# ORGANIZATION AND TASK MANAGEMENT APPS



#### https://workflowy.com/

Compatibility: Windows; Mac; iOS; Android;

- ✓ Manage to-do lists, take notes, write papers, journal, plan;
- ✓ 500 items per month w/ free version;
- ✓ Lists, bullets, ability to add dates, formats, layout;
- ✓ Sync across devices;

Cost: Free and Pro Versions.



# **Station**

# https://getstation.com/

Compatibility: Chrome Extension;

- ✓ A browser to organize all applications you have;
- ✓ Includes smart dock for quick access to apps;
- ✓ Searchable across apps;
- ✓ Enable focus mode to toggle notifications on/off;
  Cost: Free.



#### https://trello.com/

Compatibility: Web Application, iOS, Android;

- ✓ Display tasks & priorities in creative way;
- ✓ Customizable boards, lists, and templates;
- ✓ Ability to track progress for tasks;

Cost: Free.



# <u>Dynalist</u>

https://dynalist.io/features

Compatibility: Windows; Mac; iOS; Android; Linux;

- ✓ Task organization;
- ✓ Connect tasks;
- ✓ Trackable and Searchable to-dos;

**Cost:** Free and Pro Versions.



# https://www.mystudylife/com

Compatibility: iOS; Android; Chrome Extension;

- Keep track of assignments, courses, & exams;  $\checkmark$
- Set due date reminders for school work;
- ✓ Sync across devices;

Cost: Free.



#### Remember the Milk

### http://www.rememberthemilk.com/

- Compatibility: Online Resource; iOS; Android; Windows; Mac;
- $\checkmark$ Organize tasks with priorities, subtasks, due dates, time estimates, tags, repeating tasks, and more;
- ✓ Sync across devices and with calendars;
- ✓ Email, text, or IM reminders to yourself;

Cost: Free and Pro Versions.



#### myHomework

#### https://myhomeworkapp.com/

Compatibility: Windows; Mac; Chrome Extension; iOS; Android; Kindle;

- ✓ Virtual planner;
- ✓ Set reminders for assignments or tests;
- ✓ Set class schedule on app;
- ✓ Sync across devices;

Cost: Free and Premium Versions.



#### https://www.notion.so/product

Compatibility: Web application; Windows; Mac; iOS; Android;

- ✓ Keep track of daily tasks and schedules;
- ✓ Customizable organizing templates;
- $\checkmark$ Share with others for collaboration;
- $\checkmark$ Sync across devices;

Cost: Free and Pro Versions.



#### http://istudentpro.com/

Compatibility: Windows; Mac; iOS; Android;

- ✓ Scheduling;
- ✓ Planner with alerts & reminders;
- ✓ Deadlines, meetings, grades;
- ✓ Sync across devices;

Cost: Free with in-app Purchases.



#### https://keep.google.com

Compatibility: Online Resource; Android, iOS;

- ✓ Visual bulletin board of post-its;
- ✓ Reminders & task lists;
- ✓ Color code notes, set reminders, add photos;

✓ Sync across devices;

Cost: Free.



## https://www.any.do/anydo

Compatibility: iOS, Mac; Android; Chrome Extension; Windows;

- ✓ Manage life in simple way using this to-do list app;
- ✓ Sync your tasks across devices;
- ✓ Reminders;

**Cost:** Free and Premium Versions.