**Maria Student**

806.555.4567, maria.student@yahoo.com

**PROFILE OF QUALIFICATIONS**

Dedicated and enthusiastic pharmacy technician with clinical as well as educational experience. Knowledgeable of operating automatic dispensing machines. Collaborative team player with immaculate organizational skills who is committed to absolute accuracy at work while providing courteous customer service.

**EDUCATION**

Pharmacy Tech - Certificate, May 2020

Amarillo College, Amarillo, TX

**HIGHLIGHTS**

* Medical & Pharmaceutical Terminology
* Retail Pharmacy Procedures
* FDA Drug Safety Guidelines
* Pharmacy Practice Ethics
* Prescription Filling
* Medication Compounding
* Patient Care & Interaction
* Medication Inventory Management

**PHARMACY CLINICALS**

Walgreens, Amarillo, TX

Pharmacy Clinical Intern, Spring 2020

* Demonstrated utmost accuracy with compounding and mixing
* Assisted pharmacist with faxed prescriptions, inventory, ordering, re-stocking
* Performed troubleshooting for clients with insurance issues
* Greeted all guests in a friendly manner while ascertaining how best I could serve them
* Checked out customers via check, cash, credit/debit card with 100% accuracy

**WORK EXPERIENCE**

Outback Steakhouse - Amarillo, TX

Waitress, December 2014 – Present

* Delivered outstanding food and beverage service to customers
* Greeted all guests and used the guests’ names as often as possible
* Took orders and offered advice on their menu selection when asked
* Kept my place of work and surrounding area clean and organized
* Prepared accurate checks that itemized their menu items
* Explained how food is prepared, described ingredients, and cooking methods

**LANGUAGES**

Spanish: Conversationally fluent

**LICENSE**

Certified Pharmacy Technician: Pharmacy Technician Certification Board