

PRESIDENT'S CABINET MEETING
February 28, 2023
MINUTES

CALLED TO ORDER

9:08 am

ADJOURNED

10:49 am

MEMBERS PRESENT

Bob Austin; Kevin Ball; Cara Crowley; Cheryl Jones; Chris Sharp; Joe Bill Sherrod (Zoom); Denese Skinner; Mark White

MEMBERS ABSENT

Tamara Clunis; Russell Lowery-Hart

OTHERS PRESENT

Becky Burton; Jerrod Hinders; Danny Smith; Toni Van Dyke

DISCUSSION:

1. TIMELY MD	Skinner
Mr. Hinders reviewed the Timely MD presentation that will be presented at the Board of Regents meeting tonight. Timely MD provides medical care, psychiatric support, mental health support with TalkNow, basic needs assistance, counseling, faculty and staff support, health coaching, and TimelyCare Sessions.	
Action Items: <ul style="list-style-type: none">• None	
2. LAUNCH OF FIRST BANK SOUTHWEST CENTER AND RUSSELL HALL	Ball; Sherrod
Mr. Smith reported on the progress of each construction project. He will present this information at tonight's Board of Regents meeting in further detail.	
Mr. Sherrod shared that the launch of FBSW is still in the planning stages. Additionally, there is nothing to report at this time regarding Russell Hall.	
Action Items: <ul style="list-style-type: none">• None	
3. STUDENT SUCCESS CENTER PROGRAMMING	Smith
Mr. Smith is working on the contracts for Student Life and the Ware Student Commons Building. He shared that finishing projects requires additional time due to last-minute changes to the plans once occupants see the space.	
Action Items: <ul style="list-style-type: none">• None	

4. LEGAL CLINIC	White
Mr. White met with Edie Carter to discuss the Legal Studies Program's re-accreditation with the American Bar Association. Mr. White shared that the Legal Studies program coordinator does not have to be a lawyer or paralegal must have knowledge about the paralegal professions. He reported that the clinic was set up using the Texas Bar Association. Approximately 100 students per year use the clinic primarily to help with family law or divorces. Cabinet discussed different options for obtaining lawyer(s) to provide services for the clinic.	
Action Items: <ul style="list-style-type: none"> • Ms. Becky Burton, Dr. Tamara Clunis, and Mr. Mark White will meet to discuss this further. 	
5. 2022 MERIT PAYMENT CLASSIFICATION	Jones
Ms. Jones reported there was an issue with TRS contributions not being removed from several employees' merit paychecks last year. The employees who were affected will be notified by their cabinet members and Human Resources.	
Action Items: <ul style="list-style-type: none"> • Cabinet members and Human Resources will contact employees who were affected. 	
6. OTHER DISCUSSION	Cabinet
None	
Action Items: <ul style="list-style-type: none"> • None 	