

**PRESIDENT'S CABINET MEETING**  
**October 22, 2024**  
**MINUTES**

**CALLED TO ORDER**

9:05 am

**ADJOURNED**

11:56: am

**MEMBERS PRESENT**

Bob Austin, Kevin Ball, Denese Skinner, Chris Sharp, Joe Bill Sherrod, Dr. Frank Sobey

**MEMBERS ABSENT**

Mark White

**OTHERS PRESENT**

Ally Greenwood, recorder  
 Seth Carreiro, Inside Track  
 Tammy Coats, Director of Human Resources  
 Heather Garcia, Assistant Director of Human Resources  
 Jourdan Connelly, Training & Internal Communications Specialist  
 Collin Witherspoon, Executive Director of Institutional Research  
 Sadie Newsome, Director of Media  
 Christopher Key, Coordinator - Marketing Special Projects

**DISCUSSION:**

<b>1. INSIDE TRACK DIAGNOSTIC RESULTS</b>	<b>Sobey</b>
<p>Dr. Sobey introduced Seth from Inside Track to discuss diagnostic results. Seth outlined key findings, which identified strengths like interdepartmental collaboration alongside challenges such as staff bandwidth. Five strategic recommendations emerged: enhancing staff wellness, unifying student support across campuses, new approaches to connecting student parents to childcare, cultural competency training, and investing in additional change management resources. Seth thanked several staff members for their dedication to partnering with Inside Track and highlighted those who had participated in coach training and certification programming with Inside Track. Seth concluded that the relationship with Inside Track would officially wrap on October 31<sup>st</sup>. Cabinet discussed student caseloads for Success Coaches and asked his recommendation; he stated that a healthy case load is 200-300 students.</p>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>Seth will send the slide-deck to Becky Burton and Amy Pifer to send to Cabinet.</li> </ul>	
<b>1. MANAGER METHOD SESSION #2</b>	<b>COATS</b>
<p>Ms. Coats started the meeting with the topic of EEOs. Ms. Coats presented a case study and discussed how employee evaluations are very important and should be taken seriously. Ms. Coats presented scenarios on treating everyone fairly.</p>	
<p><b>Action Items:</b></p>	
<b>2. NAACP FREEDOM FUND BANQUET</b>	<b>SKINNER</b>

Ms. Skinner asked who would like to fill the table. Mr. Ball stated he would do it.

**Action Items:**  
Mr. Ball will fill the NAACP Freedom Fund Banquet table AC purchased.

<b>3. THRIVE 3.0</b>	<b>SKINNER</b>
Ms. Skinner discussed THRIVE with Cabinet, and potential solutions. Mr. Witherspoon went over data related to THRIVE with the Cabinet, and Ms. Newsome weighed in regarding marketing strategies.	
<b>Action Items:</b>	

<b>4. OTHER DISCUSSION</b> <b>Retention - Sobey</b>	
Dr. Sobey shared insights into retention and graduation trends, highlighting that fall-to-spring and fall-to-fall retention have remained relatively unchanged since 2012. While graduation rates have improved slightly over the years, part-time student outcomes remain static, though there has been some success with full-time students graduating. The Cabinet engaged in a discussion on strategies to enhance retention and support successful transfers.	
<b>Action Items:</b>	