

# Registrar

## How do I get my transcript?

### Current Students

1. **ONLINE:** Log into AC Connect, click on Self Service for Students > Unofficial Transcript. This is an Unofficial Transcript. For an Official Transcript, see below.

### Past and Current Students

1. **ONLINE:** Visit the [National Student Clearinghouse](#) (NSC) to order your transcript. Students can order standard transcripts through NSC or through options #2 (Mail or Fax) or #3 (In Person), but all FedEx requests or transcript email requests must be submitted through NSC. The NSC does charge a small fee for transcript requests and FedEx requests are charged standard shipping fees in addition to the NSC fee. All FedEx requests are processed as our first priority every morning. As a result, FedEx requests must be received prior to 8 A.M. on the business day you'd like it sent out to ensure it is fully processed and goes out in that day's mail.
2. **MAIL OR FAX:** Complete/Submit the [Transcript Request Form](#).
3. **IN PERSON:** Bring a photo ID to any [AskAC Counter](#).

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