – 1st year, 2nd year
5. John Smoot – Director Simulation Center
6. Melissa Burns – Director Continuing Health Care Education
7. Kim Boyd – Dean of Health Professions
8. Affiliation Reports
 - a. Allison Pingel – High Plains Radiology Association
 - b. Carly Lewis – Sonographer Amarillo Heart Group
 - c. Bonnie Enos – Sonographer Amarillo Diagnostic Center
 - d. Tim Hightower – Lead Sonographer Childress Hospital Regional Medical Center
 - e. Kaylee Murray – Sonographer Moore County Hospital District
 - f. Amanda McGill – Sonographer Baptist St. Anthony's Hospital
 - g. Rashonda Pena – Lead Sonographer Northwest Texas Hospital
9. Program Director Report –
 - a. Program Data
 - b. New Business
 - c. PRN
 - d. New Clinical site, needing OB Sites
 - e. HESI and interviewing as part of the application process
10. Clinical Coordinator Report – Alicia Guzman

Diagnostic Medical Sonography
Advisory Meeting 24-25
March 28, 2025



Thanks to all of you for being here and providing your guidance and knowledge of the field to our students. This takes teamwork and we appreciate you!

Sonography Completion Rates

Entering Fall class	Number of Accepted applicants	Attrition Rate	Number of graduates from program	Percentage of graduates
2024	12	0	TBD	TBD
2023	14	2	TBD	TBD
2022	12	2	10	83.3%
2021	13	2	11	84.6%
2020	9	1	8	89%
2019	12	3	9	75%

Job placement

Graduation year	Number of graduates	Number of graduates employed within the field within 6 months of graduation	Number of graduates continuing with education within 6 months of graduation	Percentage of graduates employed or in school
2024	10	10	0	100%
2023	11	11	0	100%
2022	8	7	0	88%
2021	9	9	0	100%
2020	9	8	0	89%
2019	12	10	1	91.6%

SPI test

Graduation year	# of graduates	# taking the test before graduation	# passing the test before graduation	# taking exam during 1 st year after graduation	1 st attempt pass rates	Overall pass rate within 1 year of graduation
2025	12	12	11	TBD	75%	TBD
2024	10	10	10	N/A	100%	100%
2023	11	11	10	N/A	55%	91%
2022	8	8	8	N/A	63%	100%
2021	9	8	7	8	88%	88%
2020	9	9	9	N/A	100%	100%

ARRT Registry pass rates

Graduating class	# of graduates	# taking the test within 1 year of graduation	1 st time pass rate	Ultimate pass rate	Number of registered techs employed within 6 months of graduation
2024	8/10	9	100%	100%	9
2023	9/11	9/11	100%	100%	11
2022	6/8	6/8	88%	100%	8
2021	9	7	86%	100%	9
2020	9	9	100%	100%	8
2019	12	10	90%	90%	9

ARDMS pass rates

Graduating class	# of graduates	# taking the test within 1 year of graduation	1 st time pass rate	Ultimate pass rate	Number of registered ARDMS techs employed within 6 months of graduation
2024	10	5 so far 3 cardiac	100%	100%	4
2023	11	7	100%	100%	5
2022	8	5	100%	100%	3
2021	9	1	100%	100%	1
2020	9	5	100%	100%	5

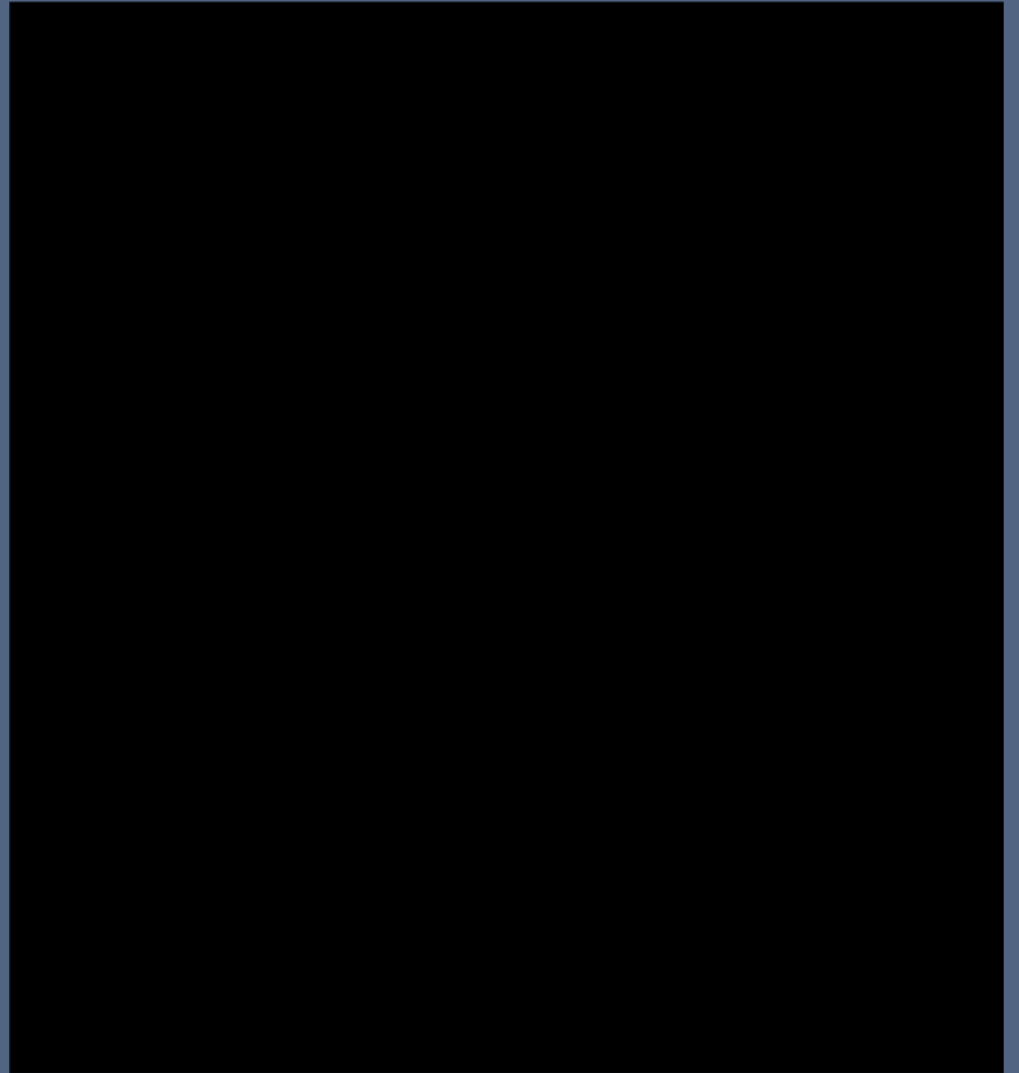
Curriculum changes

- Med term was approved and now is back into curriculum as a prerequisite
- Vascular- Starting fall 2026 we have added an hour to accommodate for more lab and didactic time needed to teach more information
- Physics- Starting Spring 2026

New Space

7 bays

4 general/3 echo



Applications

- 206 applicants last year
- So far this year only 52
- Shadowing
- Changes for this year-Interview/casper
- Attrition has improved

Updates

- Staff: Alicia Guzman
- Lab changes: Added more protocols: renal arteries, arterial legs and arms, venous arms, ABI, insufficiency
- Clinical sites: Added 5 Covenant sites, Open Air, Panhandle, VA (after accreditation)
- Accreditation
- Echo certificate
- Clinicals: Surveys and results