

# PRESIDENT'S CABINET MEETING

May 9, 2023

## MINUTES

### **CALLED TO ORDER**

9:05 am

### **ADJOURNED**

10:56 am

### **MEMBERS PRESENT**

Bob Austin; Kevin Ball; Tamara Clunis; Cara Crowley; Cheryl Jones; Russell Lowery-Hart; Chris Sharp; Denese Skinner; Joe Bill Sherrod

### **MEMBERS ABSENT**

Mark White

### **OTHERS PRESENT**

Marcella Bombardieri; Toni Van Dyke

### **DISCUSSION:**

<b>1. ATTENDANCE POLICY</b>	<b>Clunis</b>
Dr. Clunis brought up concerns from the Academic Affairs division regarding enforcement of the administrative regulation in the Employee Handbook on employee attendance expectations. The Cabinet engaged in discussion about their employees' experience, and suggestions on managing Cabinet members' direct reports on down the line to frontline supervisors. The Cabinet members agreed that flexibility and common sense should prevail in each Cabinet member's division, and if a leader or supervisor is in doubt, they should reach out to the Human Resources department.	
<b>Action Items:</b> <ul style="list-style-type: none"><li>• None.</li></ul>	
<b>2. TEXANS CARING FOR TEXANS</b>	<b>Lowery-Hart</b>
Dr. Lowery-Hart requested feedback from Cabinet on whom they would like to nominate for Texans Caring for Texans. After discussion, Cabinet nominated Shane Hepler and Ryan Francis.	
<b>Action Items:</b> <ul style="list-style-type: none"><li>• None</li></ul>	
<b>3. FACULTY SENATE SURVEY</b>	<b>Lowery-Hart</b>
Dr. Lowery-Hart shared the survey results provided by Faculty Senate Officers. The survey showed satisfaction with overall salary. The survey showed an opportunity to improve clarification on when stipends will be distributed and the reason for the stipend. 88 faculty members out of roughly 172 filled out the survey.	
<b>Action Items:</b> <ul style="list-style-type: none"><li>• None</li></ul>	
<b>4. OTHER DISCUSSION</b>	<b>Cabinet</b>
a) Ms. Jones reminded everyone that today's HR Digest talks about the retention stipend.	

- b) Dr. Lowery-Hart met with a group of Ukrainian citizens and refugees. He would like to formally invite the Mayor of Dnipro, Ukraine, to visit Amarillo. The local Ukrainian group in Amarillo would like to create a sister city ship with Amarillo. Cara Crowley reported that the Department of State has funding to allow visiting scholars from foreign countries for education using Fulbright funds. Kevin Ball would like to have PBS get involved.
- c) Marcella Bombardieri is writing and book about Amarillo College and sat in to observe a Cabinet meeting today.

**Action Items:**

- None