**Badger Student**

806.555.1234, b.student@gmail.com

Bilingual (Spanish**) Registered dental assistant** seeking to apply clinical training, excellent patient care skills, and strong administrative knowledge to an established dental practice.

**KEY STRENGTHS**

* Registered Dental Assistant
* Highly organized and detail-oriented
* Calm under pressure
* Able to focus in busy healthcare environment
* Committed to superior patient care and education

**CLINICAL SKILLS & EXPERIENCE**

* Developing and processing dental radiographs
* Instrument sterilization
* Oral health exams
* Patient education on follow-up dental care
* Preparing patients for procedures
* Temporary fillings
* Teeth cleaning

**EDUCATION**

**Dental Assisting Certificate**, May 2020

Amarillo College, Amarillo, TX

**LICENSE**

TSBDE – License # 01234

**WORK EXPERIENCE**

**Server**, December 2014 – Present

Outback Steakhouse – Amarillo, TX

* Delivered outstanding food and beverage service to customers
* Greeted all guests and used the guests’ names as often as possible
* Took orders and offered advice on their menu selection when asked
* Kept my place of work and surrounding area clean and organized
* Prepared accurate checks that itemized their menu items
* Explained how food is prepared, described ingredients, and cooking methods

**COMPUTER SKILLS**

Microsoft Office: Word, PowerPoint, Excel, Publisher, and Word

Dental Software: Dentrix, ACE Dental