**Sample Student**

806.555.5678, sample.student@gmail.com

**CAREER OBJECTIVE**

Recent graduate of Amarillo College’s Truck Driving Academy. Strongly dedicated professional with a flawless driving record. Highly skilled in planning routes and transportation logistics to achieve string delivery timeframes and maintain customer service and satisfaction benchmarks.

**EDUCATION**

Certificate – Heavy Truck, May 2020

Amarillo College - Amarillo, TX

**CERTIFICATIONS**

Class A Commercial Driver’s License, December 2020

**ENDORSEMENTS**

Tanker, Doubles/Triples, Hazmat, School and Passenger Bus, December 2020

**CORE QUALIFICATIONS**

* Commercial Trucking
* Routing and Logistics
* DOT Regulations
* Time Management
* Safety Compliance
* Carrier Coordination

**EXPERIENCE**

**Pump Technician**, December 2014 – Present

Atlas Oil Field Services - Amarillo, TX

* Checked inventory in tanks using multiple equipment and tools
* Maintained oil pumps on regular service intervals
* Tracked the performance of rigs via daily logs at various project sites
* Provided ongoing interface with customers to ensure their satisfaction

**Receptionist**, January 2017 – March 2017

U.S. Cleaners, Amarillo, TX

* Greeted all customers, figured out their needs, and sorted clothes
* Processed all payments via cash, check, and credit/debit card
* Categorized the received clothes based upon the type and standard of the fabric