



**Amarillo College**

Amarillo College  
Student Alternative  
Payment Plan Agreement

**TERM:** \_\_\_\_\_

\_\_\_\_\_ Payment Plan  
\_\_\_\_\_ % down plus **non-  
refundable** \$20.00 fee  
Total due \$ \_\_\_\_\_

PRINT NAME OF STUDENT

\_\_\_\_\_ due on or before \_\_\_\_\_  
\_\_\_\_\_ due on or before \_\_\_\_\_  
\_\_\_\_\_ due on or before \_\_\_\_\_  
\_\_\_\_\_ due on or before \_\_\_\_\_

**Balance due by 5:00 pm on above dates**

PAYMENTS MUST BE RECEIVED BY THE CLOSE OF BUSINESS DAY ON THE ABOVE DATES.

This selection applies only to the current semester. An Administrative cost of \$20.00 will be added and is non-refundable once the selection is made. A late charge of \$15.00 will be assessed for each late payment.

I understand that according to State Law (Texas Education Code, Sec. 54.007) failure to make payment within the prescribed due date will result in any or all of the following: A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER. I understand that I may be administratively withdrawn (if registered) from subsequent terms and any subsequent payments made for subsequent terms will be applied to current amount due.

Failure to pay does not necessarily mean automatic withdrawal. Please contact the Registrar's office for proper withdrawal procedures. Withdrawal may not relieve the student of the financial obligation for payment of tuition and fees. Expense incurred in collecting the amounts due under this agreement, including but not limited to collection fees, attorney fees, court costs, etc., will be the responsibility of the student.

Refunds for withdrawals will be credited against the TOTAL amount of the tuition and fees due and processed in accordance with the refund policy.

If I fail to make payments as specified above, I will be held responsible for any and all collection costs in addition to the required payment.

**I have read the guidelines and understand and accept the responsibilities associated with the payment plan. I further understand that I must make additional payment for any schedule changes. Failure to make additional payments WILL result in being dropped from the course(s) added. In case of a cancelled course, payment is still due on scheduled due dates. Refunds will be applied toward any outstanding balance or refunded.**

Initials: \_\_\_\_\_

**I also understand that I will no longer be receiving statements by mail. All notifications will be received through an AC Google Apps email account. I further acknowledge that it is my responsibility to view my account for payment information. In case of inclement weather, payment is still due on the due dates of this agreement. Payments can be made online through AC Connect.**

Initials: \_\_\_\_\_

**I authorize Amarillo College to deduct the amount of the note plus the service and late fees when applicable from my Title IV Funds, (Pell, SEOG) or State Funds (TPEG, Texas Grant or TEOG) or other aid funds due me.**

Initials: \_\_\_\_\_

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Student Social Security or ID Number

\_\_\_\_\_  
Parent/Legal Guardian Signature and Social Security Number (if applicable)

\_\_\_\_\_  
Student AC Google Apps Email Address

Student must be at least 18 years of age to execute this agreement; any applicant who is less than 18 years of age must have this agreement executed by their parent or legal guardian.