

PUBLIC NOTICE OF MEETING
AMARILLO COLLEGE BOARD OF REGENTS
AGENDA FOR REGULAR MEETING
COLLEGE UNION BUILDING – 2ND FLOOR, PALO DURO ROOM
AMARILLO COLLEGE – WASHINGTON STREET CAMPUS
FEBRUARY 15, 2019
12:00 p.m.

Notice is hereby given that a regular meeting of the Amarillo College Board of Regents of the Amarillo Junior College District will be held immediately following a status update beginning at 12:00 noon on Friday, February 15, 2019, in the Palo Duro Room, College Union Building – 2nd floor, on the Washington Street Campus, 2201 S. Washington Street, Amarillo, Texas.

The subjects to be discussed, considered, or upon which any formal action may be taken are as follows:

	<u>Page</u>
1. CALL TO ORDER	1
2. WELCOME	1
3. PUBLIC COMMENTS	1
4. MINUTES.....	1
5. CONSENT AGENDA.....	1-2, 4
A. Appointments.....	1-2
B. Budget Amendments.....	2, 4
6. CONSIDERATION AND ACTION ON AN ORDER CALLING A BOND ELECTION; PROVIDING FOR THE CONDUCT OF THE ELECTION, AND APPROVING OTHER MATTERS INCIDENT THERETO	2
7. CONSIDERATION AND ACTION ON AN AGREEMENT FOR RANDALL COUNTY	2
ELECTIONS ADMINISTRATOR TO CONDUCT A JOINT ELECTION BETWEEN THE CITY OF AMARILLO, AMARILLO JUNIOR COLLEGE, AND AMARILLO INDEPENDENT SCHOOL DISTRICT	
8. CONSIDERATION AND ACTION TO HIRE THE UNDERWOOD LAW FIRM.....	3
AS BOND COUNSEL	
9. FINANCIAL REPORTS	3
10. CLOSED SESSION FOR CONSULTATION WITH LEGAL COUNSEL CONCERNING	3
FORMER EMPLOYEE FRANCISCA GARCIA PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE	
11. CLOSED SESSION FOR CONSULTATION WITH LEGAL COUNSEL CONCERNING	3
PENDING AND CONTEMPLATED LITIGATION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE	
12. ADJOURNMENT.....	3

If during the course of the meeting, any discussion of any item on the agenda or any other permitted matter(s) should be held in closed meeting, the Board will convene in such closed meeting in accordance with the applicable section of the Texas Government Code, Title 5, Chapter 551 et seq.

Agenda for the Amarillo College Board of Regents Regular Meeting on February 15, 2019

Mission:

Enriching the lives of our students and community by helping learners identify and achieve their educational goals

Notice is hereby given that a regular meeting of the Amarillo College Board of Regents of the Amarillo Junior College District will be held immediately following a status update beginning at 12:00 noon on Friday, February 15, 2019, in the Palo Duro Room, College Union Building – 2nd floor, on the Washington Street Campus, 2201 S. Washington Street, Amarillo, Texas.

The subjects to be discussed, considered, or upon which any formal action may be taken are as follows:

1. CALL TO ORDER

2. WELCOME

3. PUBLIC COMMENTS

4. MINUTES

Minutes of the regular meeting of January 22, 2019 have been provided to the Regents.

After discussion, the Board may wish to approve these minutes.

5. CONSENT AGENDA

A. APPOINTMENTS

Faculty

Hoffman, Carrie – Instructor, Drafting

Effective Date: January 14, 2019

Salary: \$28,220.98 (4.5 mos.), 9 months, full-time

Qualifications: Bachelor's Degree – Applied Art and Science, Education

Experience: More than 12 years related experience

Replacement for: Julie Sutton

Bio: Ms. Hoffman earned an Associate's Degree in Drafting and Design Technology from Amarillo College, and a Bachelor's Degree in Applied Art & Science, Education from West Texas A&M University. She has worked as a drafter for Brown Consulting Engineers, Inc.

Mireles, Mario A. – Instructor, Biology

Effective Date: January 1, 2019

Salary: \$50,391.31, 9 months, full-time

Qualifications: Master's Degree – Biology

Experience: More than 4 years related experience

Replacement for: Moving from a temporary to a probationary position

Bio: Mr. Mireles received a Bachelor's Degree in Biochemistry and Master's Degree in Human Biology, and 36 graduate hours in major field from West Texas A&M University. His experience includes: Lab Assistant, Adjunct Instructor, and Instructor with Amarillo College, and Clinical Pharmacy Technician with Baptist St. Anthony's Hospital System.

