

PRESIDENT'S CABINET MEETING
August 20, 2024
MINUTES

CALLED TO ORDER

9:35 am

ADJOURNED

11:04 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Denese Skinner, Mark White, Cheryl Jones, Chris Sharp, Dr. Frank Sobey, Joe Bill Sherrod

MEMBERS ABSENT

Kevin Ball

OTHERS PRESENT

Marcella Bombardieri, author

DISCUSSION:

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| 1. FUTURE OF IO | Sobey |
| Dr. Sobey discussed the future of the Innovation Outpost (IO), underscoring the necessity for a well-defined strategic vision, operating procedures, and marketing plan that foster strong industry relationships and align with Amarillo College. Cabinet deliberated on the formation of a technical advisory committee for the IO, to represent multiple industries, guide programming, and address emerging needs. Cabinet agreed that getting current IO stakeholder buy in and guidance is essential to achieving these objectives. | |
| Action Items: <ul style="list-style-type: none">• Dr. Sobey will have a meeting with the IO Board on Friday.• Cabinet will seek guidance from Mr. Ball's team on marketing steps. | |
| 2. T-MOBILE CONTRACT | Sharp |
| Mr. Sharp addressed the need to review the T-Mobile contract that was put in place to loan phones to students. He addressed the issues related to phone misuse, unauthorized purchases, and costs associated with this plan. As a solution, Mr. Sharp proposed exploring an alternative T-Mobile hotspot program that would be significantly more cost-effective. He also suggested capping the number of hotspots distributed to 100 devices, focusing on the students with the greatest needs. Mr. Austin proposed shifting the program's oversight from the library to the Advocacy and Resource Center (ARC), a suggestion that Cabinet supported. | |
| Action Items: <ul style="list-style-type: none">• Mr. Sharp will hold off till Jordan Herrera gets back on September 9th to get feedback. | |
| 3. EAST CAMPUS AUTO REPAIR | White |
| Mr. White presented a proposal from Rob Leuthen regarding offering free car repairs to AC employees as a learning opportunity for students. The Cabinet discussed the possible logistical challenges around implementing and managing such a program. | |
| Action Items: <ul style="list-style-type: none">• Mr. White will refine the wording of the proposed release. | |
| 4. 8.29.24 BOARD TRAINING FOR JEFF TURNER | Skinner |
| Ms. Skinner touched base with the Cabinet to make sure everyone knows their responsibilities related to Jeff Turner's training. | |

Action Items:

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5. OTHER DISCUSSION**Employee Scholarship Discussion – Sharp****Cost of Attendance – Sharp****Ribbon Cutting – Ms. Skinner****Presidential Search – Ms. Jones****Cabinet**

Mr. Sharp brought to attention the need to discuss employee scholarships, focusing on funding sources and eligibility criteria. Cabinet agreed on the importance of clarifying rules and procedures. The topic will be added on next week's agenda for further discussion.

Mr. Sharp discussed the cost of attendance for Amarillo College per student. Cost of attendance is roughly \$15,000 per student. Cabinet talked through the factors that contribute to this number such as staffing, services, and campus costs.

Ms. Skinner reminded Cabinet about the Education Credit Union ribbon cutting on next Tuesday, August 27th.

Ms. Jones stated she did not have an update on the presidential search.

Action Items:

- The employee scholarship qualification discussion will go on next week's meeting