**Sample Student**

806.555.1234, sstudent@yahoo.com

**PROFILE OF QUALIFICATIONS**

* Dedicated and sensitive LVN with an extraordinary work ethic and strong patient service record.
* Adept at fostering and sustaining open and productive professional relationships with physicians, patients, family members, and other medical professionals.
* Highly flexible scheduling availability to include: evenings, weekends, and emergency situations.

**EDUCATION**

LVN - Certificate, May 2020

Amarillo College, Amarillo, TX

**CLINICAL EXPERIENCE**

Amarillo Nursing Facility, Amarillo, TX

Clinical Intern, Spring 2016

* Documented and maintained patient medical history and treatment data
* Implemented treatment plans at direction of physicians
* Administered IVs and catheters as need to patients
* Assisted elderly patients with crucial ambulatory care for transport throughout hospital
* Provided bedside care and assistance with medications as needed
* Participated in ongoing facility educational workshops and programs

**WORK EXPERIENCE**

Texas Tech University Health Sciences Center, Amarillo, TX

Data Clerk, August 2012 – Present

* Reviewed and translated HCFAS/UBs claims
* Interpreted insurance provider contracts
* Filed claims using MediTech software

**LANGUAGES**

Spanish: Conversationally fluent

**COMPUTER SKILLS**

Microsoft Office: Word, PowerPoint, Excel, Publisher, and Word

Hospital Software: Epic, Meditech, Cerner (EMR)

**LICENSE**

Texas Board of Nursing – Licensed Vocational Nurse (Expected January 2017)