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Administrators

Mallard, Cammie – Continuing Professional Education Coordinator

Effective Date: January 7, 2019
Salary: \$47,162/year, 12 months, full-time
Qualifications: Master's Degree – Interdisciplinary Studies & Professional Counseling
Experience: More than 15 years related experience
Replacement for: Maury Roman
Bio: Ms. Mallard earned a Bachelor's Degree in Applied Arts & Sciences and her Master's Degree from West Texas A&M University. Her experience includes working in a shelter as a Licensed Child Care Administrator, CPS Investigator with Texas Department of Family and Protective Services, Executive Director with Plum Creek Place, Prevention Quality Manage for Managed Care Center, and part-time High School Equivalency Instructor for Amarillo College.

Montgomery, Cassie – Director of Outreach Services

Effective Date: January 7, 2019
Salary: \$64,000/year, 12 months, full-time
Qualifications: Master's Degree in Organizational Communication
Experience: Current adjunct faculty plus more than 10 years related experience
Replacement for: Melissa Burns
Bio: Ms. Montgomery earned her Bachelor's Degree in Corporate Communication and Master's Degree from West Texas A&M University. Her experience includes Sales & Service Supervisor, Sitel Corporation; Staffing Supervisor/Project Manager, Nationwide Insurance; Inquiry Supervisor/Social Media Specialist/Communication Consultant, Health Care Service Corporation; and, part time instructor at WTAMU.

B. BUDGET AMENDMENTS

The Budget Amendments for approval by the Board are attached at page 4.

After discussion, the Board may wish to approve the Consent Agenda.

6. CONSIDERATION AND ACTION ON AN ORDER CALLING A BOND ELECTION; PROVIDING FOR THE CONDUCT OF THE ELECTION, AND APPROVING OTHER MATTERS INCIDENT THERETO

A copy of the proposed order will be provided to the Regents.

After discussion, the Board of Regents may wish to call a bond election and approve the necessary documents.

7. CONSIDERATION AND ACTION ON AN AGREEMENT FOR RANDALL COUNTY ELECTIONS ADMINISTRATOR TO CONDUCT A JOINT ELECTION BETWEEN THE CITY OF AMARILLO, AMARILLO JUNIOR COLLEGE, AND AMARILLO INDEPENDENT SCHOOL DISTRICT

A copy of the proposed joint election agreement has been provided to the Regents.

After discussion, the Board may wish to approve the joint election agreement.

Agenda for the Amarillo College Board of Regents Regular Meeting on February 15, 2019

8. CONSIDERATION AND ACTION TO HIRE THE UNDERWOOD LAW FIRM AS BOND COUNSEL

After discussion, the Board may wish to approve the hiring of the Underwood Law Firm as Bond Counsel.

9. FINANCIAL REPORTS

The financial statements as of January 31, 2019 have been provided to the Regents.

After discussion the Board may wish to accept the financial reports.

10. CLOSED SESSION FOR CONSULTATION WITH LEGAL COUNSEL CONCERNING FORMER EMPLOYEE FRANCISCA GARCIA PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE

This item is placed on the agenda in order that the Board of Regents may consult with legal counsel regarding former employee Francisca Garcia. No final decision, action or vote will be taken on this matter.

11. CLOSED SESSION FOR CONSULTATION WITH LEGAL COUNSEL CONCERNING PENDING AND CONTEMPLATED LITIGATION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE

No final decision, action, or vote will be taken on this matter.

12. ADJOURNMENT

NOTE: The Board of Regents will have lunch during the Status Update/Regular Meeting at 12:00 p.m. in the Palo Duro Room, College Union Building, Room 208, on the Amarillo College Washington Street Campus, 2201 South Washington Street.

If during the course of the meeting, any discussion of any item on the agenda or any other permitted matter(s) should be held in closed meeting, the Board will convene in such closed meeting in accordance with the applicable section of the Texas Government Code, Title 5, Chapter 551 et seq.

**AMARILLO COLLEGE
BUDGET AMENDMENTS
February 15, 2019**

- 1. Vice President of Academic Affairs – transfer of funds to cover expenses of windows for Hagy Center.**

Increase Alterations and Improvements – Capital Equipment Pool	\$12,000.00
Decrease Vice President of Academic Affairs – Capital Equipment Pool	(\$12,000.00)

- 2. Communications and Marketing – transfer of funds to cover expenses of advertising.**

Increase Communications and Marketing – Other Pool	\$12,500.00
Decrease College Relations – Supplies Pool	(\$ 7,000.00)
Decrease College Relations – Travel Pool	(\$ 5,500.00)

- 3. Employee and Organizational Development – transfer of funds to cover expenses of personnel.**

Increase General Contingency – Contingency Pool	\$15,000.00
Decrease Employee and Organizational Development – Appointed Personnel Pool	(\$15,000.00)