

PRESIDENT'S CABINET MEETING
MARCH 25, 2025
MINUTES

CALLED TO ORDER

9:04 am

ADJOURNED

10:48 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Dr. Jamelle Conner, Chris Sharp, Denese Skinner, Joe Bill Sherrod, Dr. Frank Sobey, Mark White

MEMBERS ABSENT

OTHERS PRESENT

Ally Greenwood, Executive Assistant, recorder
Chief Huddleston, Chief of Amarillo College Police

DISCUSSION:

1. SCHEDULE OF FEES	SHARP/SOBEY
Mr. Sharp shared that the regents requested him to create a rental fee schedule for certain facilities at the college. These fee schedules are comparable to those of WT and Region 16. The Cabinet engaged in a thoughtful discussion on rental fees and related policies, concluding that additional language should be incorporated to address key issues related to liability and alcohol use. A comprehensive form is being created to outline rental rates and provide options for renters to select, with such requests subject to Dr. Conner's approval. The Cabinet also recommended incorporating the policy into the institution's administrative procedures and reviewing it annually.	
Action Items: <ul style="list-style-type: none">Mr. Sharp will bring to cabinet the finalized form for them to review.Cabinet will brainstorm on the path to finding this information to be placed on the website.	
2. DEI ENVIRONMENTAL SCAN	SKINNER
Ms. Skinner reminded the Cabinet that March is the deadline to submit their area's DEI Environmental Scan to her. Once all submissions are received, the Cabinet will review collectively.	
Action Items: <ul style="list-style-type: none">	
3. INTERNATIONAL TRAVEL REQUEST	SOBEY
Dr. Sobey shared that Dr. Bruce Lin has been invited to participate in the prestigious Excelsior Piano Academy in Germany, an invitation extended through Wayland Baptist University. Dr. Lin is seeking funding through the foundation. As this involves international travel, Cabinet approval is required. Dr. Sobey expressed his full support for the opportunity, noting that the total cost is under \$3,000. Cabinet unanimously approved.	
Action Items: <ul style="list-style-type: none">Dr. Sobey will inform Dr. Lin of Cabinet's decision.	

4. CONVOCAATION DATE AUGUST 21ST	SKINNER
Ms. Skinner asked Cabinet if the proposed Thursday date of August 21st would work. Mr. Austin provided his opinion on dates and why the 21 st was selected. Dr. Conner shared her vision for this year's convocation.	
Action Items: <ul style="list-style-type: none"> • Dr. Conner will get with Ms. Greenwood on finalizing the date and venue for Convocation. 	
5. DISCUSS ACTIVE SHOOTER TRAINING	SHARP
Chief Huddleston outlined a three-phase active attack training plan he is hoping to roll out to the college. Cabinet will attend phase one first; so that he can receive feedback and adjust the training before finalizing for the rest of the college. Cabinet discussed when the best time for this training should be.	
Action Items: <ul style="list-style-type: none"> • Ms. Greenwood will schedule the training with Cabinet and Chief Huddleston 	
6. Other Discussion Ideas for Board Agenda Panhandle Plains Museum	CABINET
<p>Dr. Conner shared insights from the Executive Committee on the current Board agenda format and noted their openness to a fresh approach. She plans to consult with TACC and review agendas from similarly sized regional colleges for comparison.</p> <p>Dr. Conner shared updates regarding the Panhandle Plains Museum closure and noted growing interest in how AC might offer support. The Cabinet discussed the situation and potential opportunities, including the idea of temporary exhibits or storage solutions.</p>	
Action Items: <ul style="list-style-type: none"> • 	